



**STATE OF WASHINGTON
DEPARTMENT OF LICENSING
COSMETOLOGY, HAIR DESIGN, BARBERING,
ESTHETICS, AND MANICURING ADVISORY BOARD
MEETING MINUTES**

DATE: Monday, October 7, 2024
TIME: 10:00 a.m.
LOCATION: Virtual via Microsoft Teams

BOARD MEMBERS: **Frank Trieu**, Private Schools, Chair
Sylvia Garcia, Public School, Vice Chair
Erica Cooper Deaton, Master Esthetician, Board Member
Iyana Thomas, Hair Design, Board Member (Late)
Jin Mi Williams, Esthetician, Board Member
Shawna Martin, Manicurist, Board Member
Siobhan Hilderbrand, Cosmetologist, Board Member
Travis Switalski, Barber, Board Member

STAFF MEMBERS: **Evelyn Manley-Rodriguez**, Program Manager
Sandra Gonzales, Program Manager
J.D. Smith, Investigations Supervisor
Sandy Baur, Program Specialist
Saundra Schaefer, Program Specialist

1. Call to Order

Board Chair Frank Trieu called the meeting to order at **10:00 a.m.**

2. Roll Call

Program Specialist Saundra Schaefer conducted roll call. All board members were present except for Board Member Iyana Thomas who arrived later.

3. Approval of Agenda

Vice Chair Sylvia Garcia made a **MOTION** to approve the agenda as presented. Board Member Shawna Martin **SECONDED** the motion, and it was **APPROVED** by a vote of 7-0.

4. Approval of Minutes

4.1. Approval of July 8, 2024 Minutes

Vice Chair Garcia made a **MOTION** to approve the minutes as presented. Board Member Martin **SECONDED** the motion, and it was **APPROVED** by a vote of 7-0.

5. Awards/Recognition

5.1. Welcoming New Board Member

The Board and staff will welcome a new Board Member, Travis Switalski.

Program Specialist Sandy Baur announced the appointment of Travis Switalski as the new Board Member representing the Barber industry.

6. Old Business

None.

7. New Business

7.1. Annual Election of Chair and Vice Chair

The Board will elect a Chair and Vice Chair to serve for one year.

Board Member Thomas arrived at approximately 10:07 a.m.

Vice Chair Garcia made a **MOTION** to nominate Frank Trieu as Board Chair for 2025, and he accepted. Board Member Martin **SECONDED** the motion, and it was **APPROVED** by a vote of 8-0.

Board Member Martin made a **MOTION** to nominate Sylvia Garcia as Vice Chair for 2025, and she accepted. Board Member Erica Cooper Deaton **SECONDED** the motion, and it was **APPROVED** by a vote of 8-0.

Chair Trieu said how much he appreciated Board Member Garcia, her service as a board member, and working with her.

7.2. Composition of Subcommittees for 2025

The Board will identify the composition of subcommittees for 2025.

Program Specialist Sandy Baur presented a summary of the process to review subcommittee composition. She discussed general meeting schedules, and the minimum time commitment required for each subcommittee. Ms. Baur then stated that Chair Trieu and Vice Chair Garcia will participate in each subcommittee, so up to three additional members may choose to serve.

Education Subcommittee: Board Members Jin Mi Williams, Shawna Martin and Travis Switalski volunteered to serve on the subcommittee.

Vice Chair Garcia made a **MOTION** to nominate Board Members Williams, Martin, and Switalski to the Education Subcommittee. Board Member Cooper Deaton **SECONDED** the motion, and it was **APPROVED** by a vote of 8-0.

Business Practices Subcommittee: Board Members Shawna Martin and Siobhan Hildebrand volunteered to serve on the subcommittee.

Vice Chair Garcia made a **MOTION** to nominate Board Members Martin and Hildebrand to the Business Practices Subcommittee. Board Member Martin **SECONDED** the motion, and it was **APPROVED** by a vote of 8-0.

7.3. 2025 Calendar Review and Approval

Staff will present the proposed 2024 calendar of Board meetings.

Ms. Baur reviewed the proposed meeting dates with the Board and presented 3 options for the 2025 meeting schedule.

After a discussion, Chair Trieu made a **MOTION** to approve option 1, Monday meetings. Board Member Cooper Deaton **SECONDED** the motion, and it was **APPROVED** by a vote of 8-0.

Chair Trieu asked the board members to place holds on their calendars for those dates as well as subcommittee meeting dates and noted that staff would send calendar invitations out in the coming weeks.

8. Reports

Report-outs and/or data will be shared on the following topics.

8.1. Subcommittee Reports

8.1.1. Business Practices Subcommittee

Vice Chair Garcia gave a brief report on the subcommittee's work since the last board meeting.

8.1.2. Education Subcommittee

Board Member Martin gave a brief report on the subcommittee's work since the last board meeting. She specifically noted concerns about toxins in cosmetics would need to go through the Department of Ecology and is outside of the Board's scope.

Chair Trieu also said there was concern about instructor licenses that differed from historical practices. Vice Chair Garcia noted that there were 2 sentences in the RCW that contradicted each other and needed to be updated.

