

2021-2023
Biennium

Driver and Vehicle Services Fee Study

Table of Contents

Impacts of COVID-19 on DOL Transportation Fees	3
Study Introduction and Scope	4
DOL Administrative Transportation Fees	4
Vehicle Administrative Fees	5
Driver Administrative Fees	7
Business & Professions - Transportation Services Administrative Fees	7
DOL No-Fee Transportation Services	9
DOL Non-Administrative Transportation Fees	9
DOL Transportation Fee Inventory	10
Appendix A: What We Do - DOL's Transportation Fees and Services	27
Overview	27
Transportation Fees and Services	27
Appendix B: Study Methodology, Assumptions, and Limitations	28
1. Identifying Costs: Direct vs. Indirect Costs	28
2. Allocating Costs: Cost Drivers and Distribution Estimates.....	28
3. Fees with Statutory Language Specifically Supporting DOL Fee Collection or Programs	29
4. Transaction Inventory.....	29
5. Revenue Estimates	30

Impacts of COVID-19 on DOL Transportation Fees

The data within this report, encompassing transactions, revenue, and costs, spans from July 2021 to June 2023. Notably, a significant portion of this period aligns with the continuation of the COVID-19 pandemic, particularly during the first half of the biennium. This likely had an impact on transportation fee collections, which would have impacted the transaction counts, revenue collections, and cost estimates included in this report.

The Department of Licensing closed all 55 driver licensing offices (LSOs) at the end of March 2020 due to the COVID-19 outbreak and Washington's Stay Home, Stay Healthy order. LSOs began to open in May 2020 under a multi-stage reopening plan. Due to the COVID-19 pandemic, the LSOs modified their operations to comply with health and safety guidelines. These safety measures included limiting the physical capacity of offices to serve customers at about 60% of the pre-COVID-19 levels. In reality, DOL's capacity in the driver licensing offices was at about 50% when adjusted for available staffing levels. As a result, DOL did not have the capacity to serve the expected demand for in-person driver licensing services. While most DOL driver licensing offices had resumed normal operations by July 2021, some offices remained closed into the 2021-2023 biennium.

Business and professional licensing transactions for the transportation services professions were also likely impacted as a result of the COVID-19 pandemic, contributing to lower than expected license issuances and renewals.

Due to the COVID-19 pandemic, transaction volumes associated with DOL's transportation fees were likely lower than they would have been under normal operating conditions. These impacts should be taken into account if comparing the data in this report to the data from prior years.

Study Introduction and Scope

The Washington State Legislature requires the Department of Licensing (DOL) to submit a fee study each biennium (RCW 46.01.360). This study provides the Legislature with information on DOL's service costs, collected revenue, and transaction counts for transportation fees. The Legislature uses this information as input for related cost recovery and rate setting proposals. The final report is due to the Senate and House Transportation Committees on December 1st.

This study provides information for the following groups of transportation fees:

- **Administrative Fees:** A type of fee that is intended to recoup the cost of providing a service from a beneficiary. This report identifies RCW/WAC information, current fee rates, total and per-unit costs, transaction counts, and total revenue collected for this type of fee.
- **Non-Administrative Fees:** A type of fee that has the primary purpose of raising revenue for state transportation funding. This report identifies RCW/WAC information, current fee rates, transaction counts, and total revenue collected for this type of fee.
- **No-Fee Services:** A type of service provided by DOL at no fee. This does not include services that the Legislature requires DOL to provide at no fee, such as disabled parking documents or disabled veterans' plates.

RCW 46.01.360: Fees — Study and Adjustment

To ensure cost recovery for department of licensing services, the department of licensing shall submit a fee study to the transportation committees of the House of Representatives and the Senate by December 1, 2003, and on a biennial basis thereafter. Based on this fee study, the Washington state legislature will review and adjust fees accordingly.

DOL oversees and administers a range of fees associated with drivers and vehicles, which are primarily aimed at generating revenue for state transportation initiatives. These initiatives encompass crucial areas such as infrastructure development, driver and vehicle licensing and regulation, and highway safety enforcement. To fund these initiatives, the fee rates are typically set higher than what is needed to recover agency costs. Moreover, certain fee rates intentionally surpass their per-unit cost in order to discourage undesirable behaviors, such as penalties for bounced checks or late license renewals. As a result, this study includes a per-unit cost analysis only for the transportation fees that are required to recover the cost of collection or cost of providing a specific service (administrative fees).

The DOL transportation fee inventory table (see pp. 10-25) lists all transportation-related fees collected by DOL (both administrative and non-administrative fees). This table lists the full fee rate paid by the customer. If a portion of the fee is kept by DOL to cover the costs associated with fee collection or program administration, just that specified portion of the fee is listed in the administrative fee tables on pp. 5-7.

DOL Administrative Transportation Fees

Administrative transportation fees are intended to recover their costs of administration and may include support for a designated program, or for costs associated with the related fee type. In most cases, state law (RCW) requires a percentage or set amount of each administrative fee to mitigate the agency's costs. In the 2021-2023 biennium, these administrative fees all supported collection and administrative costs related to the fees except for the motorcycle endorsement fees and the vehicle bulk records fee. In addition to supporting administrative costs associated with collecting the fees, the motorcycle endorsement fees also cover the program costs for the Motorcycle Safety Program. The vehicle bulk records fee supports investments in technology and data management at DOL. The tables on pp. 5-7 detail 29 vehicle, driver, and transportation services administrative fees administered by DOL.

