



**STATE OF WASHINGTON
DEPARTMENT OF LICENSING
WASHINGTON BOARD OF LICENSURE FOR
LANDSCAPE ARCHITECTS
REGULAR BOARD MEETING MINUTES**

DATE: February 8, 2024
TIME: 10:00 a.m.
LOCATION: Virtual via Microsoft Teams

BOARD MEMBERS: Curtis LaPierre, Chair
Daren Crabill, Vice Chair
Sharon Robinson-Losey, Secretary
Lindsey Solorio, Board Member
Jason Anderson, Board Member

STAFF MEMBERS: Austin Koller, Management Analyst
Sydney Muhle, Program Specialist
Susan Nieves, Program Specialist

1. Call to Order

Board Chair Curtis LaPierre called the meeting to order at **10:00 a.m.**

2. Roll Call

Program Specialist Susan Nieves conducted roll call. All Board members were present.

3. Approval of Agenda

Vice Chair Daren Crabill made a **MOTION** to approve the agenda as presented. Board Member Lindsey Solorio **SECONDED** the motion, and it was **APPROVED** by a vote of 5-0.

4. Approval of Minutes

4.1. Regular Meeting Minutes of November 9, 2023

Vice Chair Crabill made a **MOTION** to approve the minutes as presented. Board Member Jason Anderson **SECONDED** the motion, and it was **APPROVED** by a vote of 5-0.

5. Old Business

5.1. Outreach Update

Board members will provide updates regarding outreach activities.

Vice Chair Crabill said he had been in contact with Washinton State University (WSU) and was working on coordinating a student meeting regarding the Washington Chapter of the American Society of Landscape Architects (WASLA). He said he would reach out to the student president to finalize a date and time.

Board Member Anderson offered to assist Vice Chair Crabill and provided dates he would be near WSU.

Chair LaPierre provided information on his experience hosting the Professional Practice class at the University of Washington (UW). He offered to share the PowerPoint from that meeting to anyone on the Board preparing to give a talk on licensure. He provided examples of the questions that students had asked.

6. Reports

6.1. Committee/Task Force Report

6.1.1. Washington Administrative Code (WAC) Review Committee Report

Program Specialist Sydney Muhle shared that she and Assistant Administrator Julia Manley were working on finalizing the changes requested by Assistant Attorney General, Elizabeth Lagerberg. She said the final version would be presented to the Board during the May meeting.

6.2. Central Investigation and Audits Unit Report

6.2.1. Complaint Status Report

Ms. Muhle reviewed the Complaint Status Report with the Board.

6.3. Licensing and Customer Support Services Report

6.3.1. Licensee Count Report

Ms. Muhle reviewed the Licensee Count Report with the Board.

6.3.2. Licensee Demographic Discussion

Age demographic test data from Council of Landscape Architectural Registration Boards (CLARB).

Ms. Muhle reviewed the Age Demographic Test Data Report with the Board. She said she reached out to CLARB for clarification on the timeframe of the data.

ACTION ITEMS: Staff to provide timeframe for age demographic test data once CLARB responds.

6.4. Central Services Report

6.4.1. House Bill (HB) 1301: Professional Licenses Review Update

Staff will provide information about Board participation in the process.

Ms. Muhle provided the Board with a background and summary of House Bill (HB)1301. She provided details on how Department of Licensing (DOL) would implement HB 1301. She also clarified that it was originally billed as a “sunset bill,” but after it was approved, the requirements were very different than a typical sunset bill.

Management Analyst Austin Koller provided an update on the listening session DOL hosted the previous week. He also thanked Chair LaPierre and Board Member Solorio who both spoke during the listening session.

Mr. Koller confirmed there would be a second listening session, once there was a more solid direction. He said written comments that had been submitted to DOL had not been shared publicly, but that DOL would consolidate them and share them out.

Mr. Koller confirmed that DOL would submit the final report to the legislature on August 31, 2024. He said a draft would be completed mid-spring and that, while the draft would not be published publicly, DOL would share information on DOL’s recommendations and solicit feedback on those recommendations.

ACTION ITEM: Staff to provide the Board consolidated written public feedback regarding HB 1301.

ACTION ITEM: Staff to provide the Board, WASLA, and the public with a FAQ list on HB 1301.

6.5. Boards Commissions Outreach Report

6.5.1. Review of the Master Action Item List

Ms. Nieves reviewed the Master Action Item List with the Board.

7. Public Comments

The public may address the Board on matters within the Board’s jurisdiction, either verbally during the meeting or by submitting written comments in advance. Verbal comments are limited to one three-minute comment. Written comments are limited to no more than 500 words and must be emailed to DOLBoards@dol.wa.gov no less than two business days prior to the meeting with the subject line “Public Comment: Landscape Architect Board”. In response to all public comments, the Board is limited

to requesting that the matter be added to a future agenda for discussion or directing staff to study the matter further. Inflammatory comments and language will not be permitted.

There were no written or verbal comments from the public.

8. Conclusion

8.1. Announcements

None.

8.2. Requests for future agenda items

None.

8.3. Review of action items and items for next meeting

Ms. Nieves reviewed the new agenda and action items from the meeting.

Agenda Items:

- WAC Review update
- Standing Report on (HB) 1301, to include:
 - Consolidated written public feedback.

Action Items:

- Staff to provide timeframe for age demographic test data once CLARB responds.
- Staff to provide WASLA and the public with a FAQ on HB 1301.

9. Adjournment

Chair LaPierre adjourned the meeting at **10:29 a.m.**

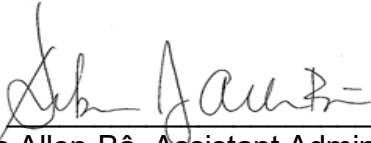
Next Board Meeting:

May 9, 2024

10:00 a.m.

Virtual via Teams

Submitted by: _____


Debra Allen-Bâ, Assistant Administrator

May 9, 2024

Date

Approved by: _____


Curtis LaPierre, Chair

May 9, 2024

Date