



**STATE OF WASHINGTON
DEPARTMENT OF LICENSING
WASHINGTON BOARD OF LICENSURE FOR
LANDSCAPE ARCHITECTS
REGULAR BOARD MEETING AGENDA**

DATE: August 8, 2024
TIME: 10:00 AM
LOCATION: *****This will be a HYBRID meeting.**
In-Person Attendees:
Department of Licensing
Business and Professions Division
405 Black Lake Boulevard SW
Building 2
Olympia, Washington 98502
Virtual Attendees:
VIDEO CONFERENCE - TEAMS
JOIN VIA TEAMS APP: [Click here to join the meeting](#)
JOIN VIA WEB: [Join on the web](#)
MEETING ID: 290 832 646 589
PASSCODE: 6dBcDW
CALL IN: 564-999-2000 (Olympia), 833-322-1218 (Toll Free)
PHONE CONFERENCE ID: 171 502 188 #

**This is a HYBRID meeting and Board members may attend in-person and virtually (online). The public may attend virtually or in-person. The public can comment through either attendance option. Please contact DOLBoards@dol.wa.gov with any questions.*

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Agenda**
- 4. Approval of Minutes**
 - 4.1. Regular Meeting Minutes from May 9, 2024**
- 5. Old Business**
 - 5.1. Outreach Update**

Board members and staff will provide updates regarding outreach activities.
 - 5.2. 2024 Council of Landscape Architectural Registration Boards (CLARB) Licensure Summit and Annual Meeting Update**

Staff will provide an update on the 2024 CLARB Licensure Summit and Annual Meeting.
- 6. New Business**
 - 6.1. Licensing Fees Discussion**

The Board has requested an item to discuss the impact of licensing fees.

6.2. Program Fund Designation Discussion

Department of Licensing staff will discuss a potential change to the landscape architect program fund designation to receive feedback from the Board.

6.3. State Based Examination

Discussion of potentially establishing a Washington State specific examination for new license and reciprocal license applicants.

7. Complaint Cases for Review

8. Reports

8.1. Committee/Task Force Reports

8.1.1. WAC Review Committee

8.2. Staff Reports

8.2.1. Centralized Investigations and Audits Unit Reports

8.2.1.1. Complaint Status Report

8.2.2. Licensing and Customer Support Services Reports

8.2.2.1. Licensee Count Report

8.2.3. Boards, Commissions and Outreach Reports

8.2.3.1. Review of Master Action Item List

9. Public Comments

The public may address the Board on matters within the Board's jurisdiction, either verbally during the meeting or by submitting written comments in advance. Verbal comments are limited to one three-minute comment. Written comments are limited to no more than 500 words and must be emailed to DOLBoards@dol.wa.gov no less than two business days prior to the meeting with the subject line "Public Comment: Landscape Architect Board". In response to all public comments, the Board is limited to requesting that the matter be added to a future agenda for discussion or directing staff to study the matter further. Inflammatory comments and language will not be permitted.

10. Conclusion

10.1. Announcements

10.2. Requests for future agenda items

10.3. Review of action items and items for next meeting

11. Adjournment

Next Board Meeting:

November 7, 2024

10:00 AM