DOL Transportation Administrative Fees

Vehicle Administrative Fees ¹	Authorizing RCW	End of FY2023 Fee Rate	Per Unit Costs ²			2021-2023 Biennium Total Costs ²			Transaction Counts	Purpose
			Total	Direct	Indirect	Total	Direct	Indirect		
Vehicle License Service Fee	46.17.025	\$0.50	\$0.01	\$0.01	\$0.00	\$96,837	\$74,002	\$22,834	13,890,594	Support for vehicle and vessel licensing activities, and for information and service delivery systems for DOL.
Abandoned Recreational Vehicle (RV) Disposal Fee	46.17.380	\$0.90	\$0.44	\$0.41	\$0.03	\$229,546	\$214,750	\$14,796	519,061	Cover administrative expenses for the Abandoned RV Disposal program.
Commercial Vehicle Safety Enforcement Fee	46.17.315	\$0.32	\$0.93	\$0.69	\$0.23	\$220,901	\$165,025	\$55,876	238,447	Administrative costs from collecting the fee.
Off-Road Vehicle Registration Fees						\$405,340	\$201,825	\$203,515	85,754	Support administration of off-road vehicle registration and permits.
Off-Road Vehicle - Registration Fee	46.09.410	\$3.24	\$1.11	\$0.85	\$0.26	\$90,136	\$68,908	\$21,228	80,884	
Off-Road Vehicle - Registration Transfer Fee	46.09.410	\$0.90	\$1.10	\$0.85	\$0.25	\$4,625	\$3,559	\$1,065	4,204	
Off-Road Vehicle - Temporary Use Permit Fee ³	46.09.430	\$1.26	\$466.34	\$194.23	\$272.10	\$310,580	\$129,358	\$181,222	666	
Snowmobile Registration Fees						\$365,774	\$171,715	\$194,059	50,579	Support administration of snowmobile registrations and permits.
Snowmobile (Newer than 30 years old) - Registration Fee	46.10.400	\$1.50	\$1.11	\$0.85	\$0.26	\$48,704	\$37,362	\$11,342	44,014	
Snowmobile (30 years old or older) - Vintage Registration Fee	46.10.400	\$0.36	\$1.10	\$0.85	\$0.26	\$460	\$353	\$106	417	
Snowmobile - Transfer Fee	46.10.400	\$0.15	\$1.10	\$0.85	\$0.25	\$6,608	\$5,086	\$1,522	6,007	
Snowmobile - Non-Resident Temporary Permit Fee ³	46.10.450	\$0.15	\$2,198.60	\$914.28	\$1,284.32	\$310,002	\$128,913	\$181,089	141	
Unpaid Violations Surcharge Fee	46.16A.120	\$10.00	\$0.73	\$0.56	\$0.17	\$7,470	\$5,741	\$1,729	10,168	Costs of collecting the Unpaid Violations Surcharge Fee.
Transportation Benefit District (TBD) Administrative Fee	82.80.140	Up to 1% of TBD fee (\$0.10-\$0.40)	\$1.12	\$0.85	\$0.26	\$3,833,558	\$2,927,688	\$905,870	3,434,865	Cost of collecting and administering TBD fees.
Sound Transit Private/Local Recovery	82.44.135	Up to 2.5% of RTA fees	\$1.11	\$0.85	\$0.26	\$5,519,951	\$4,219,490	\$1,300,462	4,955,722	Cost of collecting and administering Regional Transit Authority (RTA) fees.
Mobile Home Title Elimination Administrative Fee	46.12.700 / 65.20.090	\$25.00	\$11.75	\$5.19	\$6.56	\$41,997	\$18,535	\$23,462	3,574	Program costs for the titling of mobile homes.
Veterans and Military Emblem Fee	46.18.295 / 46.16A.215	\$10.00	\$11.27	\$5.11	\$6.16	\$8,971	\$4,070	\$4,902	796	Offset the cost of production and program administration by DOL.

DOL Transportation Administrative Fees

Vehicle Administrative Fees ¹ (continued)	Authorizing RCW	End of FY2023 Fee Rate	Per Unit Costs ²			2021-2023 Biennium Total Costs ²			Transaction Counts	Purpose
			Total	Direct	Indirect	Total	Direct	Indirect		
Personalized Plate Administrative Fee ⁴	46.17.210	\$12.00	\$3.79	\$1.92	\$1.87	\$700,103	\$354,954	\$345,149	184,789	Personalized plate program administrative costs.
Special Plate Administrative Fee - Originals	46.68.420 / 46.68.425 / 46.68.430	\$12.00	\$8.41	\$3.89	\$4.51	\$299,649	\$138,842	\$160,807	35,648	Administration and fee collection costs for sponsored special plates.
Special Plate Administrative Fee - Renewals		\$2.00	\$1.91	\$1.13	\$0.78	\$542,774	\$321,646	\$221,128	284,288	
Vehicle Bulk Records - Private Entity	46.12.630(5)	\$0.025	\$0.01	\$0.00	\$0.00	\$206,863	\$173,097	\$33,766	41,220,905	Investments in technology and data management at DOL.

Notes: When an RCW specifies that a portion of a fee be used to recover the cost of collecting the fee or administering the service, the fee rate listed in the above administrative fee table is that specified amount (not the full fee rate that is paid by the customer). This is the case for the abandoned recreational vehicle (RV) disposal fee, commercial vehicle safety enforcement fee, off-road vehicle and snowmobile registration fees, transportation benefit district fee, Sound Transit private/local recovery fee (administrative portion for RTA fees), and personalized plate and special plate administrative fees. The full fee rate is listed in the DOL Transportation Fee inventory table on pp. 10-25. When the overall purpose of a fee is to support the costs of program administration, the total fee amount is listed.

Due to the COVID-19 pandemic, transaction volumes associated with DOL’s transportation fees were likely lower than they would have been under normal operating conditions. These impacts should be taken into account if comparing the data in this report to the data from prior years (refer to p. 3 for additional details).

1 The costs for administering and collecting vehicle fees only include the Department of Licensing’s costs. These costs do not include expenses paid by agents, subagents, or county auditors.

2 Details about what is included in direct and indirect costs is included in Appendix B (see p. 28).

3 Off-road vehicle and snowmobile temporary permits have a high estimated per unit cost due to the method that is used to allocate Information Technology (IT) costs to the fees. The estimated IT costs associated with these fees/services are spread across relatively small transaction bases, since both of these fee types have a relatively small number of transactions for the biennium. As a result, estimated per unit costs are significantly higher for these fees compared to other fee types.

4 Per RCW 46.68.435(2), “Administrative costs incurred by the department as a direct result of administering the personalized license plate program must be appropriated by the legislature from the limited fish and wildlife account from those funds deposited in the account resulting from the sale of personalized license plates.” Even though DOL could request to be reimbursed for the costs associated with administering the personalized plate fees, the department has not asked or been appropriated funds for this purpose.

