STATE OF WASHINGTON
DEPARTMENT OF LICENSING
WASHINGTON BOARD OF LICENSURE FOR LANDSCAPE ARCHITECTS
MEETING MINUTES

DATE:	May 28, 2026
TIME:	10:00 AM
LOCATION:	VIDEO CONFERENCE-TEAMS

BOARD MEMBERS:	**Curtis LaPierre**, Chair **Jason Anderson**, Vice Chair **Lindsey Solorio**, Secretary **Sharon Robinson-Losey**, Board Member **Daren Crabill**, Board Member
STAFF MEMBERS:	**Sandy Baur,** Board Staff **Tim York,** Board Staff

1. **Call to Order**
   Board Chair Curtis LaPierre called the meeting to order at **10:01 a.m.**

2. **Roll Call**
   Board Staff Lead Sandy Baur conducted roll call. All Board members were present, except Board Member Robinson-Losey. Quorum was achieved.

3. **Approval of Agenda**
   Board Member Anderson made a **MOTION** to approve the order of the agenda as presented. Board Member Crabill **SECONDED** the motion, and it was **APPROVED** by a vote of 4-0.

4. **Approval of Minutes**
   4.1. Regular Meeting Minutes of February 5, 2026
   Board Member Anderson made a **MOTION** to approve the minutes as presented. Board Member Solorio **SECONDED** the motion, and it was **APPROVED** by a vote of 4-0.

5. Awards/Recognition

5.1. Introduction of New Board Staff

Staff introduced Tim York and AAG Rebecca Kim

6. Old Business

6.1. Newsletter Contribution Discussion

Board Members discussed what they felt would be the best contribution and frequency would be to producing a WASLA Newsletter. Suggestions revolved around submitting reminders for upcoming board meetings and a full entry quarterly. More discussion on this topic will happen under new business when they talk about creating an Outreach Committee.

6.2. Discussion on Possibility of Combining the Landscape Architects Board with the Architects Board

Board Members discussed the benefits and challenges of potentially combining the Landscape Architects Board underneath the Architects Board. General consensus from Board members was that potential risks outweigh any potential benefits of this change.

6.3. Update on License Renewal for Legacy Practitioners

Board Staff updated the Board on the license renewal form pertaining to legacy practitioners and required Professional Development Hours (PDH). Board member Crabill suggested adding a hyperlink in the online form that takes applicants to the referenced WAC.

Board Member Crabill made a **MOTION** to approve adding language to the license renewal application as presented. Board Member Anderson **SECONDED** the motion, and it was **APPROVED** by a vote of 4-0.

6.4. Outreach Update

Board members discussed creating an Outreach Subcommittee and what that committee might pursue as a scope of work.

Board Member Crabill made a **MOTION** to create an Outreach Committee. Board Member Solorio **SECONDED** the motion, and it was **APPROVED** by a vote of 4-0.

Board Members Anderson and Crabill volunteered to serve on the subcommittee. Board member Solorio made a **MOTION** to name Anderson and Crabill to the Outreach Subcommittee. Board Chair LaPierre **SECONDED** the motion, and it was **APPROVED** by a vote of 4-0.

7. New Business

7.1. Annual Election of Officers

Board Members were informed about the need to elect new officers and what the voting procedure is.

a. Chair

Board Member Anderson was nominated to be Chair.

Chair LaPierre made a **MOTION** to elect Board Member Anderson as Chair to be effective from the third meeting of 2026 until the second meeting of 2027. Secretary Solorio **SECONDED** the motion, and it was **APPROVED** by a vote of 4-0.

b. Vice Chair

Secretary Solorio was nominated to be Vice Chair.

Chair LaPierre made a **MOTION** to elect Secretary Solorio as Vice Chair to be effective from the third meeting of 2026 to the second meeting of 2027. Board Member Crabill **SECONDED** the motion, and it was **APPROVED** by a vote of 4-0.

c. Secretary

Board Member Crabill was nominated to be Secretary.

Secretary Solorio made a **MOTION** to elect Board Member Crabill as Secretary to be effective from the third meeting of 2026 until the second meeting of 2027. Vice Chair Anderson **SECONDED** the motion, and it was **APPROVED** by a vote of 4-0.

7.2. 2026 Council of Landscape Architectural Registration Board (CLARB) Annual Meeting

Board staff shared details about the CLARB Annual Meeting with the Board. Board Members Anderson and Crabill have volunteered to potentially attend the meeting. They will follow up with Board Staff to confirm and schedule.

7.3. CLARB and American Society of Landscape Architects (ASLA) Summer Licensure Summit

Board Members were informed by Board Staff of what this webinar will cover and that the members should reach out if they wish to attend.

7.4. Designated Presiding Officer

Board Members were informed by Board Staff about the need to have a formalized Presiding Officer process for adjudicative hearings.

Board Member Solorio made a **MOTION** to designate the Board Chair as the Designated Presiding Officer and the Vice Chair as the Secondary Designated Presiding Officer. Board Member Anderson **SECONDED** the motion, and it was **APPROVED** by a vote of 4-0.

8. Complaint Cases for Review*

Case managers that present their recommendations to the Board shall recuse themselves from voting on the case outcome.

8.1. None.

9. Legal Issues for Deliberation

EXECUTIVE SESSION: The Board may, at its discretion, meet in executive session to discuss certain enforcement actions with legal counsel, as allowed by RCW 42.30.110(1)(i). The chair will announce the purpose and estimated duration for the Executive Session. No formal actions will be taken during the Executive Session. Once the Executive Session concludes, the Board will take a break to announce and invite visitors to the Open Session.

9.1. None.

10. Reports

10.1. Staff Reports

a. **Legislative Update**

Board staff had no updates at this meeting.

b. **Recruitment Update**

Board staff updated the Board that discussions with candidates are on-going.

c. **Review of Master Action Item List**

Ms. Baur provided a status update on action items.

11. Public Comments

The public may address the Board on matters within the Board's jurisdiction, either verbally during the meeting or by submitting written comments in advance. Verbal comments are limited to one three-minute comment. Written comments are limited to no more than 500 words and must be emailed to DOLBoards@dol.wa.gov no less than two business days prior to the meeting with the subject line "Public Comment: Landscape Architect Board". In response to all public comments, the Board is limited to requesting that the matter be added to a future agenda for discussion or directing staff to study the matter further. Inflammatory comments and language will not be permitted.

There were no written comments.

There was one comment voicing appreciation for the Board's conversation about Legacy renewal applicants.

12. Conclusion

12.1. Announcements

Ms. Woods gave an update on current Board Members terms of service. Board Member Robinson-Losey will not seek reappointment for personal reasons.

12.2. Requests for future agenda items

12.3. Review of action items and items for next meeting

- Staff will move forward on the renewal language update.
- Staff will schedule meetings with the Outreach Committee.
- Staff will update Chair Meeting invites and schedule training for new officers.
- Staff will follow up with members who volunteered to attend the CLARB annual meeting to help them get confirmed and scheduled.

13. Adjournment

Chair LaPierre adjourned the meeting at **11:07 am.**

Next Board Meeting:
Thursday, August 13, 2026
10:00 AM

Approved by: 08/13/2026

Jason Anderson, Chair — Date