



**STATE OF WASHINGTON
DEPARTMENT OF LICENSING
BOARD FOR ARCHITECTS
SPECIAL MEETING MINUTES**

DATE: Tuesday May 30, 2023
TIME: 2:00 PM
LOCATION: Virtual via Microsoft Teams

BOARD MEMBERS: Scott Harm, Chair
Susan Cooley, Vice Chair
Paul Wu, Secretary
Erica Loynd, Board Member
Rick Benner, Board Member
Roch Manley, Board Member (Absent)
Sian Roberts, Board Member

STAFF MEMBERS: Sydney Muhle, Program Specialist
Susan Nieves, Program Specialist
Debra Allen-Bâ, Assistant Administrator

1. Call to Order

Chair Scott Harm called the meeting to order at **2:00 PM**.

2. Roll Call

Program Specialist Susan Nieves conducted roll call. All Board Members were present, except Board Member Roch Manley who was excused.

3. Approval of Agenda

Board Member Sian Roberts made a **MOTION** to approve the order of the agenda as presented. Board Member Erica Loynd **SECONDED** the motion, and it was **APPROVED** by a vote of 6-0.

4. Old Business

4.1. 2023 Board Priorities and Goals

This will be a continued discussion of the Board's priorities and goals for 2023.

The Board discussed overall priorities and set specific goals for 2023. Program Specialist Sydney Muhle said they will revisit the priorities list during the last meeting of the year and develop specific goals for 2024.

Assistant Administrator Debra Allen-Bâ asked Board Members to provide contact information for representatives of the National Organization of Minority Architects (NOMA) to staff. She said staff is building a network of contacts for board member recruitments for a more diverse pool of candidates.

4.2. Review of National Council of Architectural Registration Boards (NCARB) proposed 2023 Resolutions.

The Board may take action to provide direction to its delegate(s) in voting on the proposed resolutions to be decided at the 2023 NCARB Annual Business Meeting.

The Board discussed the resolutions and determined how they would like the delegate to vote.

Regarding Resolution 2023-5, Chair Harm recommended the Board attend remotely and listen to the discussion on governance if they can, as there would likely be a lot of discussion about the proposed governance changes. Board Member Roberts provided some clarification on the proposed changes. The Board discussed potential impacts of the proposed at-large/public member positions.

Secretary Paul Wu made a **MOTION** to vote no for Resolution 2023-1 and yes for Resolutions 2023-2 through 2023-5. Board Member Loynd **SECONDED** the motion, and it was **APPROVED** by a vote of 6-0.

5. Public Comments

The public may address the Board on matters within the Board's jurisdiction, either verbally during the meeting or by submitting written comments. The Board is limited to directing staff to study the matter further or requesting that the matter be rescheduled for discussion and consideration at a later time.

Members of the public who address the Board verbally are limited to one three-minute comment. In lieu of a verbal comment, individuals may submit their comment in writing at least two days prior to the meeting by emailing DOLBoards@dol.wa.gov. Written comments are limited to no more than 500 words and will be read by staff during this portion of the meeting.

There were no written or verbal public comments.

6. Adjournment

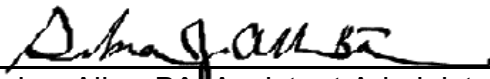
Chair Harm adjourned the meeting at **2:51 PM**.

Next Board Meeting:

July 20, 2023,

10:00 AM

Virtual via Microsoft Teams

Submitted by: 
Debra Allen-Ba, Assistant Administrator

7-20-23
Date

Approved by: 
Scott Harm, Board Chair

7-20-23
Date