



STATE OF WASHINGTON
DEPARTMENT OF LICENSING
COSMETOLOGY, HAIR DESIGN, BARBERING, ESTHETICS AND
MANICURING
ADVISORY BOARD MEETING MINUTES

DATE: June 7, 2022

TIME: 10:00 am

LOCATION: Teams

MEMBERS PRESENT: Frank Trieu, Private Schools, Chair
Sylvia Garcia, Public School, Vice-chair
Curtis Rice, Barber
Shawna Martin, Manicurist

BOARD MEMBERS ABSENT: Shari Reiter-Johnson, Public
Iyana Thomas, Hair Design
Lacey Nygard, 750 Hr Esthetician
Geri Merklin, Cosmetology

STAFF PRESENT: Rick Storvick, Administrator
Kathe McDaniel, Assistant Administrator
Kimberly Hall, Program Specialist 3
Shari Honeywell, Program Specialist 3
Alyssa Woods, Administrative Assistant 3
Bill Dutra, Assistant Administrator
Julia Manley, Assistant Administrator
Catharine Naegeli, Administrator
Melissa Kershner, Investigator Manager
Kevin Ritzer, Licensing Service Manager
Dee Sharp, Project Manager
Kelsey Stone, Management Analyst 5
Evelyn Manley-Rodriguez, CIAU Program Manager

GUESTS PRESENT: Virtual meeting

1. Call to Order 10:03 AM

1.1. Introductions

Ms. Hall conducted a roll call of Board members and staff.

1.2. Approval of Minutes: February 15, 2022

MOTION: Ms. Garcia made a motion to approve the minutes as presented. Ms. Olisha seconded the motion and it passed.

2. New Business

2.1. Exam Availability Update

Mr. Ritzer provided an update on exam availability. Schools were reached out to for participation. Licensing staff heard back from almost half of the licensed schools in Washington. The committee will continue to meet and work on the ongoing struggles of exam availability.

3. Old Business

3.1. Review Action Items List

Ms. Hall went over action item list.

4. Committee Reports

4.1. Mission Statement

Ms. Garcia shared the Mission statement with the board. The committee is looking for feedback. The committee will finalize the statement and present it at the next board meeting to be voted on.

4.2. Vision Statement

Ms. Garcia presented the Vision statement for feedback from the board. The vision statement will be voted on at the October meeting

4.3. Advisory Board Charter update

No update.

5. Department of Licensing Report

5.1. Program Operations

Ms. Hall discussed licensing numbers and introduced the two new staff members that will be working directly with the boards.

Mr. Dutra introduced himself and the new Centralized Investigations and Audits Unit (CIAU) that will make investigations and audits more efficient and effective. He informed the board of recruiting for more assistance with supporting the boards. Ms. Naegeli introduced herself as the Administrator over the unit, and seconded what Mr. Dutra said.

5.2. Legislation

Ms. Sharp provided an update to legislation approved during the 2022 legislative session. House Bill 1930 helps cosmetology licensees affected by

the COVID-19 pandemic. The licensees renewing their license from June 9th, 2022, until June 30th, 2023, won't be required to retake exams or pay a late fee. The HB goes into effect on 6/9/22.

6. Other Business

6.1. Any Other Business

None.

6.2. Action Items From This Meeting

- Committee meetings

6.3. Agenda Items For Next Meeting

- Vision statement
- Mission statement

7. Public Comment Opportunity

Members of the public made comments.

8. Adjournment 10:53 am

Next Meeting:

October 18, 2022

Virtual