



**STATE OF WASHINGTON
DEPARTMENT OF LICENSING
WASHINGTON BOARD OF LICENSURE FOR
LANDSCAPE ARCHITECTS
AGENDA
REGULAR BOARD MEETING**

DATE: November 9, 2023
TIME: 10:00 AM
LOCATION: VIDEO CONFERENCE-TEAMS
MEETING LINK: [Click here to join the meeting](#)
MEETING ID: 260 624 679 29
PHONE: [+1 564-999-2000,,678456112#](#) US, Olympia
[\(833\) 322-1218,,678456112#](#) US (Toll-free)
PASSCODE jL3kTP
PHONE CONFERENCE: 678 456 112#
**PHYSICAL LOCATION/
ADDRESS** 405 Black Lake Boulevard
Olympia, Washington 98502

Public Attendance Options: Board members will be attending this meeting virtually (online), not in-person. The public may attend the meeting online using the MS Teams link above, or in-person at the “physical location/address” listed above, where members of the public will be provided with a meeting room to view a broadcast of the meeting via MS Teams. Opportunity for public comment will be available through either attendance option. Please contact DOLBoards@dol.wa.gov with any questions.

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Agenda**
- 4. Approval of Minutes**
 - 4.1. Regular Meeting Minutes of August 10, 2023**
- 5. Awards/Recognition**
 - 5.1. Recognition of Deborah Peter’s service with the Board.**

Board Member Peter’s term with the Board expired on September 5, 2023. Board Members and staff may share appreciation for her service and departing thoughts.
 - 5.2. Welcoming New Board Members**

Jason Anderson was appointed to the Board as of July 12, 2023. Lindsey Solorio was appointed to the Board as of September 6, 2023. This is an opportunity for them to introduce themselves to the Board and the public.
 - 5.3. Introduction to new Boards, Commissions and Outreach team member**

Program Specialist Jason Lenn was hired on September 16, 2023, as the Military and Military Spouse Engagement Coordinator.

6. Old Business

6.1. Outreach Update

Board members will provide updates regarding outreach activities.

6.2. Council of Landscape Architectural Registration Boards (CLARB) Annual Meeting Report

Board and staff members who attended the CLARB Annual Meeting will provide a report from the event.

7. New Business

7.1. 2024 Meeting Schedule

Board staff will present proposed board meeting dates for 2024 to the Board.

7.2. 2024 Board Goals

The Board will review its established priorities and set goals for 2024.

8. Reports

8.1. Committee/Task Force Report

8.1.1. WAC Review Committee Report

8.2. Central Investigation and Audits Unit Report

8.2.1. Complaint Status Report

8.3. Licensing and Customer Support Services Report

8.3.1. Licensee Count Report

8.3.2. Licensee Demographic Discussion

8.4. Boards Commissions Outreach Report

8.4.1. House Bill 1301: Professional Licenses Review

8.4.2. Review of the Master Action Item List

9. Public Comments

The public may address the Board on matters within the Board's jurisdiction, either verbally during the meeting or by submitting written comments in advance. Verbal comments are limited to one three-minute comment. Written comments are limited to no more than 500 words and must be emailed to DOLBoards@dol.wa.gov no less than two business days prior to the meeting with the subject line "Public Comment: Landscape Architect Board". In response to all public comments, the Board is limited to requesting that the matter be added to a future agenda for discussion or directing staff to study the matter further. Inflammatory comments and language will not be permitted.

10. Conclusion

10.1. Announcements

10.2. Requests for future agenda items

10.3. Review of action items and items for next meeting

11. Adjournment

**Next Board Meeting:
February 8, 2024*
10:00 AM**

*Pending Board approval.