



**STATE OF WASHINGTON
DEPARTMENT OF LICENSING
WASHINGTON BOARD OF LICENSURE FOR
LANDSCAPE ARCHITECTS
REGULAR BOARD MEETING AGENDA**

DATE: November 7, 2024
TIME: 10:00 AM
LOCATION: VIDEO CONFERENCE-TEAMS
JOIN VIA TEAMS APP: [Click here to join the meeting](#)
JOIN VIA WEB: [Join on the web](#)
MEETING ID: 290 832 646 589
PASSCODE: 6dBcDW
CALL IN: 564-999-2000 (Olympia)
833-322-1218 (Toll Free)
PHONE CONFERENCE ID: 171 502 188#
PHYSICAL LOCATION 405 Black Lake Boulevard
ADDRESS*: Olympia, Washington 98502

**This is a virtual meeting and Board members will attend virtually (online), not in-person. The public may attend virtually or in-person. We will provide a meeting room to view a broadcast of the meeting, for those that want to attend in-person. The public can comment through either attendance option. Please contact DOLBoards@dol.wa.gov with any questions.*

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Agenda**
- 4. Approval of Minutes**
 - 4.1. Regular Meeting Minutes from August 8, 2024.**
- 5. Old Business**
 - 5.1. Outreach Update**

Board members will provide updates regarding outreach activities.
- 6. New Business**
 - 6.1. Adoption of 2025 Meeting Dates**

Board staff will present proposed board meeting dates for 2025 to the Board for adoption.
 - 6.2. Discussion of 2025 Board Goals and Priorities**

The Board will review previously set goals and priorities and establish its areas of focus for 2025.
- 7. Reports**
 - 7.1. Committee/Task Force Reports**
 - 7.1.1. Washington Administrative Code (WAC) Review Committee Report**

7.2. Staff Reports

7.2.1. Centralized Investigations and Audits Unit Reports

7.2.1.1. Complaint Status Report

7.2.2. Licensing and Customer Support Services Reports

7.2.2.1. Licensee Count Report

7.2.3. Boards, Commissions and Outreach Reports

7.2.3.1. Legislative Update

7.2.3.2. Program Funding Structure Presentation

7.2.3.3. Review of Master Action Item List

8. Public Comments

The public may address the Board on matters within the Board's jurisdiction, either verbally during the meeting or by submitting written comments in advance. Verbal comments are limited to one three-minute comment. Written comments are limited to no more than 500 words and must be emailed to DOLBoards@dol.wa.gov no less than two business days prior to the meeting with the subject line "Public Comment: Landscape Architect Board". In response to all public comments, the Board is limited to requesting that the matter be added to a future agenda for discussion or directing staff to study the matter further. Inflammatory comments and language will not be permitted.

9. Conclusion

9.1. Announcements

9.2. Requests for future agenda items

9.3. Review of action items and items for next meeting

10. Adjournment

Next Board Meeting:

Thursday, February 6, 2024 (*Pending Board Approval*)

10:00 AM