DOL Transportation Administrative Fees

Driver Administrative Fees	Authorizing RCW	End of FY2023 Fee Rate	Per Unit Costs ¹			2021-2023 Biennium Total Costs ¹			Transaction Counts	Purpose
			Total	Direct	Indirect	Total	Direct	Indirect		
Motorcycle Endorsement Fees ²						\$9,720,878	\$6,968,943	\$2,751,935	214,016	Fee administration and Motorcycle Safety Program costs.
Motorcycle Endorsement - Application and Exam Fee	46.20.505	\$5.00	\$56.47	\$39.69	\$16.79	\$1,935,004	\$1,359,826	\$575,178	34,265	
Motorcycle Endorsement - Original	46.20.505	\$12 - \$16	\$55.41	\$38.84	\$16.57	\$1,827,122	\$1,280,814	\$546,309	32,973	
Motorcycle Endorsement - Renewal	46.20.505	\$30 - \$40	\$39.03	\$28.25	\$10.78	\$4,901,975	\$3,547,868	\$1,354,106	125,609	
Motorcycle Instruction Permit	46.20.510(1)	\$15.00	\$49.92	\$36.87	\$13.05	\$1,056,776	\$780,435	\$276,342	21,169	
Driver Technology Fee	46.20.1201	\$1.00	\$0.38	\$0.28	\$0.09	\$425,583	\$319,169	\$106,414	1,132,031	Support processing costs for driver's license issuance and reinstatements, information technology upgrades and ongoing costs to maintain the driver's license and identicard record and issuance system.
Ignition Interlock Device Monthly Fee ³	46.20.720(7)	\$20.75	\$1.16	\$0.73	\$0.44	\$423,701	\$264,514	\$159,186	363,875	Program costs for IID program administration.
DUI or Superior Court Hearing Appeal	46.20.308 / 46.20.334 / 34.05.566	\$40.00	\$243.92	\$172.32	\$71.60	\$27,807	\$19,645	\$8,162	114	Costs to the agency for preparing the administrative record.
Financial Responsibility Appeal	34.05.566(3)	\$100.00	\$324.24	\$196.64	\$127.60	\$1,621	\$983	\$638	5	Costs for preparing and transmitting documents for judicial review.
Business & Professions - Transportation Services Administrative Fees										
Limousine Carrier License - Original and Renewal ⁴	46.72A.120 / WAC 308-83-020	\$350.00	\$113.36	\$48.99	\$64.36	\$91,024	\$39,340	\$51,684	803	Costs for administering fees related to limousine carrier licenses, limousine vehicle certificates, and limousine vehicle inspections.
Limousine Vehicle Certificate - Original and Renewal ⁴		\$75.00	\$141.62	\$61.39	\$80.23	\$66,988	\$29,039	\$37,949	473	

Notes: When an RCW specifies that a portion of a fee be used to recover the cost of collecting the fee or administering the service, the fee rate listed in the above administrative fee table is that specified amount (not the full fee rate that is paid by the customer).

Due to the COVID-19 pandemic, transaction volumes associated with DOL's transportation fees were likely lower than they would have been under normal operating conditions. These impacts should be taken into account if comparing the data in this report to the data from prior years (refer to p. 3 for additional details).

1 Details about what is included in direct and indirect costs is included in Appendix B (see p. 28).

2 The direct and indirect costs of DOL's Motorcycle Safety Program are included in the costs of administering the motorcycle endorsement fees, as these services are indirectly related to motorcycle endorsement.

3 For the ignition interlock monthly fee, only the costs of administering the program are included in the total costs. The majority of the costs in the IID Revolving Account go toward providing financial assistance for indigent applicants with an IID requirement, which are not included in the costs for administering the IID program and managing the monthly fees.

4 Per RCW 46.72A.120, DOL must set limousine fees that approximate the cost administration. However, this RCW also sets maximum fee rates for limousine licensing fees - vehicle certificates must not exceed \$75, limousine carrier licenses must not exceed \$350, and limousine inspections must not exceed \$25. Since we don't have transaction counts for limousine carrier vehicle inspections in the Fee Study, all of DOL's direct and indirect costs associated with licensing and regulating limousine carriers are applied to limousine carrier licenses and vehicle certificates.

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DOL No-Fee Transportation Services

In the course of providing public services, DOL administers a set of services at no fee. Reasons for providing each of these services at no fee include providing a customer convenience at minimal cost to the agency and encouraging customer behavior that supports:

- More accurate record collection.
- Lower agency costs.
- Improved public safety and consumer protection.

In conducting this study, we identified a number of no-fee services spread across agency programs. The 12 no-fee services listed in the table below meet the following criteria:

- Not designated in state law (RCW) as a free service or product.
- Clearly identifiable transaction counts for the 2021-2023 biennium.

DOL No-Fee Services	
Vehicles & Vessels	2021-2023 Transaction Counts
Process Abandoned Vehicle Affidavits of Sale	208,121
Process Abandoned Vehicle Reports	260,282
Process Insurance Destroyed Vehicle Reports	216,560
Process Wrecker Destroyed Vehicle Reports	357,681
Vehicle Renewal Notices - Paper	13,369,302
Vehicle Renewal Notices – Electronic	969,001
Vessel Renewal Notices – Electronic	69,797
Vehicle Address Changes ¹	827,644
Vessel Address Changes ¹	14,832
Drivers	2021-2023 Transaction Counts
Driver Address Changes ¹	862,312
Driver License Renewal Notices – Paper	2,184,562
Driver License Renewal Notices – Electronic	16,878
Driver No-Fee Issuances ²	67,831

Notes:

1 Includes in office, mail in, and online address changes. These can be conducted with another transaction.

2 Includes no-fee issuances for driver licenses, ID cards, and permits.

DOL Non-Administrative Transportation Fees

Non-administrative transportation fees have the primary purpose of raising revenue for state transportation funding. Revenues from these fees primarily support the Motor Vehicle and Highway Safety Funds, which are the primary sources of DOL transportation appropriations.

State law (RCW) does not require these transportation fees’ per unit costs to align with their fee rates. Instead, costs of fee collection and administration are all covered by the agency appropriation received for each biennium. This appropriation is not specifically tied to the amount of revenue generated by the fees, nor the costs specific to collecting and administering these fees. Once received, DOL assigns spending authority to each program through cost centers. Programs then charge expenditures to these cost centers to cover program activities such as staffing, technology, and materials costs. Program spending authority and expenditures are not specific to fees.

