

For Hire/Limousine Name or Address Change

Use this form to report a change in name or address. When completed, email a copy of this form and any required documents to forhire@dol.wa.gov or fax to (360) 570-4954

Type of change

Change of name

Submit this form with:

- a copy of the vehicle registration showing the name change
- a copy of the proof of insurance showing the name change

Change of address

Submit this form with:

- a completed For Hire Addendum (only if the city of operation has changed) available at <https://dor.wa.gov/sites/default/files/legacy/Docs/forms/BLS/700200.pdf>

For faster service, please provide a valid email address and verify the accuracy of your vehicle registration and insurance documents. Incorrect information or documents can delay the process.

Applicant

Unified Business Identifier (UBI) number	Email
(Area code) Business phone number	(Area code) Business fax number
Old business name	
Old business street address, City, State, ZIP code, County	
New business name	
New business street address, City, State, ZIP code, County	
New business mailing address, City, State, ZIP code	
<div style="display: flex; justify-content: space-between; align-items: center;"> <div style="text-align: center;"> X _____ Signature of applicant </div> <div style="text-align: center;"> _____ Date </div> </div>	

To register a new trade name, you may file it online at <https://dor.wa.gov/manage-business/grow-business/register-trade-names>

You can also use the [business license application](#) and submit it along with your fees to:

Business License Services
PO Box 9034
Olympia, WA 98507-9034