Driver Training School
Classroom Checklist

Use this checklist to help you prepare your classroom for education.

1. Essentials	Notes
Chairs and desks and tables	
Whiteboard and markers	
Projector and screen	
Computer or laptop	
Wi-Fi or internet access	
Printers and copiers	
Storage cabinets	

2. Instructional materials	Notes
Textbooks and manuals	
Road sign charts and posters	
Curriculum	
Student workbooks	
Videos	

3. Office supplies	Notes
Pens, pencils, and highlighters	
Notebooks and binders paper	
File folders	
Stapler and tape	

4. Safety and comfort	Notes
First aid kit	
Fire extinguisher	
Heating and cooling system	
Proper lighting	
Separate office and classroom space	

5. Miscellaneous	Notes
Signage	
Cleaning supplies	
Coffee maker	
Clock	
Business cards	