DOL Transportation Fee Inventory				
Driver Licensing and Identification	Authorized by RCW/WAC	End of FY2023 Fee Rate	2021-2023 Transaction Counts	2021-2023 Estimated Revenue ¹
Driver Licensing & Identification Card Fees²				
Driver License - Original	46.20.161	\$54.00	616,521	\$32,536,382
Driver License - Renewal	46.20.181(2)	\$54 - \$72	1,666,972	\$104,819,485
Duplicate License or Permit	46.20.200(1)	\$20.00	392,477	\$7,793,301
Replacement License or Permit	46.20.200(2)	\$20.00	508,065	\$5,074,631
Original License Application and Exam Fee	46.20.120(2)	\$35.00	632,107	\$21,818,446
Driver License Late Renewal Penalty Fee	46.20.181(3)	\$10.00	88,507	\$873,336
License Extension Fee	46.20.120(4)	\$5.00	1,093	\$7,597
Identification Card - Original	46.20.117(1)	\$54 - \$72	224,760	\$12,398,646
Identification Card - Renewal	46.20.117(1)	\$54 - \$72	135,915	\$8,113,959
Identification Card - Duplicate	46.20.200(1)	\$20.00	72,776	\$1,414,341
Identification Card - Replacement	46.20.200(2)	\$20.00	39,244	\$357,485
Reduced Fee Identification Card - Original	46.20.117(1)	\$5.00	21,829	\$112,619
Reduced Fee Identification Card - Renewal	46.20.117(1)	\$5.00	20,772	\$107,923
Reduced Fee Identification Card - Duplicate	46.20.117(1)	\$5.00	16,960	\$90,540
Reduced Fee Identification Card - Replacement	46.20.117(1)	\$5.00	1,982	\$9,625
Identicard for Homeless Individuals	46.20.195	No fee	1,420	
Instruction Permit - Original	46.20.055(1)	\$25.00	207,985	\$5,242,855
Instruction Permit - Renewal	46.20.055(4)	\$25.00	57,076	\$1,405,219
Agriculture Permit - Original	46.20.070(1)	\$20.00	225	\$3,140
Agriculture Permit - Renewal	46.20.070(3)	\$15.00	53	\$585
Motorcycle Endorsement - Application and Exam Fee	46.20.505	\$5.00	34,265	\$169,079
Motorcycle Endorsement - Original	46.20.505	\$12 - \$16	32,973	\$346,542
Motorcycle Endorsement - Renewal	46.20.505	\$30 - \$40	125,609	\$4,401,343
Motorcycle Instruction Permit - Originals and Renewals	46.20.510(1)	\$15.00	21,169	\$247,350
Enhanced Driver License - Original	46.20.202(4)	\$42.00	198,492	\$11,146,668
Enhanced Driver License - Renewal	46.20.202(4)	\$42 - \$56	291,341	\$10,528,948
Enhanced Identicard - Original	46.20.202(4)	\$42 - \$56	15,942	\$688,156
Enhanced Identicard - Renewal	46.20.202(4)	\$42 - \$56	7,735	\$269,553
Technology Fee ³	46.20.1201	\$1.00	1,132,031	\$1,056,511
Commercial Driver License (CDL) Fees²				
CDL Application & Knowledge Exam Fee	46.25.060	\$35.00	72,778	\$2,518,810
CDL Original ⁴	46.20.049	\$102 - \$136	23,081	\$1,943,525
CDL Renewal ⁴	46.20.049	\$102 - \$136	68,894	\$7,700,289
CDL Learner's Permit ⁴	46.25.052	\$40.00	44,155	\$1,146,040
CDL Requalification (Non-Alcohol or Drug Related)	46.25.100	\$35.00	567	\$19,390
CDL Requalification (Alcohol or Drug Related)	46.25.100	\$150.00	210	\$30,600
CDL Classified Skill Exam	46.25.060	\$250.00	6,965	\$1,849,120

DOL Transportation Fee Inventory				
Driver Licensing and Identification (continued)	Authorized by RCW/WAC	End of FY2023 Fee Rate	2021-2023 Transaction Counts	2021-2023 Estimated Revenue ¹
Commercial Driver License (CDL) Fees² (continued)				
CDL Classified Skill Exam - Reduced	46.25.060	\$225.00	0	\$0
CDL Classified Skill Exam - School Bus	46.25.060	\$100.00	126	\$12,600
Restricted License Fees				
Restricted Driver License Application (Ignition Interlock License and Occupational Restricted License Included)	46.20.385 / 46.20.391	\$100.00	12,667	\$1,375,883
Restricted License (IIL / ORL) Replacement	46.20.200(2)	\$10.00	93	\$692
Probationary License - Original	46.20.355	\$50.00	9,451	\$466,850
Probationary License - Renewal	46.20.355	\$50.00	4,059	\$200,150
Reissue Fee - \$75 (Non-Alcohol Reinstatement)	46.20.311	\$75.00	43,942	\$2,876,912
Reissue Fee - \$150 (Alcohol Reinstatement)	46.20.311	\$170.00	29,641	\$4,539,389
Ignition Interlock Device Monthly Fee ⁵	46.20.720(7)	\$21.00	363,875	\$7,611,265
Indigent Ignition Interlock Devices installed (No Fee)	46.20.720	No fee	4,327	
Driver Record Fees				
Abstract of Drivers Record (ADR) - Account Holders	46.52.130 / 46.20.293	\$15.00	3,719,379	\$52,149,237
ADR - Non-Account Holders	46.52.130 / 46.20.293	\$15.00	393,816	\$5,030,123
ADR Monitoring	46.52.130 / 46.20.293	\$0.06	57,565,292	\$3,464,606
Copies of Records - Driver Address History	WAC 308-104- 150	\$2 for the first 10 addresses; \$0.15 for each additional address	945	\$1,944
Hearings and Interviews Fees				
DUI Hearing	46.20.308(7)	\$375.00	11,002	\$4,538,664
DUI or Superior Court Hearing Appeal	46.20.308(8) / 46.20.334 / 34.05.566	\$40.00	114	\$4,777
Financial Responsibility Hearing Appeal	34.05.566(3)	\$100.00	5	\$20,674
Indigent DUI Hearings	46.20.308(7)	No fee	1,178	
Non-DUI Hearing	46.20.329	No fee	1,975	
Non-DUI Interview	46.20.322	No fee	1,487	
Driver Training School Fees				
Driver Training School - Original & Transfer	46.82.310 / WAC 308-108-025	\$500.00	27	\$13,684
Driver Training School - Renewal	46.82.310 / WAC 308-108-025	\$250.00	302	\$88,443
Driver Training Branch School - Original	46.82.310 / WAC 308-108-025	\$250.00	16	\$4,054

