



**STATE OF WASHINGTON  
DEPARTMENT OF LICENSING  
Board for Architects  
Regular Board Meeting**

The Mission of the Washington State Board for Architects is to safeguard life, health, property and promote public welfare through licensure and regulation of the practice of architecture in Washington.

**DATE:** January 19, 2023  
**TIME:** 10:00 A.M.  
**LOCATION:** VIDEO CONFERENCE-TEAMS  
**MEETING LINK:** [Click here to join the meeting](#)  
**PHONE:** 1.564.999.2000  
**PHONE CONFERENCE ID:** 263 197 268#

**OPEN SESSION: 10:00 A.M.**

**1. Call to Order**

**2. Roll Call**

**3. Approval of Agenda**

**4. Approval of Minutes**

**4.1.** The Regular Meeting Minutes of October 20, 2022

**5. Old Business**

**5.1. Board Authorizations (formerly “Delegations”)**

The Board authorizes specific administrative duties to Department of Licensing (DOL) staff. Due to organizational and staffing changes within DOL’s Business and Professions Division (BPD), staff is seeking Board approval of new authorizations to the BPD Assistant Director.

**5.2. Discussion and Consideration of the Mutual Recognition Agreement (MRA) Between the United States (US) and the United Kingdom (UK)**

The National Council of Architectural Registration Boards (NCARB) is working toward adoption of a MRA for architects between the US and UK. The Board will receive information about the agreement and may provide direction to staff to return regarding return of the final agreement to the Board for potential consideration and adoption.

**5.3. Report Out from Washington Association of Building Officials (WABO) Annual Meeting**

Board members and staff attended the WABO Annual Meeting in Spokane in October 2022 and will provide a report from that event.

**6. New Business**

**6.1. Interprofessional Council on Registration (ICOR) Committee to Address Overlapping and Incidental Practice Among Design Professions**

A committee has been formed to address issues of overlapping and incidental practice among the design professions. Staff will provide information about this committee and discuss how it will impact the Board’s work.

## **6.2. NCARB Regional Summit**

The Board will discuss member and staff attendance at the NCARB Regional Summit, March 3-4, 2023.

## **6.3. NCARB Annual Business Meeting**

The Board will discuss member and staff attendance at the NCARB Annual Business Meeting, June 14-18, 2023.

## **6.4. Discussion regarding NCARB Leadership Changes**

NCARB is studying potential changes to its leadership structure, including regional representation. The Board will discuss the impact of these changes on its relationship with NCARB. This change is scheduled to be voted on at the Annual Business Meeting.

## **6.5. Establishment of Board Goals for 2023**

The Board will discuss and establish goals for 2023.

## **7. Reports**

### **7.1. Committee/Task Force Reports**

7.1.1. Model Law Committee

7.1.2. Charter

### **7.2. Staff Reports**

7.2.1. BOSS Reports

7.2.1.1. BOSS and BPD Staffing Updates and Current Overview

7.2.1.2. Hybrid Meeting Status Report

7.2.1.3. Review of Master Action Item List

7.2.1.4. Board Executive's Report

7.2.2. Centralized Investigations and Audits Unit Reports

7.2.2.1. Complaint Status Report

7.2.2.2. Closed Case Report

7.2.3. LCSS Reports

7.2.3.1. Licensee Count Report

7.2.4. CS Reports

7.2.4.1. Program Funding Structure Overview

## **8. Public Comments**

*The public may address the Board on matters within the Board's jurisdiction. The Board is limited to directing staff to study the matter further or requesting that the matter be rescheduled for discussion and consideration at a later time. Individual comments will be limited to three (3) minutes each. Prior to the meeting, comments from the public may also be submitted in writing to [RBSAdmin@dol.wa.gov](mailto:RBSAdmin@dol.wa.gov). Written comments will be limited to no more than 500 words and will be provided to the Board during this portion of the meeting.*

## **9. Conclusion**

### **9.1. Announcements**

### **9.2. Requests for future agenda items**

### **9.3. Review of action items and items for next meeting**

## **10. Adjournment**

### **Next Board Meeting:**

April 20, 2023

10:00 AM

Virtual via Teams