Washington State Board of Licensure for Landscape Architects

Meeting Agenda

Regular Board Meeting

Date: August 13, 2026
Time: 10 a.m.

Meeting details:

Join the meeting now
Meeting ID: 252 085 608 313 8
Passcode: TZ6Th3pB

Dial in by phone

+1 564-999-2000,,703856049# United States, Olympia

(833) 322-1218,,703856049# United States (Toll-free)

Phone conference ID: 703 856 049#

Agenda

1. **Call to order**
2. **Roll call**
3. **Approval of agenda**
4. **Approval of minutes**
    1. Regular Meeting Minutes from May 28, 2026
5. **Awards/Recognition**
    1. Introduction of Assistant Attorney General (AAG) Rebecca Kim
       Board Staff will introduce the new AAG assigned to the Architects Board.
6. **Old business**
    1. Update on License Renewal Form for Legacy Practitioners
       Board staff will share an update on the license renewal form.
7. **New business**

    Chair Anderson will share a report with the Board on the event he attended.

2. Delegation of Authority
   The Board will create a committee to review Board delegations to the Department of Licensing (DOL).

8. **Complaint Cases for Review**
   Case managers that present their recommendations to the Board shall recuse themselves from voting on the case outcome.
   1. None.
9. **Legal Items for Deliberation**
   EXECUTIVE SESSION: The Board may, at its discretion, meet in executive session to discuss certain enforcement actions with legal counsel, as allowed by RCW 42.30.110(1)(i). The chair will announce the purpose and estimated duration for the Executive Session. No formal actions will be taken during the Executive Session. Once the Executive Session concludes, the Board will take a break to announce and invite visitors to the Open Session.
   1. **None**
10. **Reports**
    1. **Committee Reports**
       i. Outreach Committee
    2. **Staff Reports**
       i. Legislative Update
       ii. Recruitment Update
       iii. Master Action Item List
11. **Public comments**
    The public may address the Board on matters within the Board's jurisdiction, either verbally during the meeting or by submitting written comments in advance. Written comments are limited to no more than 500 words and must be emailed to DOLBoards@dol.wa.gov no less than two business days prior to the meeting.
12. **Conclusion**
    1. Announcements
    2. Requests for Future Agenda Items
    3. Review of Action Items and Items for Next Meeting
13. **Adjournment**

Next meeting

Date: November 12, 2026
Time: 10 a.m.
Virtual via Microsoft Teams

Meetings are held virtually through Microsoft Teams. Board members attend online only, not in-person. You may attend virtually or in-person. For those who want to attend in-person, we provide a meeting room to view a livestream of the meeting. You can participate in the meeting through either attendance option. Please contact DOLBoards@dol.wa.gov with any questions.

The in-person option is held at our Business and Professions Division, located at:

405 Black Lake Blvd
Olympia, WA 98502