Chair Trieu asked if there had been any discussion concerning testing delays. Vice Chair Garcia said it had not been discussed but would be a topic for a future subcommittee meeting. She said her school has not struggled with that in recent months but wouldn't have additional testing requirements until December.

Chair Trieu thanked the Education Subcommittee for their work

8.2. Central Investigations and Audits Unit (CIAU) / Regulatory Compliance, UCC & Firearms (RCUF)

8.2.1. Complaint Case Count Reports

Investigations Supervisor Nicholas Brock presented the complaint case counts.

8.2.2. Top Complaints by Type Report

Mr. Brock presented the top three complaint types.

Chair Trieu asked a clarifying question regarding the complaint case counts report. Mr. Brock responded.

8.2.3. Inspection Data

Mr. Brock presented the inspection data.

Curtis Rice asked questions from the public about inspections and what those entailed. Mr. Brock responded.

8.3. Licensee and Customer Support Services (LCSS)

8.3.1. Licensee Count Reports

Program Manager Dee Sharp presented the licensee counts.

8.4. Boards, Commissions, and Outreach (BCO)

8.4.1. Review of Master Action Item List

Ms. Baur reviewed the Master Action Item List.

9. Public Comments

Ms. Baur read the following written public comment submitted to the Board:
D'Arcy Harriston (she/her/hers)

Hello Dept of Cosmetology Advisory Board - I attempted to comment inside the JULY 8th 2024 Meeting but repeated attempts to make my audio heard were unsuccessful --- -therefore my sincerest apologies.

I am the Legislative and Regulatory Lead of the 501 c6 non profit trade association COSMETOLOGISTS OF WA UNITED. I am writing in regards to SHB 1047, aka "THE TOXIC FREE COSMETICS ACT" that was discussed briefly in the meeting.

Background: COWU engaged with the bill sponsor Rep Mena late in the legislative process regarding the elimination of toxic chemicals in cosmetics, topical lotions, hair color, etc. Dept of Ecology shepherded this effort and admitted that initially they did NOT engage with industry stakeholders starting in 2022. We discovered the legislation from one of our enrolled members and promptly negotiated to have edits and additions to the bill with our legislative lobbyist Brooke Davies. We put forth the small business and technical support portion as well as defining that we needed more time on "Formaldehyde releasing agents." This shifted our position from Opposition to

"neutral." We understand that the idea of losing trusted products is "scary for business" however the health of service professionals and clients is our main concern. Manufacturers and connected associations were not successful in negotiating these concessions at that time. We recognize this may be a shift for businesses and that identifying all the products and formulations that are dangerous is an ENORMOUS task for Dept of Ecology. We are unclear on the true nature of the work needed to "make this happen." We welcome being involved in the rulemaking process to assist in defining the parameters.

Note: Wherever possible- we emphasized aligning with the European Union standards before creating an entirely new limitation that could be harmful to small business, their profit margin and supply selections. Making products "just" for Washington state is not an option for many manufacturers.

Correction: EPA is a federal agency and outlined toxic chemicals that are dangerous, but this is a state law and implemented and enforced by WA state Dept of Ecology. We have been promised by the Dept of Ecology that their implementation and enforcement will be directed to manufacturers and not "policing" of individual shops. User error is a danger for the public but also a concern for the professionals that work with potential toxins day in and day out for years on end.

Thank You.

Dennis Styles of Lifestyles Barber Academy addressed the Board inquiring about neck dusters and why they aren't allowed to clean them the way other items are cleaned in shops. He also asked if the length of time for testing had been addressed by the Board as well as being able to complete their practical exams in languages other than English. He went on to inquire if subcommittee meetings were public. Chair Trieu addressed those questions.

Curtis Rice attempted to make public comments but was informed he had already made his public comments earlier in the meeting to ask a question.

Maryann Bathory addressed the Board and expressed concerns regarding the testing delays and said that she was glad to hear the board reviewing that.

10. Conclusion

10.1. Announcements

Board Member Martin commented that the public can reach out to board members for additional information or to ask questions. Ms. Baur added that they could contact Board staff via the Boards inbox.

Board Member Cooper Deaton reiterated that she has received questions from Master Estheticians and encouraged the public to continue to reach out. Additionally, she noted the Department's help in addressing those questions.

Chair Trieu added that board members were active and engaged and clarified how to present questions for subcommittees and board discussion.

10.2. Requests for Future Agenda Items

None.

10.3. Review of Action Items

Ms. Baur reviewed the Master Action Item List.

11. Adjournment

Chair Trieu adjourned the meeting at 11:17 a.m.

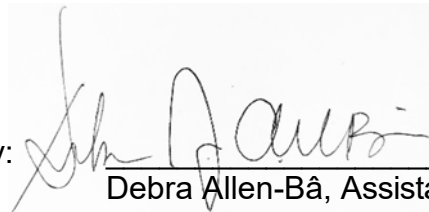
Next Board Meeting:

April 7, 2025

Time: 10:00 a.m.

Virtual via Microsoft Teams

Submitted by:



Debra Allen-Bâ, Assistant Administrator

04-07-2025

Date

Approved by:

Sylvia Garcia, Vice Chair



04-07-2025

Date