



**STATE OF WASHINGTON
DEPARTMENT OF LICENSING
WASHINGTON STATE HOME INSPECTOR
ADVISORY LICENSING BOARD
MEETING AGENDA**

DATE: Thursday March 16, 2023
TIME: 10:00 AM
LOCATION: Virtual via Microsoft Teams
MEETING LINK: [Click here to join the meeting](#)
MEETING ID: 232 894 885 25
PASSCODE: b3eWHz
CALL IN (audio only): 360-726-3322 or 833-322-1218
PHONE CONFERENCE ID: 130 171 661#

1. Call to Order

2. Roll Call

3. Approval of Agenda

3.1. Approval of March 16, 2023, agenda.

4. Approval of Minutes

4.1. Approval of June 9, 2022, minutes.

4.2. Approval of January 26, 2023, minutes.

5. Awards/Recognition

None.

6. Old Business

6.1. Virtual Learning Discussion

The Board will discuss the benefits and drawbacks of virtual learning to determine whether it should continue, and to what extent.

7. New Business

7.1. Appoint members to subcommittees:

The Board will nominate and elect members for the Education, Changing Business Practice (CBP), and Diversity, Equity, and Inclusion (DEI) subcommittees.

7.1.1. Education Subcommittee

7.1.2. CBP Subcommittee

7.1.3. DEI Subcommittee

7.2. Discussion: Access to Lock Boxes Statewide

The Board will discuss the benefits and drawbacks of Home Inspectors gaining access to lock boxes statewide, and the process for implementing if possible.

8. Reports

8.1. Subcommittee Reports

8.1.1. None

8.2. Staff Reports

8.2.1. Boards & Outreach Support Services (BOSS) Organizational Structure

Staff will provide an overview of the changes to the agency and BOSS team organizational structure.

8.2.2. Licensee Counts

Staff will provide data on the current licensees by age, status, and county.

8.2.3. Review Master Action Items

Staff will provide a review of current and ongoing action items.

9. Public Comments

The public may address the Board on matters within the Board's jurisdiction, either verbally during the meeting or by submitting written comments. The Board is limited to directing staff to study the matter further or requesting that the matter be rescheduled for discussion and consideration at a later time.

Members of the public who address the Board verbally are limited to one three-minute comment. In lieu of a verbal comment, individuals may submit their comment in writing at least two days prior to the meeting by emailing DOLBoards@dol.wa.gov. Written comments are limited to no more than 500 words and will be read by staff during this portion of the meeting.

10. Conclusion

10.1. Announcements

Staff and the Board will provide information regarding any updates and/or news that may impact the industry. This will be informational only; no discussion or action will be taken.

10.2. Requests for Agenda Items

Board members will request staff to add items to the next meeting agenda, or master action item list, based on public comments or other discussion from this meeting.

10.3. Review Action Items

Staff will review the new action items from this meeting.

11. Adjournment

Next Board Meeting:

June 15, 2023, at 10:00 AM

Virtual via Microsoft Teams