



**STATE OF WASHINGTON
DEPARTMENT OF LICENSING
FUNERAL & CEMETERY BOARD
MEETING AGENDA
REGULAR BOARD MEETING**

DATE: November 19, 2025
TIME: 10:00 AM
LOCATION: VIDEO CONFERENCE-TEAMS
JOIN VIA TEAMS APP: [Click here to join the meeting](#)
JOIN VIA WEB: [Join on the web](#)
MEETING ID: 283 677 880 819
PASSCODE: Kj7xM9Cj
CALL IN: 564-999-2000 (Olympia)
833-322-1218 (Toll Free)
PHONE CONFERENCE ID: 532 171 028#
PHYSICAL LOCATION 405 Black Lake Boulevard
ADDRESS*: Olympia, Washington 98502

**This is a virtual meeting and Board members will attend virtually (online), not in-person. The public may attend virtually or in-person. We will provide a meeting room to view a broadcast of the meeting, for those that want to attend in-person. The public can comment through either attendance option. Please contact DOLBoards@dol.wa.gov with any questions.*

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes
 - 4.1. Minutes from August 27, 2025
5. Old Business

None.
6. New Business
 - 6.1. International Conference of Funeral Service Examining Boards (ICFSEB) Annual Conference

Board staff will provide details for the upcoming annual meeting, and the Board may determine a voting delegate.

6.2. Adoption of 2026 Meeting Dates

Board staff will present proposed board meeting dates for 2026 to the Board for adoption.

6.3. Consideration of Request for Internship Extension

Intern Jennie McEachern has requested Board consideration of an extension of their Funeral Director internship.

6.4. Introduction of Assistant Attorney General

Assistant Attorney General Rebecca Kim will introduce herself to the Board.

7. Complaint Cases for Review

Case managers that present their recommendations to the Board shall recuse themselves from voting on the case outcome.

7.1. 2025-03-0951-00FDE

7.2. 2025-04-1112-00FDE

7.3. 2025-04-1233-00FDE

7.4. 2025-07-2650-00FDE

7.5. 2025-07-2739-00FDE

7.6. 2025-07-2804-00FDE

8. Reports

8.1. Committee/Task Force Reports

a. Pet Cemetery Committee Report

Staff will provide an update on committee work.

b. Disposition Facility Equipment

Chair Ittner, Vice Chair Gutierrez-Zamora, and Board Member Cameron will report on the ad-hoc committee's work.

c. Rule Making Committee

Chair Ittner and Board Member Little will provide an update on committee work.

d. Application Review Committee

Staff will provide an update on committee work.

8.2. Staff Reports

a. Complaint Status Report

b. Licensee Count Report

c. Recruitment Update

d. Action Item List

9. Public Comments

The public may address the Board on matters within the Board's jurisdiction, either verbally during the meeting or by submitting written comments in advance. Verbal comments are limited to one three-minute comment. Written comments are limited to no more than 500 words and must be emailed to DOLBoards@dol.wa.gov no less than two business days prior to the meeting with the subject line "Public Comment: Funeral and Cemetery Board". In response to all public comments, the Board is limited to requesting that the matter be added to a future agenda for discussion or directing staff to study the matter further. Inflammatory comments and language will not be permitted.

10. Conclusion

10.1. Announcements

10.2. Requests for future agenda items

10.3. Review of action items and items for next meeting

11. Adjournment

Next Board Meeting:

February 12, 2026*

10:00 AM

Virtual via Teams

***Pending Board approval.**