



**STATE OF WASHINGTON
DEPARTMENT OF LICENSING
WASHINGTON BOARD OF LICENSURE FOR
LANDSCAPE ARCHITECTS
REGULAR BOARD MEETING AGENDA**

DATE: February 8, 2024
TIME: 10:00 AM
LOCATION: VIDEO CONFERENCE-TEAMS
JOIN VIA TEAMS APP: [Click here to join the meeting](#)
JOIN VIA WEB: [Join on the web](#)
MEETING ID: 290 832 646 589
PASSCODE: 6dBcDW
CALL IN: 564-999-2000 (Olympia)
833-322-1218 (Toll Free)
PHONE CONFERENCE ID: 171 502 188#
PHYSICAL LOCATION 405 Black Lake Boulevard
ADDRESS*: Olympia, Washington 98502

**This is a virtual meeting and Board members will attend virtually (online), not in-person. The public may attend virtually or in-person. We will provide a meeting room to view a broadcast of the meeting, for those that want to attend in-person. The public can comment through either attendance option. Please contact DOLBoards@dol.wa.gov with any questions.*

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Agenda**
- 4. Approval of Minutes**
 - 4.1. Regular Meeting Minutes of November 9, 2023**
- 5. Old Business**
 - 5.1. Outreach Update**

Board members will provide updates regarding outreach activities.
- 6. Reports**
 - 6.1. Committee/Task Force Report**
 - 6.1.1. WAC Review Committee Report
 - 6.2. Central Investigation and Audits Unit Report**
 - 6.2.1. Complaint Status Report
 - 6.3. Licensing and Customer Support Services Report**
 - 6.3.1. Licensee Count Report
 - 6.3.2. Licensee Demographic Discussion

Age demographic test data from CLARB.

6.4. Central Services Report

6.4.1 House Bill (HB) 1301: Professional Licenses Review Update

Staff will provide information about Board participation in the process.

6.5. Boards Commissions Outreach Report

6.5.1. Review of the Master Action Item List

7. Public Comments

The public may address the Board on matters within the Board's jurisdiction, either verbally during the meeting or by submitting written comments in advance. Verbal comments are limited to one three-minute comment. Written comments are limited to no more than 500 words and must be emailed to DOLBoards@dol.wa.gov no less than two business days prior to the meeting with the subject line "Public Comment: Landscape Architect Board". In response to all public comments, the Board is limited to requesting that the matter be added to a future agenda for discussion or directing staff to study the matter further. Inflammatory comments and language will not be permitted.

8. Conclusion

8.1. Announcements

8.2. Requests for future agenda items

8.3. Review of action items and items for next meeting

9. Adjournment

Next Board Meeting:

May 9, 2024

10:00 AM