



**STATE OF WASHINGTON  
DEPARTMENT OF LICENSING  
REAL ESTATE APPRAISER COMMISSION  
MEETING AGENDA**

**DATE:** Thursday October 12, 2023  
**TIME:** 10:00 AM  
**LOCATION:** Virtual via Microsoft Teams  
**JOIN ON TEAMS APP:** [Click here to join the meeting](#)  
**JOIN ON THE WEB:** [Click here to join via web](#)  
**MEETING ID:** 246 038 842 068  
**PASSCODE:** 4sLcPy  
**CALL IN:** (audio only) 564-999-2000 (Olympia) or 833-322-1218 (Toll Free)  
**PHONE CONFERENCE ID:** 603 997 920 #

**1. Call to Order**

**2. Roll Call**

Chair Biethan, Vice Chair Elston, Commissioner Potter, Commissioner Sporn,  
Commissioner Sidor, Commissioner Stephens

**3. Approval of Agenda**

**4. Approval of Minutes**

**4.1. Approval of July 13, 2023 Minutes**

**5. Awards/Recognition**

**5.1. Recognition of Brent Palmer's Service**

Staff and commissioners will recognize Brent Palmer's service on the Commission.

**5.2. Introduction of Department of Licensing (DOL) Director Marcus Glasper**

Director Glasper will introduce himself to the Commission.

**5.3. Introduction of DOL Military and Military Spouse Liaison Jason Lenn**

Jason Lenn will introduce himself to the Commission and provide a summary of his position and how it relates to the industry.

**6. Old Business**

**6.1. House Bill (HB) 1110 Update**

Staff will present updates pertaining to 2023 [HB 1110](#).

**6.2. Practical Applications of Real Estate Appraisers (PAREA) and Appraisers Qualifications Board (AQB) Update**

Staff will present rule change language for Commission input.

**7. New Business**

**7.1. Mass Appraisal Education Requirements**

The Commission will form a subcommittee to research and analyze this issue.

**7.2. 2024 Calendar Review and Approval**

Staff will present the proposed 2024 calendar of Commission meetings.

## **8. Reports**

### **8.1. Policy & Legislative Unit Reports**

#### **8.1.1. Legislature 101 Training**

### **8.2. Central Investigations and Audits Unit Reports**

#### **8.2.1. Complaint Case Counts**

### **8.3. Licensing and Customer Support Services Reports**

#### **8.3.1. Licensee Counts**

### **8.4. Boards, Commissions, and Outreach Unit Reports**

#### **8.4.1. Review of Master Action Items**

## **9. Public Comments**

The public may address the Commission on matters within the Commission's jurisdiction, either verbally during the meeting or by submitting written comments. Verbal comments are limited to one three-minute comment. Written comments are limited to no more than 500 words and must be emailed to [DOLBoards@dol.wa.gov](mailto:DOLBoards@dol.wa.gov) no less than two business days prior to the meeting with the subject line "Public Comment: Real Estate Appraiser Commission." In response to all public comments, the Commission is limited to requesting that the matter be added to a future agenda for discussion or directing staff to study the matter further. Inflammatory comments and language will not be permitted.

## **10. Conclusion**

### **10.1. Announcements**

### **10.2. Requests for Future Agenda Items**

### **10.3. Review of Action Items and Agenda Items for Next Meeting**

## **11. Adjournment**

### **Next Board Meeting:**

January 18, 2024\*

10:00 AM

Virtual via Microsoft Teams

*\*Pending Commission approval*