DOL Transportation Fee Inventory				
Driver Licensing and Identification (continued)	Authorized by RCW/WAC	End of FY2023 Fee Rate	2021-2023 Transaction Counts	2021-2023 Estimated Revenue ¹
Driver Training School Fees (continued)				
Driver Training Branch School - Renewal	46.82.310 / WAC 308-108-025	\$125.00	242	\$30,395
Driver Training Instructor - Original	46.82.320 / WAC 308-108-025	\$125.00	408	\$51,694
Driver Training Instructor - Renewal	46.82.320 / WAC 308-108-025	\$100.00	752	\$76,223
Driver Training Suitability Screenings	46.82.325 / WAC 308-108-070	\$12.00	136	\$1,632
Duplicate License - School or Instructor	46.82.340 / WAC 308-108-025	\$10.00	32	\$324
Driver Training Instructor Knowledge and/or Skill Exam	46.82.330 / WAC 308-108-025	\$25.00	453	\$13,267
Vehicle Registrations				
Annual and Permanent Vehicle Registration Fees⁶				
Vehicle Registration - Initial and Renewal	46.17.350(1)	\$30.00	11,384,554	\$338,266,456
License Plate Technology Account Fee	46.17.015	\$0.25	14,067,671	\$3,513,121
License Service Fee	46.17.025	\$0.50	13,890,594	\$7,028,448
Vehicle Registration Filing Fee	46.17.005(1)	\$4.50	17,353,842	\$16,766,026
<i>Vehicle Registration Filing Fee - Collected by Agent or Subagent⁷</i>	46.17.005(1)	\$4.50	16,730,775	\$12,011,279
<i>Vehicle Registration Filing Fee - Collected by Department of Licensing⁸</i>	46.17.005(1)	\$4.50	623,067	\$4,754,747
Vehicle Registration Service Fee ⁹	46.17.040	\$8.00	17,377,117	\$30,186,326
<i>Vehicle Registration Service Fee - Collected by Subagent</i>	46.17.040	\$8.00	13,624,609	
<i>Vehicle Registration Service Fee - Collected by Department of Licensing or Agent</i>	46.17.040	\$8.00	3,752,508	\$30,186,326
Vehicle Weight Fee ¹⁰	46.17.365(1)	\$25 - \$72	10,717,102	\$375,330,746
Vehicle Weight Fee - Motor Home	46.17.365(2)	\$75.00	128,472	\$9,593,628
Duplicate License Registration Fee	46.16A.190	\$1.25	57,540	\$71,925
Tab/Windshield Emblem Replacement Fee (per tab)	46.17.230	\$0.50	113,763	\$56,646
Change in License Class Fee	46.16A.200(6)	\$1.00	750	\$747
Auto Stage & For Hire (6 or Less Seats - No Taxis) - Seating Capacity Fee	46.17.340	\$15.00	4,269	\$69,860
Fixed Load Motor Vehicle Registration Capacity Fee	46.17.335	\$25.00	2,444	\$65,900
Commercial Trailer License Fee	46.17.350(1)	\$34.00	199,755	\$6,791,670
Combination Trailer - Permanent License Plate Fee	46.16A.450	\$36.00	18,054	\$703,908
Camper License - Initial Fee	46.16A.405(1)	\$4.90	6,194	\$29,775
Camper License - Renewal Fee	46.16A.405(1)	\$3.50	29,476	\$101,208

DOL Transportation Fee Inventory				
Vehicle Registrations (continued)	Authorized by RCW/WAC	End of FY2023 Fee Rate	2021-2023 Transaction Counts	2021-2023 Estimated Revenue ¹
Annual and Permanent Vehicle Registration Fees⁶ (continued)				
Abandoned Recreational Vehicle (RV) Disposal Fee ¹¹	46.17.380	\$6.00	519,061	\$3,095,366
RV Sanitary Disposal Fee	46.17.375	\$3.00	512,641	\$1,536,336
Private Use Single-Axle Trailer License Fee	46.17.350(1)	\$15.00	866,623	\$12,692,424
Boat Trailer (Aquatic Weed) Fee	46.17.305	\$3.00	391,944	\$1,171,012
Moped Registration Fee - Initial and Renewal	46.16A.405(2)	\$30.00	10,682	\$307,403
Moped Registration Transfer Fee	46.16A.405(2)	\$5.00	101	\$510
Declared Gross Weight License Fee ¹⁰	46.16A.455	\$53 - \$3,400	3,353,316	\$434,132,044
Farm Vehicle Reduced Gross Weight License Fee ¹⁰	46.16A.425	\$24.50 - \$1,710.50	37,524	\$2,416,176
Gross Weight - Monthly License Fee (per payment)	46.16A.455(5)	\$2.00	156,089	\$859,786
Gross Weight - Additional Fee	46.17.360	\$2.00	13,006	\$71,641
Freight Project Fee ¹⁰	46.17.355(6)	15% of Gross Weight Fee	658,002	\$44,802,354
Commercial Vehicle Safety Enforcement Fee ¹²	46.17.315(1)	\$16.00	238,447	\$3,794,361
Farm Vehicle Trip Permit Fee	46.16A.330	\$6.25	574	\$3,606
Off-Road Vehicle - Registration Fee ¹³	46.09.410(1-2)	\$18.00	80,884	\$1,439,289
Off-Road Vehicle - Registration Transfer Fee ¹³	46.09.410(4)	\$5.00	4,204	\$7,445
Off-Road Vehicle - Temporary Use Permit Fee ¹³	46.09.430	\$7.00	666	\$4,609
Wheeled All-Terrain Vehicle - Metal Tag Replacement	46.09.442(1)	\$2.00	10,828	\$21,452
Wheeled All-Terrain Vehicle, On-Road Use - Registration Fee	46.09.442	\$12.00	41,115	\$487,670
Wheeled All-Terrain Vehicle, Off-Road Use - Registration Fee	46.09.442	\$18.00	127,813	\$2,302,745
Snowmobile (Newer than 30 years old) - Registration Fee ¹⁴	46.10.400(1-2)	\$50.00	44,014	\$2,195,752
Vintage Snowmobile (30 years old or older) - Registration Fee ¹⁴	46.10.400(1-2)	\$12.00	417	\$4,962
Snowmobile - Transfer Fee ¹⁴	46.10.400(4)	\$5.00	6,007	\$30,115
Snowmobile - Non-Resident Temporary Permit Fee ¹⁴	46.10.450	\$5.00	141	\$703
Electric and Plug-In Hybrid Vehicle Registration Renewal Fee	46.17.323(1)	\$100.00	146,968	\$14,614,157
Additional Renewal Fee for Electric and Plug-In Hybrid Electric Vehicles	46.17.323(4)	\$50.00	146,968	\$7,307,212
Electric Vehicle Registration Renewal Fee - Electric Motorcycles	46.17.323(5)	\$30.00	273	\$8,100
Transportation Electrification Fee	46.17.324(1)	\$75.00	150,369	\$11,222,446
Hybrid Vehicle Transportation Electrification Fee	46.17.324(2)	\$75.00	340,194	\$25,420,712

