



**STATE OF WASHINGTON
DEPARTMENT OF LICENSING
Board for Architects
Regular Board Meeting**

The Mission of the Washington State Board for Architects is to safeguard life, health, property and promote public welfare through licensure and regulation of the practice of architecture in Washington.

DATE: April 20, 2023
TIME: 10:00 A.M.
LOCATION: VIDEO CONFERENCE-TEAMS
MEETING LINK: [Click here to join the meeting](#)
MEETING ID: 260 071 850 491
PHONE: [+1 564-999-2000,,492183337#](#) USA, Olympia
[\(833\) 322-1218,,492183337#](#) USA (Toll-free)
PASSCODE: uXy78T
PHONE CONFERENCE ID: 492 183 337#

OPEN SESSION: 10:00 A.M.

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes
 - 4.1. The Regular Meeting Minutes of January 19, 2023
5. Awards/Recognition
 - 5.1. Recognition of Rick Benner's service with the Board.

Board Member Benner's term on the Board will expire on June 17, 2023 . Board Members and staff may share appreciation for his service and departing thoughts.
6. Old Business
 - 6.1. 2023 Board Priorities and Goals

This will be a continued discussion of the Board's priorities and goals for 2023.
 - 6.2. Regional Summit Report

Board members and staff will give a report from the National Council of Architectural Registration Boards' (NCARB) 2023 Regional Summit.
 - 6.3. Discussion and Consideration of the Mutual Recognition Agreement (MRA) Between the United States (US) and United Kingdom (UK)

The National Council of Architectural Registration Boards (NCARB) has entered into a MRA for architects between the US and UK. The Board may take action to adopt the MRA for Washington licensed architects.

6.4. NCARB Five-Year Rolling Clock Policy Update

The Board will receive information regarding updates to the NCARB five-year rolling clock policy and its impacts in Washington.

7. New Business

7.1. Election of Officers

The Board will elect a Chair, Vice Chair and Secretary for the upcoming year.

7.2. Discussion and Consideration of NCARB's 2023 Annual Business Meeting

NCARB will host the 2023 Annual Business Meeting June 15th through 17th in Tampa, Florida. Board members will confirm their desire to attend. The Board may take action to designate a voting delegate and alternate and direct its votes for the NCARB Board of Directors and proposed 2023 resolutions.

7.3. Report from AIA Outreach Event

Board Members Wu and Roberts will give a report from an American Institute of Architects' (AIA) Young Architects Forum event that took place on March 15, 2023.

8. Complaint Cases for Review*

8.1. 2022-07-1088-00ARC (Wu)

8.2. 2022-11-1613-00ARC (Harm)

8.3. 2022-12-1758-00ARC (Benner)

8.4. Administratively Closed Cases

9. Reports

9.1. Committee/Task Force Reports

9.1.1. Model Law Committee

9.1.2. Charter

9.2. Staff Reports

9.2.1. Centralized Investigations and Audits Unit Reports

9.2.1.1. Complaint Status Report

9.2.2. Licensing and Customer Support Services Reports

9.2.2.1. Licensee Count Report

9.2.3. BOSS Reports

9.2.3.1. Board Executive's Report

9.2.3.2. Review of Master Action Item List

9.2.4. Other Reports

9.2.4.1. Legislature 101 Presentation

10. Public Comments

The public may address the Board on matters within the Board's jurisdiction, either verbally during the meeting or by submitting written comments. The Board is limited to directing staff to study the matter further or requesting that the matter be rescheduled for discussion and consideration at a later time.

Members of the public who address the Board verbally are limited to one three-minute comment. In lieu of a verbal comment, individuals may submit their comment in writing

at least two days prior to the meeting by emailing DOLBoards@dol.wa.gov. Written comments are limited to no more than 500 words and will be read by staff during this portion of the meeting.

11. Conclusion

11.1. Announcements

11.2. Requests for future agenda items

11.3. Review of action items and items for next meeting

12. Adjournment

Next Board Meeting:

July 20, 2023

10:00 AM

Virtual via Teams