



**STATE OF WASHINGTON  
DEPARTMENT OF LICENSING  
WASHINGTON BOARD OF LICENSURE FOR  
LANDSCAPE ARCHITECTS  
REGULAR BOARD MEETING MINUTES**

**DATE:** February 6, 2025  
**TIME:** 10:00 a.m.  
**LOCATION:** Video Conference via Microsoft Teams

**BOARD MEMBERS:** **Curtis LaPierre**, Chair  
**Daren Crabill**, Vice Chair  
**Lindsey Solorio**, Secretary  
**Jason Anderson**, Board Member  
**Sharon Robinson-Losey**, Board Member

**STAFF MEMBERS:** **Sydney Muhle**, Program Specialist  
**Alyssa Woods**, Program Specialist  
**Austin Koller**, Management Analyst

**1. Call to Order**

Board Chair Curtis LaPierre called the meeting to order at **10:01 a.m.**

**2. Roll Call**

Program Specialist Alyssa Woods conducted roll call. All board members were present.

**3. Approval of Agenda**

Vice Chair Daren Crabill made a **MOTION** to approve the agenda as presented. Board Member Jason Anderson **SECONDED** the motion, and it was approved by a vote of 5-0.

**4. Approval of Minutes**

**4.1. Regular Meeting Minutes from May 9, 2024**

Board Member Anderson made a **MOTION** to approve the minutes as presented. Board Member Lindsey Solorio **SECONDED** the motion, and it was approved by a vote of 5-0.

**5. Old Business**

**5.1. Outreach Update**

*Board members and staff will provide updates regarding outreach activities.*

Chair LaPierre said he recently met with a colleague and they developed an educational PowerPoint for youth interested in Landscape Architecture. There is also a PowerPoint on the American Society of Landscape Architects (ASLA) website. He said he would contact ASLA to see if they had any additional resources for introducing youth to Landscape Architecture.

Board Member Anderson shared that he would be going to Pullman in March for an outreach event. He also intended to speak with the Washington Chapter of the American Society of Landscape Architects (WASLA) about setting up a young professionals' day to speak with those who work in landscape architecture.

Board Member Solorio shared that she would be giving a presentation the following Tuesday at the University of Washington. Chair LaPierre requested Board Member Solorio ask the students if they were familiar with the licensure process and resources available through the Department of Licensing website. Board Member Solorio stated she would provide an update at the next meeting.

Program Specialist Sydney Muhle shared that the Council of Landscape Architectural Registration Boards (CLARB) was also working on resources to introduce Landscape Architecture to younger demographics and staff could contact them to see if they have completed development of those resources.

## **5.2. Discussion of Updated 2025 Board Goals and Priorities**

*Board Members will present updated 2025 goals for Board review and approval.*

Program Specialist Muhle shared that the board's goals and priorities were updated to prioritize the expansion of outreach and educational opportunities to various age and educational demographics, including school enrichment programs such as horticulture and 4-H.

Board Member Solorio asked if the Board could add a discussion around licensing fees to the Board's goals and priorities. Program Specialist Muhle stated that fees fall under the authority of the Director of the Department of Licensing (DOL) and are outside the scope of authority of the Board. However, she stated that staff could add a discussion about the level of impact that fees will have on the profession.

Board Member Anderson made a **MOTION** to approve the updated 2025 Board goals and priorities. Board Member Sharon Robinson-Losey **SECONDED** the motion, and it was approved by a vote of 5-0.

## **6. New Business**

None.

## **7. Reports**

### **7.1. Committee/Task Force Reports**

#### **7.1.1. Washington Administrative Code (WAC) Review Committee Report**

Ms. Muhle stated that the revisions were complete, and the draft would be sent to Chair LaPierre and Vice Chair Crabill for review. She said it would be presented to the Board at the next meeting for the Board to vote to advance it to the rule-making process.

Vice Chair Crabill requested a copy of the draft rule changes with highlighted notes from the review with the advising Assistant Attorney General. Ms. Muhle confirmed that there would be a copy of the draft that highlights all recommended updates from the Attorney General and the Legislative Unit within the Department of Licensing.

### **7.2. Staff Reports**

#### **7.2.1. Centralized Investigations and Audits Unit Reports**

##### **7.2.1.1. Complaint Status Report**

Ms. Muhle reviewed the Complaint Status Report with the Board.

### **7.3. Licensing and Customer Support Services Reports**

#### **7.3.1. Licensee Count Report**

Ms. Muhle reviewed the Licensee Count Report with the Board. The Board discussed the need to monitor age demographic trends for theirs and related professions.

### **7.4. Boards, Commissions and Outreach Reports**

#### **7.4.1. Legislative Update**

Ms. Muhle provided an update on the change of the Landscape Architect program fund designation to the Business and Professions "06L" account. She noted that the legislation working through the legislative process. She added that there was an amendment that requires annual reporting of expenses for each program account under the "06L" umbrella.

Ms. Muhle informed the Board that a proposal is being discussed for the regulation of the interior design profession. She said, while not directly under the Board's purview, there was some overlap between the design professions, and a potential bill would seek to join the interior design profession with the Board for Architects.

Ms. Muhle provided an update on the implementation of House Bill (HB) 1301 which created the Professional Licensing Review Act (PLRA). She said the Legislature reviewed the report from last year and requested that additional data sets be included in future reports. The report was well received and appreciated.

Chair LaPierre asked whether the Legislature had to accept or approve the PLRA report. Management Analyst Austin Koller stated that the Legislature does not have to approve the report, but they can request additional information.

#### **7.4.2. Program Funding Structure Presentation**

Ms. Muhle provided a broad and high-level overview of how funds within the dedicated program account are allocated and distributed.

#### **7.4.3. Review of Master Action Item List**

Ms. Muhle reviewed the Master Action Item List with the Board.

### **8. Public Comments**

There were no written or verbal comments from the public.

### **9. Conclusion**

#### **9.1. Announcements**

There were no announcements.

#### **9.2. Requests for future agenda items**

Chair LaPierre requested an item for the next agenda to discuss exempt professional development hour (PDH) requirements for legacy practitioners, such as those practicing over 25 years, when applying for renewal of the professional license.

#### **9.3. Review of action items and items for next meeting**

Agenda items:

- Discussion regarding licensing fees.
- Discussion regarding PDH exemptions for legacy practitioners.

- WAC update for discussion and approval by the board.

Action Items:

- Ms. Muhle will contact CLARB regarding outreach resources for introducing youth and students to the profession.

**10. Adjournment**

Chair LaPierre adjourned the meeting at **10:41 a.m.**

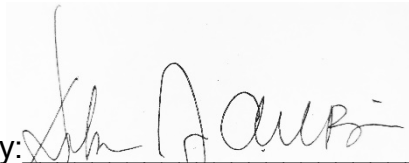
**Next Board Meeting:**

Thursday, May 8, 2025

10:00 a.m.

Virtual via Microsoft Teams

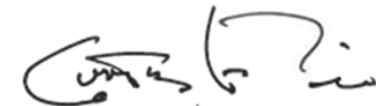
Submitted by:

  
Debra Allen-Ba, Assistant Administrator

5/8/2025

Date

Approved by:

  
Curtis LaPierre, Chair

5/8/2025

Date