DOL Transportation Fee Inventory				
Vehicle Registrations (continued)	Authorized by RCW/WAC	End of FY2023 Fee Rate	2021-2023 Transaction Counts	2021-2023 Estimated Revenue ¹
Annual and Permanent Vehicle Registration Fees⁶ (continued)				
Liquid Propane Gas Fee ¹⁰	82.38.075	\$45 - \$250	3,504	\$2,610,016
Liquid Propane Gas Handling Fee	82.38.075(3)	\$5.00	3,505	\$23,571
Dealer Temporary Permit Fee	46.16A.300	\$40.00	1,628,388	\$25,333,835
Department Temporary Permit Fee	46.16A.305	\$0.50	40,262	\$148,925
Non-Resident Military Permit Fee	46.16A.340	\$10.00	290	\$2,880
Intermittent-Use Trailer Registration Fee	46.16A.428	\$187.50	6,611	\$1,215,079
Personal Delivery Device Registration Fee	46.75.020(9)	\$50.00	0	\$13,850
Parks Discover Pass	46.16A.090(4)	\$30.00	883,269	\$26,479,667
Trip Permits⁶ (Motor Carrier and Non-Motor Carrier)				
Trip Permit (Motor Carrier & Non-Motor Carrier)	46.16A.320	\$25.00	263,880	\$8,476,058
Special Fuel Trip Permit	82.38.100	\$30.00	829	\$473,332
Vehicle Registration Donations				
Organ & Tissue Donor Awareness Fee	68.64.210 / 46.16A.090(2)	\$1 or more	357,425	\$47,159
State Parks Donation	46.16A.090(3)	Varies	3,011,861	\$15,290,993
Local Jurisdiction Fees				
Unpaid Violations Surcharge Fee ¹⁵	46.16A.120	\$15.00	10,168	\$185,621
Transportation Benefit District (TBD) Fee ¹⁶	82.80.140	\$10 - \$40, varies by jurisdiction	3,434,865	\$94,958,792
<i>TBD Administrative Fee¹⁶</i>	82.80.140(3)	Up to 1%	3,434,865	\$957,227
Regional Transit Authority (RTA) Excise Tax ¹⁷	81.104.160	Varies	4,955,722	\$697,912,447
<i>Sound Transit Private/Local Recovery¹⁷</i>	82.44.135	2.5% of RTA fees	4,955,722	\$1,336,000
Vehicle Licensing Fees Paid by Residents of San Juan County ¹⁸	46.68.080	Varies	N/A	\$2,862,063
Vehicle Licensing Fees Paid by Residents of Island County ¹⁹	46.68.080	Varies	N/A	\$5,147,462
Vehicle Records Fees				
Vehicle Bulk Records - Private Entity	46.12.630(5)	\$25 per 1,000 records	41,220,905	\$1,044,962
Copies of Records - Vehicles & Vessels	46.12.635(9)	\$2.00	13,677	\$26,596
Contracted Plate Search - Query Search	42.56.120	\$0.04	1,413,242	\$57,343
Contracted Plate Search - Returned Records	46.12.635(9)	\$2.00	1,112,791	\$2,261,186
Vehicle Titles				
Vehicle Title Fees				
Certificate of Ownership (Title) Application Fee	46.17.100	\$15.00	3,936,875	\$67,439,889

DOL Transportation Fee Inventory				
Vehicle Titles (continued)	Authorized by RCW/WAC	End of FY2023 Fee Rate	2021-2023 Transaction Counts	2021-2023 Estimated Revenue ¹
Vehicle Title Fees (continued)				
Certificate of Ownership (Title) Filing Fee	46.17.005(2)	\$5.50	3,936,723	\$1,994,404
<i>Certificate of Ownership (Title) Filing Fee - Collected by Agent or Subagent⁷</i>	46.17.005(2)	\$5.50	3,928,407	\$1,919,146
<i>Certificate of Ownership (Title) Filing Fee - Collected by Department of Licensing⁸</i>	46.17.005(2)	\$5.50	8,316	\$75,258
Certificate of Ownership (Title) Service Fee ⁹	46.17.040	\$15.00	4,035,302	\$14,523,032
<i>Certificate of Ownership (Title) Service Fee - Collected by Subagent</i>	46.17.040	\$15.00	3,756,224	
<i>Certificate of Ownership (Title) Service Fee - Collected by Department of Licensing or Agent</i>	46.17.040	\$15.00	279,078	\$14,523,032
Vehicle Use Tax	82.08.020(3)	Varies	1,171,082	\$733,574,070
Vehicle Use Tax Collection Fee (Collected by the Department of Licensing)	82.12.045(4)	\$2.00	293	\$964
Quick Title Service Fee	46.17.160	\$25.00	202,310	\$5,091,154
<i>Quick Title Service Fee (Collected by the Department of Licensing)</i>	46.17.160	\$25.00	3,344	\$59,518
Emergency Medical Services Fee : \$6.50	46.17.110	\$6.50	1,862,322	\$12,045,290
Emergency Medical Services Fee: \$4.00	46.17.110	\$4.00	1,307,174	\$5,204,280
Stolen Vehicle Check Fee	46.12.570	\$50.00	772,086	\$24,196,976
Vehicle Identification Number Inspection Fee	46.12.560	\$65.00	62,790	\$4,052,505
Vehicle Identification Number Reassignment Fee	46.12.560	\$5.00	418	\$2,085
Certificate of Ownership - Duplicate Fee	46.12.580	\$15.00	99,743	\$1,708,629
Arbitration Fee (Lemon Law)	19.118.110	\$3.00	439,400	\$1,311,456
Transfer of Ownership - Late Penalty Fee	46.12.650(7)	\$50 - \$125	101,986	\$9,941,301
Mobile Home Title Transfer and Elimination Fees				
Mobile Home Title Elimination Administrative Fee	46.12.700 / 65.20.090	\$25.00	3,574	\$88,675
Mobile Home Title Transfer Fee	46.17.150	\$15.00	23,313	\$347,730
Manufactured Home Transaction Fee - Mobile Home Park Relocation Fee (Sales price of \$5,000+)	46.17.155	\$100 - \$500	12,881	\$2,405,217
Vehicle Plates, Emblems and Decals				
Vehicle Plate and Decal Fees				
Original Issue Fee (per plate)	46.17.200(1)(a)	\$50.00	2,290,493	\$66,329,165
Original Issue Fee (per plate) - Motorcycle	46.17.200(1)(a)	\$20.00	45,194	\$656,243
Original Issue Fee (per plate) - Moped	46.16A.405(2)	\$1.50	852	\$1,262
Plate Transfer Fee	46.16A.200(8)	\$10.00	97,189	\$1,147,283
Plate Reflectivity Fee (per plate)	46.16A.200	\$2.00	5,491,240	\$10,941,678
Replacement Plate Fee (per plate)	46.16A.200(9)	\$30.00	3,063,136	\$58,382,407

