



**STATE OF WASHINGTON  
DEPARTMENT OF LICENSING  
BOARD FOR ARCHITECTS  
REGULAR BOARD MEETING**

The Mission of the Washington State Board for Architects is to safeguard life, health, property and promote public welfare through licensure and regulation of the practice of architecture in Washington.

**DATE:** July 25, 2024  
**TIME:** 10:00 a.m.  
**LOCATION:** VIDEO CONFERENCE-TEAMS  
**JOIN VIA TEAMS APP:** [Click here to join the meeting via the app](#)  
**JOIN VIA WEB:** [Click here to join meeting via the web](#)  
**MEETING ID:** ID: 287 553 148 116  
**PASSCODE:** QPzuth  
**CALL IN:** 564-999-2000 (Olympia) or 833-322-1218 (Toll Free)  
**PHONE CONFERENCE ID:** 646 393 330 #  
**PHYSICAL LOCATION** 405 Black Lake Boulevard  
**ADDRESS\*:** Olympia, Washington 98502

*\*This is a virtual meeting and Board members will attend virtually (online), not in-person. The public may attend virtually or in-person. We will provide a meeting room to view a broadcast of the meeting for those that want to attend in-person. The public can comment through either attendance option. Please contact [DOLBoards@dol.wa.gov](mailto:DOLBoards@dol.wa.gov) with any questions.*

1. **Call to Order**
2. **Roll Call**
3. **Approval of Agenda**
4. **Approval of Minutes**
  - 4.1. **Regular Meeting Minutes from April 25, 2024.**
5. **Awards/Recognition**
6. **Old Business**
  - 6.1. **Outreach Update**

Board members and staff will provide an update on outreach activities.
  - 6.2. **National Council of Architectural Registration Board NCARB Annual Business Meeting (AMB) Report**

Board members that attended the AMB will provide a report.
7. **New Business**
  - 7.1. **Program Fund Classification Discussion**

Department of Licensing staff will discuss a potential change to the architect program fund designation to receive feedback from the Board.

## **7.2. Rulemaking discussion regarding Mutual Recognition Agreements (MRA)**

The Board requested an item to discuss rulemaking concerning MRAs.

## **7.3. Discussion and consideration of the updated MRA with Australia and New Zealand**

The Board may take action to adopt the updated MRA with Australia and New Zealand.

## **7.4. Discussion and consideration of the amended MRA with Canada and Mexico**

The Board may take action to adopt the amended MRA with Canada and Mexico.

## **8. Complaint Cases for review.\***

### **8.1. 2023-11-2533-00ARC (Wu)**

### **8.2. 2024-04-0961-00ARC (Loynd)**

### **8.3. 2023-01-0097-00ARC (Harm)**

### **8.4. 2023-11-2534-00ARC (Harm)**

## **9. Reports**

### **9.1. Committee/Task Force Reports**

### **9.2. Staff Reports**

#### **9.2.1. Centralized Investigations and Audits Unit Reports**

9.2.1.1. Complaint Status Report

#### **9.2.2. Licensing and Customer Support Services Reports**

9.2.2.1. Licensee Count Report

#### **9.2.3. Boards, Commissions and Outreach Reports**

9.2.3.1. SHB 1880 Implementation Update

9.2.3.2. Review of Master Action Item List

## **10. Public Comments**

*The public may address the Board on matters within the Board's jurisdiction, either verbally during the meeting or by submitting written comments in advance. Verbal comments are limited to one three-minute comment. Written comments are limited to no more than 500 words and must be emailed to [DOLBoards@dol.wa.gov](mailto:DOLBoards@dol.wa.gov) no less than two business days prior to the meeting with the subject line "Public Comment: Architect Board". In response to all public comments, the Board is limited to requesting that the matter be added to a future agenda for discussion or directing staff to study the matter further. Inflammatory comments and language will not be permitted.*

## **11. Conclusion**

### **11.1. Announcements**

### **11.2. Requests for future agenda items**

### **11.3. Review of action items and items for next meeting**

## **12. Adjournment**

## **Next Board Meeting:**

October 24, 2024

10:00 a.m.