



**STATE OF WASHINGTON  
DEPARTMENT OF LICENSING  
WASHINGTON BOARD OF LICENSURE FOR  
LANDSCAPE ARCHITECTS  
SPECIAL MEETING MINTUES**

**DATE:** March 30, 2023  
**TIME:** 9:00AM  
**LOCATION:** Virtual via Microsoft Teams

**Board Members Present** Deborah Peters, Chair  
Curtis LaPierre, Vice Chair  
Daren Crabill, Secretary  
Sharon Robinson-Losey, Board Member

**1. Call to Order**

Chair Deborah Peters called the meeting to order at **9:00 AM**.

**2. Roll Call**

Program Specialist Susan Nieves conducted roll call for Board Members. All Board Members were present.

**3. Approval of Agenda**

Secretary Daren Crabill made a **MOTION** to approve the order of agenda as presented. Vice Chair Curtis LaPierre **SECONDED** the motion, and it was **APPROVED**.

**4. New Business**

**4.1. Establishment of Board Goals for 2023**

*The Board will discuss and may establish priorities and goals for 2023.*

Program Specialist Sydney Muhle began a discussion to establish Board goals for 2023. She reviewed the purpose of the meeting and said this meeting would determine the priorities set by the Board before drilling those priorities down to goals and setting timelines to accomplish them. Some things she suggested to consider were focused outreach areas, such as work force and student outreach.

Secretary Crabill discussed two priorities. The first one he shared was the inner workings of the Board by being efficient with analyses and actions when it comes to subcommittees. He said subcommittees take longer than they should and should not carry over many meetings.

The second priority he shared was to continue to be open and provide ample opportunities to be accessible to constituents by sharing relevant information. He

would also like to see in the next year engaging with constituents in person if the budget allowed.

Chair Peters echoed Secretary Crabill's thoughts about being more efficient with subcommittee work and suggested setting a limit of two meetings to accomplish assigned work. She also supported Secretary Crabill's comments about accessibility and participation in outreach opportunities. Showing up at both Universities in person and being present for Pro Practice are opportunities she suggests.

Vice Chair LaPierre and Board Member Sharon Robinson-Losey were in favor of the two goals Secretary Crabill brought up. Vice Chair LaPierre added the whole Board should visit the universities. Board Member Robinson-Losey said in person outreach is more meaningful and creates better connections.

Vice Chair LaPierre said one role of the Board is protecting public health, safety, and welfare. He would like to see an education component to include knowledge and visibility on the public and professional sides. The education component could help when encountering somebody without a license or advertising without a license. Through his navigation on the Department of Licensing (DOL) website, he felt it lacked education for the public about licensure, expectations of a landscape architect, when to file a complaint, and when to hire a professional. He would like to see a better interface with the DOL's website.

Vice Chair LaPierre requested to get our rules in line with Council of Landscape Architectural Registration Boards' (CLARB) rules. Chair Peters said CLARB's rules are more laxed which is not good for competency and Vice Chair LaPierre said there should be more discussion in relation to the rules.

Chair Peters and Vice Chair LaPierre asked for Board recruitment with CLARB and DOL.

Vice Chair LaPierre made a **MOTION** to adopt Board Goals for 2023. Secretary Crabill **SECONDED** the motion, and it was **APPROVED**.

Board Priorities:

- Efficient Board Operations; two-meeting maximum for items on committee work.
- Providing opportunities to be open to licensees/constituents, creating greater connection:
  - Showing up in person at universities for each professional practice class.
  - In-person connection.
  - Prioritizing student outreach.
  - Re-thinking WASLA interactions.

Board Goals:

- Education:
  - What to do when encountering unlicensed practice.
  - Website (public education of the profession, when to file a complaint, etc.). How can the public interface with the website. “Why are landscape architects licensed” component at the top of the webpage. Create more public knowledge around licensure.
- Aligning rules with CLARB.
- Board recruitment/CLARB Leadership recruitment.

**5. Public Comments**

*The public may address the Board on matters within the Board’s jurisdiction, either verbally during the meeting or by submitting written comments. The Board is limited to directing staff to study the matter further or requesting that the matter be rescheduled for discussion and consideration at a later time.*


*Members of the public who address the Board verbally are limited to one three-minute comment. In lieu of a verbal comment, individuals may submit their comment in writing at least two days prior to the meeting by emailing [DOLBoards@dol.wa.gov](mailto:DOLBoards@dol.wa.gov). Written comments are limited to no more than 500 words and will be read by staff during this portion of the meeting.*

There were no comments from the public.


**6. Adjournment** Chair Peters adjourned the meeting at **9:31 AM**.

**Next Board Meeting:**

May 11, 2023 at 10:00 AM  
Virtual via Teams

Submitted by:   
Debra Allen-Bâ, Assistant Administrator

May 11, 2023  
Date

Approved by:   
Deborah Peters, Chair

May 11, 2023  
Date