DOL Transportation Fee Inventory				
Vehicle Plates, Emblems and Decals (continued)	Authorized by RCW/WAC	End of FY2023 Fee Rate	2021-2023 Transaction Counts	2021-2023 Estimated Revenue ¹
Vehicle Plate and Decal Fees (continued)				
Replacement Plate Fee (per plate) - Motorcycles	46.16A.200(9)	\$12.00	60,205	\$461,309
License Plate Retention Fee	46.16A.200(9)(a)	\$20.00	2,464	\$49,060
Government (Exempt) Vehicle License Plate Fee	46.16A.170	\$2.00	14,757	\$29,312
HOV Lane Exempt Decal	46.61.165(6)	\$5.00	869	\$4,335
Farm Exempt Decal Fee	46.16A.420	\$5.00	5,316	\$26,424
Farm Exempt Replacement Decal Fee	46.17.230	\$1.00	277	\$275
Snowmobile Original Decal Fee	46.10.400	\$0.50	5,016	\$2,513
Snowmobile Replacement Decal Fee	46.10.400	\$0.50	2,568	\$1,287
Off-Road Vehicle Original Decal Fee	46.09.400	\$1.00	16,374	\$16,244
Off-Road Vehicle Replacement Decal Fee	46.09.400	\$1.50	6,363	\$9,469
Personalized Plate Fees				
Personalized Plates - Original ²⁰	46.18.275	\$52.00	20,788	\$1,077,303
Personalized Plates - Renewal ²⁰	46.18.275	\$42.00	164,001	\$6,776,052
Disabled Parking Placards, Plates, Tabs and ID Cards				
Disabled Parking - Temporary Placard	46.19.010(5)	No Fee	134,832	
Disabled Parking - Permanent Placard	46.19.010(7)	No Fee	389,656	
Disabled Parking - Tabs	46.19.010(7(d))	No Fee	2,925	
Disabled Parking - Identification Card	46.19.010(6)	No Fee	368,325	
Disabled Parking Plates - Original	46.19.010(7)	No Fee	7,189	
Disabled Parking Plates - Renewal	46.19.040	No Fee	2,497	
Disabled Parking Plates - Replacement	WAC 308-96B- 030(7)	No Fee	965	
Special Plate and Emblem Fees				
Ride Share - Original Plate Fee	46.18.285(1)	\$25.00	198	\$4,755
Square Dancer - Original Plate Fee	46.18.290	\$40.00	21	\$807
Horseless Carriage (Antique Vehicle) - Original Plate Fee	46.18.255	\$35.00	359	\$15,820
Collector Vehicle - Original Plate Fee	46.18.220	\$35.00	38,352	\$1,690,001
Restored Original Plate Fee	WAC 308-96A- 074	\$35.00	7,157	\$315,377
Amateur Radio Operator - Original Plate Fee	46.18.205	\$5.00	484	\$2,417
Military Affiliate Radio System (MARS) - Original Plate Fee	46.18.265	\$5.00	10	\$50
Veterans and Military Emblem Fee	46.18.295 / 46.16A.215	\$10.00	796	\$9,788
Veteran Suicide Emblems	46.18.300	\$10.00	334	\$3,260
Purple Heart Plate for Initial Vehicle - Original and Renewal ²¹	46.18.280(2)	No Fee	29	
Gold Star - Original Plate	46.18.245	No Fee	289	

DOL Transportation Fee Inventory

Vehicle Plates, Emblems and Decals (continued)	Authorized by RCW/WAC	End of FY2023 Fee Rate	2021-2023 Transaction Counts	2021-2023 Estimated Revenue ¹
Special Plate and Emblem Fees (continued)				
Pearl Harbor Survivor - Original Plate	46.18.270	No Fee	0	
Disabled American Veteran - Original Plate	46.18.235	No Fee	3,412	
Former Prisoner of War - Original Plate	46.18.235	No Fee	2	
Medal of Honor - Original Plate	46.18.230	No Fee	0	
Sponsored Special Plate Fees				
Sponsored Special Plates - Total Original Issuances ²²	See Below	See Below	35,648	\$991,757
Sponsored Special Plates - Total Renewals ²²	See Below	See Below	284,288	\$7,842,736
<i>Sponsored Special Plates - Original Issuance Administrative Fees</i>	46.68.420(1); 46.68.425(1); 46.68.430(1)	\$12.00	35,648	\$431,461
<i>Sponsored Special Plates - Renewal Administrative Fees</i>	46.68.420(1); 46.68.425(1); 46.68.430(1)	\$2.00	284,288	\$567,954
4-H - Original Plate	46.18.200	\$28.00	33	\$914
4-H - Renewal	46.18.200	\$28.00	307	\$8,501
Armed Forces Collection - Original Plate	46.18.210	\$28.00	5,754	\$158,374
Armed Forces Collection - Renewal	46.18.210	\$28.00	39,322	\$1,082,189
<i>Air Force - Original Plate</i>	46.18.210	\$28.00	918	\$25,245
<i>Air Force - Renewal</i>	46.18.210	\$28.00	6,718	\$184,742
<i>Army - Original Plate</i>	46.18.210	\$28.00	2,161	\$59,438
<i>Army - Renewal</i>	46.18.210	\$28.00	13,300	\$365,815
<i>Coast Guard - Original Plate</i>	46.18.210	\$28.00	170	\$4,684
<i>Coast Guard - Renewal</i>	46.18.210	\$28.00	1,606	\$44,253
<i>Marine Corps - Original Plate</i>	46.18.210	\$28.00	1,155	\$31,765
<i>Marine Corps - Renewal</i>	46.18.210	\$28.00	7,943	\$218,452
<i>National Guard - Original Plate</i>	46.18.210	\$28.00	75	\$2,055
<i>National Guard - Renewal</i>	46.18.210	\$28.00	673	\$18,443
<i>Navy - Original Plate</i>	46.18.210	\$28.00	1,216	\$33,586
<i>Navy - Renewal</i>	46.18.210	\$28.00	8,359	\$230,878
<i>Purple Heart Plate for Additional Vehicles - Original Plate²⁰</i>	46.18.280(2)	\$28.00	59	\$1,600
<i>Purple Heart Plate for Additional Vehicles - Renewal²⁰</i>	46.18.280(2)	\$28.00	723	\$19,605
Breast Cancer Awareness - Original Plate	46.18.200	\$28.00	170	\$4,678
Breast Cancer Awareness - Renewal	46.18.200	\$28.00	1,125	\$30,955
Collegiate Plate Collection - Original Plate	46.18.225	\$28.00	5,639	\$155,491
Collegiate Plate Collection - Renewal	46.18.225	\$28.00	73,154	\$2,016,943
<i>Central Washington University - Original Plate</i>	46.18.225	\$28.00	97	\$2,672
<i>Central Washington University - Renewal</i>	46.18.225	\$28.00	1,284	\$35,375

