



**STATE OF WASHINGTON  
DEPARTMENT OF LICENSING  
Board for Architects  
Regular Board Meeting**

The Mission of the Washington State Board for Architects is to safeguard life, health, property and promote public welfare through licensure and regulation of the practice of architecture in Washington.

**DATE:** October 19, 2023  
**TIME:** 10:00 A.M.  
**LOCATION:** VIDEO CONFERENCE-TEAMS  
**MEETING LINK:** [Click here to join the meeting](#)  
**MEETING ID:** 260 071 850 491  
**PHONE:** [+1 564-999-2000,,492183337#](#) USA, Olympia  
[\(833\) 322-1218,,492183337#](#) USA (Toll-free)  
**PASSCODE:** uXy78T  
**PHONE CONFERENCE ID:** 492 183 337#  
**JOIN VIA WEB** [Join on the web](#)

**OPEN SESSION: 10:00 A.M.**

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes
  - 4.1. Regular Meeting Minutes from July 20, 2023
5. Awards/Recognition
  - 5.1. Introduction of Department of Licensing (DOL) Director Marcus Glasper  
*Director Glasper will introduce himself to the Board.*
  - 5.2. Introduction to new Boards, Commissions and Outreach team member.  
*Program Specialist Jason Lenn has joined DOL as the Military and Military Spouse Engagement Coordinator and will introduce himself to the Board.*
6. Old Business
  - 6.1. Discussion and Consideration of the Mutual Recognition Agreement (MRA) Between the United States (US) and the United Kingdom (UK).  
*The National Council of Architectural Registration Board (NCARB) has entered into a MRA for architects between the US and UK. The Board may take action to adopt the MRA as a pathway to licensure for Washington state and foreign architects.*
  - 6.2. Discussion of Creating an Overlapping/Incidental Practice Reference Document  
*The Board has requested a discussion regarding creation of a reference document to be used as a guide for overlapping and incidental practices between design professions.*

## **7. New Business**

### **7.1. Discussion about continued education requirement for Washington State.**

*A member of the Board requested a discussion about continuing education requirements for maintaining licensure.*

### **7.2. 2024 Meeting Schedule**

*Board staff will present proposed board meeting dates for 2024 to the Board.*

### **7.3. 2024 Board Goals Discussion**

*The Board will review its established priorities and set goals for 2024.*

## **8. Complaint Cases for review.\***

### **8.2. 2023-05-0816-00ARC (Wu)**

## **9. Reports**

### **9.1. Committee/Task Force Reports**

### **9.2. Staff Reports**

#### **9.2.1. Centralized Investigations and Audits Unit Reports**

9.2.1.1. Complaint Status Report

#### **9.2.2. Licensing and Customer Support Services Reports**

9.2.2.1. Licensee Count Report

#### **9.2.3. Boards, Commissions and Outreach Reports**

9.2.3.1. Review of Master Action Item List

#### **9.2.4. Other Reports**

## **10. Public Comments**

*The public may address the Board on matters within the Board's jurisdiction, either verbally during the meeting or by submitting written comments in advance. Verbal comments are limited to one three-minute comment. Written comments are limited to no more than 500 words and must be emailed to [DOLBoards@dol.wa.gov](mailto:DOLBoards@dol.wa.gov) no less than two business days prior to the meeting with the subject line "Public Comment: Board Architect Board". In response to all public comments, the Board is limited to requesting that the matter be added to a future agenda for discussion or directing staff to study the matter further. Inflammatory comments and language will not be permitted.*

## **11. Conclusion**

### **11.1. Announcements**

### **11.2. Requests for future agenda items**

### **11.3. Review of action items and items for next meeting**

## **12. Adjournment**

## **Next Board Meeting:**

**January 25, 2024\***

**10:00 AM**

\*Pending Board approval.