



**STATE OF WASHINGTON  
DEPARTMENT OF LICENSING  
FUNERAL & CEMETERY BOARD  
MEETING AGENDA  
REGULAR BOARD MEETING**

**DATE:** May 28, 2025  
**TIME:** 10:00 AM  
**LOCATION:** VIDEO CONFERENCE-TEAMS  
**JOIN VIA TEAMS APP:** [Click here to join the meeting](#)  
**JOIN VIA WEB:** [Join on the web](#)  
**MEETING ID:** 267 332 144 280  
**PASSCODE:** us6Lc7An  
**CALL IN:** 564-999-2000 (Olympia)  
833-322-1218 (Toll Free)  
**PHONE CONFERENCE ID:** 233 150 531 #  
**PHYSICAL LOCATION** 405 Black Lake Boulevard  
**ADDRESS\*:** Olympia, Washington 98502

*\*This is a virtual meeting and Board members will attend virtually (online), not in-person. The public may attend virtually or in-person. We will provide a meeting room to view a broadcast of the meeting, for those that want to attend in-person. The public can comment through either attendance option. Please contact [DOLBoards@dol.wa.gov](mailto:DOLBoards@dol.wa.gov) with any questions.*

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes
  - 4.1. Minutes from February 19, 2025
5. Old Business
  - 5.1. International Conference of Funeral Service Examining Boards (ICFSEB) Annual Conference Report

Board Members will provide a report on their attendance at the ICFSEB Annual Conference.

## **5.2. Rule Making Discussion**

Board staff will be seeking board clarification and direction regarding proposed rulemaking activities.

## **5.3. Discussion of 2025 Board Goals and Priorities**

The Board will review previously set goals and priorities and establish its areas of focus for 2025.

# **6. New Business**

## **6.1. Election of Officers**

The Board will elect a Chair and Vice Chair for the upcoming year.

## **6.2. Licensing Future Task Force Discussion**

The Task Force will provide an update to the Board.

## **6.3. College-Level Examination Program (CLEP) Discussions**

The Board will review and provide direction regarding the acceptance of CLEP credits to fulfill college course requirements.

# **7. Complaint Cases for Review**

*Case managers that present their recommendations to the Board shall recuse themselves from voting on the case outcome.*

7.1. 2024-07-1764-00FDE (Gutierrez- Zamora)

7.2. 2024-08-2096-00FDE (Gutierrez-Zamora)

7.3. 2024-09-2440-00FDE (Gutierrez-Zamora)

7.4. 2024-11-3185-00FDE (Gutierrez-Zamora)

7.5. 2024-12-3700-00FDE (Gutierrez-Zamora)

7.6. 2025-02-0443-00FDE (Gutierrez-Zamora)

7.7. 2024-07-1677-00CEM (Little)

7.8. 2024-10-2635-00FDE (Lovgren)

7.9. 2024-12-3542-00FDE (Lovgren)

7.10. 2025-01-0344-00FDE (Lovgren)

7.11. 2023-12-2705-00FDE (Little)

7.12. 2020-03-0166-00FDE (Cameron)

# **8. Reports**

## **8.1. Committee/Task Force Reports**

### **a. Pet Cemetery Review Committee Report**

Staff will provide an update on committee work.

### **b. Disposition Facility Equipment**

Chair Ittner, Vice Chair Gutierrez-Zamora, and Board Member Cameron will report out on the ad-hoc committee's work.

## **8.2. Staff Reports**

a. Complaint Status Report

b. Licensee Count Report

c. Legislative Update

d. Action Item List

## **9. Public Comments**

*The public may address the Board on matters within the Board's jurisdiction, either verbally during the meeting or by submitting written comments in advance. Verbal comments are limited to one three-minute comment. Written comments are limited to no more than 500 words and must be emailed to [DOLBoards@dol.wa.gov](mailto:DOLBoards@dol.wa.gov) no less than two business days prior to the meeting with the subject line "Public Comment: Funeral and Cemetery Board". In response to all public comments, the Board is limited to requesting that the matter be added to a future agenda for discussion or directing staff to study the matter further. Inflammatory comments and language will not be permitted.*

## **10. Conclusion**

**10.1.** Announcements

**10.2.** Requests for future agenda items

**10.3.** Review of action items and items for next meeting

## **11. Adjournment**

**Next Board Meeting:**

**August 27, 2025**

**10:00 AM**

**Virtual via Teams**