



**STATE OF WASHINGTON
DEPARTMENT OF LICENSING
COSMETOLOGY, HAIR DESIGN, BARBERING,
ESTHETICS, AND MANICURING ADVISORY BOARD
MEETING AGENDA**

DATE: Monday, October 7, 2024
TIME: 10:00 a.m.
LOCATION: Virtual via Microsoft Teams
JOIN ON TEAMS APP: [Click here to join the meeting](#)
JOIN ON THE WEB: [Click here to join via web](#)
MEETING ID: 265 591 608 698
PASSCODE: YPMgg7
CALL IN: (audio only) 564-999-2000 (Olympia) or 833-322-1218 (Toll Free)
PHONE CONFERENCE ID: 631 696 395 #
PHYSICAL LOCATION* 405 Black Lake Boulevard
ADDRESS: Olympia, Washington 98502

**This is a virtual meeting and board members will attend virtually (online), not in-person. The public may attend virtually or in-person. We will provide a meeting room to view a broadcast of the meeting, for those that want to attend in-person. The public can comment through either attendance option. Please contact DOLBoards@dol.wa.gov with any questions.*

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Agenda**
- 4. Approval of Minutes**
 - 4.1. Approval of July 8, 2024 Minutes**
- 5. Awards/Recognition**
 - 5.1. Welcoming New Board member**

The Board and staff will welcome a new Board Member, Travis Switalski.
- 6. Old Business**

None.
- 7. New Business**
 - 7.1. Annual Election of Chair and Vice Chair**

The Board will elect a Chair and Vice Chair to serve for one year.
 - 7.2. Composition of Subcommittees for 2025**

The Board will identify the composition of subcommittees for 2025.
 - 7.3. 2025 Calendar Review and Approval**

Staff will present the proposed 2025 calendar of Board meetings.

8. Reports

Report-outs and/or data will be shared on the following topics.

8.1. Subcommittee Reports

8.1.1. **Business Practices (BP) Subcommittee**

8.1.2. **Education Subcommittee**

8.2. Central Investigations and Audits Unit (CIAU) / Regulatory Compliance, UCC & Firearms (RCUF)

8.2.1. **Complaint Case Count Reports**

8.2.2. **Complaint Statistics**

8.2.3. **Inspection Data**

8.3. Licensee and Customer Support Services (LCSS)

8.3.1. **Licensee Count Reports**

8.4. Boards, Commissions, and Outreach Unit (BCO)

8.4.1. **Review of Master Action Items List**

9. Public Comments

The public may address the Board on matters within the Board's jurisdiction, either verbally during the meeting or by submitting written comments. Verbal comments are limited to one three-minute comment. Written comments are limited to no more than 500 words and must be emailed to DOLBoards@dol.wa.gov no less than two business days prior to the meeting with the subject line "Public Comment: Cosmetology Board." In response to all public comments, the Board is limited to requesting that the matter be added to a future agenda for discussion or directing staff to study the matter further. Inflammatory comments and language will not be permitted.

10. Conclusion

10.1. Announcements

10.2. Requests for Future Agenda Items

10.3. Review of New Action Items and Agenda Items for Next Meeting

11. Adjournment

Next Board Meeting:

Date: TBD

Time: 10:00 a.m.

Virtual via Microsoft Teams