



**STATE OF WASHINGTON
DEPARTMENT OF LICENSING
REAL ESTATE COMMISSION
MEETING AGENDA**

DATE: Thursday, May 16, 2024
TIME: 10:00 a.m.
LOCATION: Virtual via Microsoft Teams
JOIN ON TEAMS APP: [Click here to join the meeting](#)
JOIN ON THE WEB: [Click here to join via web](#)
MEETING ID: 260 874 295 700
PASSCODE: TVqxe8
CALL IN: (audio only) 564-999-2000 (Olympia) or 833-322-1218 (Toll Free)
PHONE CONFERENCE ID: 293 418 928 #
PHYSICAL LOCATION* 405 Black Lake Boulevard
ADDRESS: Olympia, Washington 98502

**This is a virtual meeting, and commissioners will attend virtually (online), not in-person. The public may attend virtually or in-person. We will provide a meeting room to view a broadcast of the meeting, for those that want to attend in-person. The public can comment through either attendance option. Please contact DOLBoards@dol.wa.gov with any questions.*

1. **Call to Order**
2. **Roll Call**
3. **Approval of Agenda**
4. **Approval of Minutes**
 - 4.1. **Approval of February 15, 2024 Minutes**
5. **Awards/Recognition**
 - 5.1. **Recognition of Ruth Fabiola Macias' Service**

Commissioners and staff will recognize Commissioner Fabiola Macias' three years of service to the Commission.
6. **Old Business**
 - 6.1. **Professional Service Industries (PSI) Update**

Staff will provide an update to the Commission.
 - 6.2. **Senate Bill (SB) 5191 Update**

Staff will provide an update to the Commission.
7. **New Business**
 - 7.1. **In-Person Meeting Update**

Staff will provide meeting location and time details.

8. Reports

Report-outs and/or data will be shared on the following topics.

8.1. Subcommittee Reports

Each subcommittee will provide a report-out on the progress they have made since the last Commission meeting.

8.1.1. Education Subcommittee

8.1.2. Licensed Transaction Coordinator Subcommittee

8.1.3. Record Keeper Definition Subcommittee

8.1.4. Team Names Subcommittee

8.1.5. Senate Bill (SB) 5399 Subcommittee

8.2. Central Investigations & Audits Unit / Regulatory Compliance

8.2.1. Complaint Case Count Report

8.2.2. Top Complaints by Type Report

8.3. Licensee and Customer Support Services

8.3.1. Licensee Count Reports

8.3.2. Customer Call & Email Data

8.4. Boards, Commissions, and Outreach Unit

8.4.1. Pass/Fail Rate Reports

8.4.2. Housing Market Report

8.4.3. Review of Master Action Items List

9. Public Comments

The public may address the Commission on matters within the Commission's jurisdiction, either verbally during the meeting or by submitting written comments. Verbal comments are limited to one three-minute comment. Written comments are limited to no more than 500 words and must be emailed to DOLBoards@dol.wa.gov no less than two business days prior to the meeting with the subject line "Public Comment: Real Estate Commission."

In response to all public comments, the Commission is limited to requesting that the matter be added to a future agenda for discussion or directing staff to study the matter further. Inflammatory comments and language will not be permitted.

10. Conclusion

10.1. Announcements

10.2. Requests for Future Agenda Items

10.3. Review of New Action Items and Agenda Items for Next Meeting

11. Adjournment

Next Commission Meeting

August 15, 2024

10:00 a.m.

In person:

South Puget Sound Community College, Lacey Campus

4220 6th Ave SE

Lacey, WA 98503

Virtual:

Online or call-in via Microsoft Teams