



**STATE OF WASHINGTON  
DEPARTMENT OF LICENSING  
WASHINGTON BOARD OF LICENSURE FOR  
LANDSCAPE ARCHITECTS  
AGENDA  
REGULAR BOARD MEETING**

**DATE:** February 9, 2023

**TIME:** 10:00AM

**LOCATION:** VIDEO CONFERENCE- TEAMS

[Click here to join the meeting](#)

Meeting ID: 242 385 086 00

Passcode: gUTWEa

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[\(833\) 322-1218,,84476325#](tel:(833)322121884476325) United States (Toll-free)

Phone Conference ID: 844 763 25#

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Agenda**
- 4. Approval of Minutes**
  - 4.1.** The Regular Meeting Minutes of October 27, 2022.
- 5. Old Business**
  - 5.1. WASLA Conference Report**

Vice Chair LaPierre will report on his attendance at the WASLA Conference.
  - 5.2. WAC Committee Update and Member Replacement Discussion**

The Board created a subcommittee to review and make recommendations regarding updates to the governing WAC. One member of the committee has resigned from the Board. The committee will provide an update to the Board and the Board may consider appointment of a new member.
  - 5.3. Outreach Discussion**

Members of the Board volunteered to discuss outreach opportunities with state universities and will provide an update on those conversations. The Board will discuss additional outreach that they would like to conduct.
  - 5.4. Fee Increase Discussion**

The Board will discuss the fee increases that went into effect December 31, 2022.
- 6. New Business**
  - 6.1. Board Vacancy Recruitment Update**

Board Member Len Zickler resigned from the Board on October 27, 2022. Staff will provide an update on the recruitment to fill this vacancy.

## **6.2. Board Authorization (formerly “Delegations”)**

The Board authorizes specific administrative duties to Department of Licensing (DOL) staff. Due to organizational and staffing changes within DOL’s Business and Professions Division (BPD), staff is seeking Board approval of new authorizations to the BPD Assistant Director.

## **6.3. Establishment of Board Goals for 2023**

The Board will discuss and may establish priorities and goals for 2023.

## **7. Reports**

### 7.1. Committee/Task Force Reports

None.

### 7.2. CIAU Report

#### 7.2.1. Complaint Status Report

#### 7.2.2. Closed Case Report

None

### 7.3. LCSS Report

#### 7.3.1. Licensee Count Report

#### 7.3.2. Leadership Advisory Council Update

#### 7.3.3. Board Executive’s Report

### 7.4. BOSS Report

### 7.5. Other Reports

#### 7.5.1. Legislation 101 and State Legislation Bill Tracking

## **8. Public Comments**

*The public may address the Board on matters within the Board’s jurisdiction. The Board is limited to directing staff to study the matter further or requesting that the matter be rescheduled for discussion and consideration at a later time. Individual comments will be limited to three (3) minutes each. Prior to the meeting, comments from the public may also be submitted in writing to [RBSAdminSupport@dol.wa.gov](mailto:RBSAdminSupport@dol.wa.gov). Written comments will be limited to no more than 500 words and will be provided to the Board during this portion of the meeting.*

## **9. Conclusion**

### 9.1. Announcements

### 9.2. Requests for future agenda items

### 9.3. Review of action items and items for next meeting

## **10. Adjournment**

### **Next Board Meeting:**

May 11, 2023

10:00 AM

Virtual via Teams