



**STATE OF WASHINGTON  
DEPARTMENT OF LICENSING  
WASHINGTON BOARD OF LICENSURE FOR  
LANDSCAPE ARCHITECTS  
REGULAR BOARD MEETING AGENDA**

<b>Date</b>	May 8, 2025
<b>Time</b>	10:00 AM
<b>Location</b>	VIDEO CONFERENCE-TEAMS
<b>Join via Teams</b>	<a href="#">Click here to join the meeting</a>
<b>Join on the web</b>	<a href="#">Join on the web</a>
<b>Meeting ID</b>	299 959 528 389
<b>Passcode</b>	Re99XL9E
<b>Call in (audio only)</b>	564-999-2000 (Olympia) 833-322-1218 (Toll Free)
<b>Phone conference ID</b>	366 243 637#
<b>Physical location</b>	405 Black Lake Boulevard Olympia, Washington 98502

*\*This is a virtual meeting and Board members will attend virtually (online), not in-person. The public may attend virtually or in-person. We will provide a meeting room to view a broadcast of the meeting, for those that want to attend in-person. The public can comment through either attendance option. Please contact [DOLBoards@dol.wa.gov](mailto:DOLBoards@dol.wa.gov) with any questions.*

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Agenda**
- 4. Approval of Minutes**
  - 4.1. Regular Meeting Minutes of February 6, 2025**
- 5. Old Business**
  - 5.1. Outreach Update**

Board members will provide updates regarding outreach activities
- 6. New Business**
  - 6.1. Election of Officers**

The Board will elect a Chair, Vice Chair and Secretary for the upcoming year.

## **6.2. 2025 Council of Landscape Architectural Registration Board (CLARB) Licensure Summit and Annual Meeting**

Board staff will provide an update regarding the 2025 CLARB Licensure Summit and Annual Meeting. The Board will discuss member attendance at the events.

## **6.3. CLARB and American Society of Landscape Architects (ASLA) Summer Licensure Summit**

Board staff will provide information for the Summer Licensure Summit.

## **6.4. Legacy Practitioners and Professional Development Hours (PDH) Requirements for License Renewal**

The Board has requested a discussion item regarding the PDH requirements for legacy practitioners.

## **7. Complaint Cases for Review**

7.1. 2024-11-3346-00LAN (Anderson)

## **8. Reports**

### **8.1. Committee/ Task Force Reports**

8.1.1. WAC Review Update

### **8.2. Staff Reports**

8.2.1. Complaint Status Report

8.2.2. Licensee Count Report

8.2.2.1. Discussion of new license processing for in-state and reciprocity applicants

8.2.3. Legislative Update

8.2.4. Review of Master Action Item List

## **8. Public Comments**

*The public may address the Board on matters within the Board's jurisdiction, either verbally during the meeting or by submitting written comments in advance. Verbal comments are limited to one three-minute comment. Written comments are limited to no more than 500 words and must be emailed to [DOLBoards@dol.wa.gov](mailto:DOLBoards@dol.wa.gov) no less than two business days prior to the meeting with the subject line "Public Comment: Landscape Architect Board". In response to all public comments, the Board is limited to requesting that the matter be added to a future agenda for discussion or directing staff to study the matter further. Inflammatory comments and language will not be permitted.*

## **9. Conclusion**

8.1. Announcements

8.2. Requests for future agenda items

8.3. Review of action items and items for next meeting

## **10. Adjournment**

**Next Board Meeting:**

**August 14, 2025**

**10:00 AM**