



**STATE OF WASHINGTON
DEPARTMENT OF LICENSING
Board for Architects
Regular Board Meeting**

The Mission of the Washington State Board for Architects is to safeguard life, health, property and promote public welfare through licensure and regulation of the practice of architecture in Washington.

DATE: July 31, 2025
TIME: 10:00 A.M.
LOCATION: VIDEO CONFERENCE-TEAMS
JOIN VIA TEAMS APP: [Click here to join the meeting via the app](#)
JOIN VIA WEB: [Click here to join meeting via the web](#)
MEETING ID: ID: 224 466 302 805
PASSCODE: jq2dy2sM
CALL IN: 564-999-2000 (Olympia)
833-322-1218 (Toll Free)
PHONE CONFERENCE ID: 122 326 333#
PHYSICAL LOCATION 405 Black Lake Boulevard
ADDRESS*: Olympia, Washington 98502

**This is a virtual meeting and Board members will attend virtually (online), not in-person. The public may attend virtually or in-person. We will provide a meeting room to view a broadcast of the meeting, for those that want to attend in-person. The public can comment through either attendance option. Please contact DOLBoards@dol.wa.gov with any questions.*

1. Call to Order

2. Roll Call

3. Approval of Agenda

4. Approval of Minutes

4.1. Regular Meeting Minutes from April 24, 2025.

5. Old Business

5.1. National Council of Architectural Registration Boards (NCARB) Annual Business Meeting Report

Board members who attended the Annual Business Meeting will give a report.

5.2. Proposal for Interior Design Regulation Update

The consortium working on regulation of the interior design profession will provide an update on their proposal.

6. New Business

6.1. American Institute of Architects (AIA) Washington Council Legislative Update

AIA Washington Council will share information about changes to the Revised Code of Washington (RCW) they wish to pursue during the 2026 legislative session.

6.2. Counseling on RCW's related to performance of Architects

Board staff will counsel the Board on RCW's pertaining to the performance of Architects.

7. Complaint Cases for review. *

Case managers that present their recommendations to the Board shall recuse themselves from voting on the case outcome.

7.1. 2024-03-0483-00ARC (Harm)

7.2. 2024-07-1709-00ARC (Russell)

7.3. 2025-01-0310-00ARC (Russell)

7.4. 2024-12-3661-00ARC (Loynd)

7.5. 2025-01-0031-00ARC (Loynd)

7.6. 2025-01-0338-00ARC (Loynd)

8. Legal Deliberation

EXECUTIVE SESSION: The Board may, at its discretion, meet in executive session to discuss certain enforcement actions with legal counsel, as allowed by RCW 42.30.110(1)(i). The chair will announce the purpose and estimated duration for the Executive Session. No formal actions will be taken during the Executive Session. Once the Executive Session concludes, the Board will take a break to announce and invite visitors to the Open Session.

8.1. 2024-06-1591-00ARC

Assistant Attorney General Aaron Smith will be presenting Findings of Fact, Conclusions of Law and Default Order.

8.2. 2024-10-2623-00ARC

Assistant Attorney General Aaron Smith will be presenting Findings of Fact, Conclusions of Law and Default Order.

9. Reports

9.1. Committee/Task Force Reports

a. Model Law Committee

Chair Roberts and Vice Chair Loynd will provide a report on Committee work.

b. Outreach Committee Update

Committee members will provide a report on Committee work.

9.2. Staff Reports

a. Complaint Status Report

- b. Licensee Count Report
- c. Board Authorizations
- d. Review of Master Action Item List

10. Public Comments

The public may address the Board on matters within the Board's jurisdiction, either verbally during the meeting or by submitting written comments in advance. Verbal comments are limited to one three-minute comment. Written comments are limited to no more than 500 words and must be emailed to DOLBoards@dol.wa.gov no less than two business days prior to the meeting with the subject line "Public Comment: Architect Board". In response to all public comments, the Board is limited to requesting that the matter be added to a future agenda for discussion or directing staff to study the matter further. Inflammatory comments and language will not be permitted.

11. Conclusion

11.1. Announcements

11.2. Requests for future agenda items

11.3. Review of action items and items for next meeting

12. Adjournment

Next Board Meeting:

October 23, 2025

10:00 AM