DOL Transportation Fee Inventory

Vehicle Plates, Emblems and Decals (continued)	Authorized by RCW/WAC	End of FY2023 Fee Rate	2021-2023 Transaction Counts	2021-2023 Estimated Revenue ¹
Sponsored Special Plate Fees (continued)				
<i>Eastern Washington University - Original Plate</i>	46.18.225	\$28.00	343	\$9,411
<i>Eastern Washington University - Renewal</i>	46.18.225	\$28.00	3,369	\$92,441
<i>The Evergreen State College - Original Plate</i>	46.18.225	\$28.00	118	\$3,291
<i>The Evergreen State College - Renewal</i>	46.18.225	\$28.00	378	\$10,541
<i>University of Washington - Original Plate</i>	46.18.225	\$28.00	1,503	\$41,502
<i>University of Washington - Renewal</i>	46.18.225	\$28.00	20,435	\$564,267
<i>Washington State University - Original Plate</i>	46.18.225	\$28.00	3,520	\$97,020
<i>Washington State University - Renewal</i>	46.18.225	\$28.00	46,495	\$1,281,515
<i>Western Washington University - Original Plate</i>	46.18.225	\$28.00	58	\$1,595
<i>Western Washington University - Renewal</i>	46.18.225	\$28.00	1,193	\$32,803
Endangered Wildlife - Original Plate	46.18.200	\$28.00	1,953	\$54,169
Endangered Wildlife - Renewal	46.18.200	\$28.00	11,353	\$314,888
Fred Hutch - Original Plate	46.18.200	\$28.00	82	\$2,254
Fred Hutch - Renewal	46.18.200	\$28.00	450	\$12,369
Gonzaga University Alumni Association - Original Plate	46.18.200	\$28.00	304	\$8,340
Gonzaga University Alumni Association - Renewal	46.18.200	\$28.00	3,383	\$92,810
Helping Kids Speak - Original Plate	46.18.200	\$28.00	104	\$2,864
Helping Kids Speak - Renewal	46.18.200	\$28.00	1,589	\$43,758
Keep Kids Safe - Original Plate	46.18.200	\$33.00	151	\$4,908
Keep Kids Safe - Renewal	46.18.200	\$28.00	1,560	\$43,023
Law Enforcement Memorial - Original Plate	46.18.200	\$28.00	2,735	\$75,504
Law Enforcement Memorial - Renewal	46.18.200	\$28.00	20,407	\$563,368
Music Matters - Original Plate	46.18.200	\$28.00	474	\$13,117
Music Matters - Renewal	46.18.200	\$28.00	4,065	\$112,487
Patches Pal - Original Plate	46.18.200	\$28.00	418	\$11,813
Patches Pal - Renewal	46.18.200	\$28.00	112	\$3,165
Professional Firefighter & Paramedics - Original Plate	46.18.200	\$28.00	734	\$20,111
Professional Firefighter & Paramedics - Renewal	46.18.200	\$28.00	8,686	\$237,984
San Juan Islands - Original Plate	46.18.200	\$28.00	936	\$25,901
San Juan Islands - Renewal	46.18.200	\$28.00	2,324	\$64,309
Seattle Mariners - Original Plate	46.18.200	\$28.00	331	\$9,104
Seattle Mariners - Renewal	46.18.200	\$28.00	1,539	\$42,328
Seattle NHL Hockey - Original Plate	46.18.200	\$28.00	1,289	\$36,465
Seattle NHL Hockey - Renewal	46.18.200	\$28.00	1,987	\$53,187

DOL Transportation Fee Inventory

Vehicle Plates, Emblems and Decals (continued)	Authorized by RCW/WAC	End of FY2023 Fee Rate	2021-2023 Transaction Counts	2021-2023 Estimated Revenue ¹
Sponsored Special Plate Fees (continued)				
Seattle Seahawks - Original Plate	46.18.200	\$28.00	950	\$26,134
Seattle Seahawks - Renewal	46.18.200	\$28.00	25,810	\$710,022
Seattle Sounders FC - Original Plate	46.18.200	\$28.00	286	\$7,893
Seattle Sounders FC - Renewal	46.18.200	\$28.00	4,073	\$112,402
Seattle Storm - Original Plate	46.18.200	\$28.00	37	\$1,022
Seattle Storm - Renewal	46.18.200	\$28.00	152	\$4,200
Seattle University - Original Plate	46.18.200	\$28.00	44	\$1,210
Seattle University - Renewal	46.18.200	\$28.00	437	\$12,022
Share the Road - Original Plate	46.18.200	\$28.00	257	\$7,106
Share the Road - Renewal	46.18.200	\$28.00	5,140	\$142,120
Ski & Ride - Original Plate	46.18.200	\$28.00	220	\$6,074
Ski & Ride - Renewal	46.18.200	\$28.00	2,185	\$60,330
State Flower - Original Plate	46.18.200	\$28.00	351	\$9,672
State Flower - Renewal	46.18.200	\$28.00	1,738	\$47,891
Volunteer Firefighters - Original Plate	46.18.200	\$28.00	198	\$5,463
Volunteer Firefighters - Renewal	46.18.200	\$28.00	2,300	\$63,459
Washington Apples - Original Plate	46.18.200	\$28.00	527	\$14,481
Washington Apples - Renewal	46.18.200	\$28.00	1,737	\$47,728
Washington Farmers and Ranchers - Original Plate	46.18.200	\$28.00	48	\$1,316
Washington Farmers and Ranchers - Renewal	46.18.200	\$28.00	254	\$6,963
Washington Lighthouses - Original Plate	46.18.200	\$28.00	451	\$12,490
Washington Lighthouses - Renewal	46.18.200	\$28.00	5,616	\$155,527
Washington State Aviation - Original Plate	46.18.200	\$28.00	461	\$12,750
Washington State Aviation - Renewal	46.18.200	\$28.00	2,595	\$71,768
Washington State Parks - Original Plate	46.18.200	\$28.00	1,551	\$42,922
Washington State Parks - Renewal	46.18.200	\$28.00	9,892	\$273,746
Washington State Wrestling - Original Plate	46.18.200	\$28.00	66	\$1,838
Washington State Wrestling - Renewal	46.18.200	\$28.00	469	\$13,060
Washington Tennis - Original Plate	46.18.200	\$28.00	15	\$416
Washington Tennis - Renewal	46.18.200	\$28.00	134	\$3,721
Washington Wine - Original Plate	46.18.200	\$28.00	179	\$10,647
Washington Wine - Renewal	46.18.200	\$28.00	22	\$1,309
Washington's Fish Collection - Original Plate	46.18.200	\$28.00	853	\$23,640
Washington's Fish Collection - Renewal	46.18.200	\$28.00	3,754	\$104,038
Washington's National Parks - Original Plate	46.18.200	\$28.00	3,841	\$106,327
Washington's National Parks - Renewal	46.18.200	\$28.00	17,744	\$491,189
Washington's Wildlife Collection - Original Plate	46.18.200	\$28.00	2,502	\$69,167

DOL Transportation Fee Inventory				
Vehicle Plates, Emblems and Decals (continued)	Authorized by RCW/WAC	End of FY2023 Fee Rate	2021-2023 Transaction Counts	2021-2023 Estimated Revenue ¹
Sponsored Special Plate Fees (continued)				
<i>Bear</i>	46.18.200	\$28.00	1,281	\$35,358
<i>Deer</i>	46.18.200	\$28.00	303	\$8,373
<i>Elk</i>	46.18.200	\$28.00	918	\$25,436
Washington's Wildlife Collection - Renewal	46.18.200	\$28.00	15,450	\$427,290
<i>Bear</i>	46.18.200	\$28.00	5,989	\$165,307
<i>Deer</i>	46.18.200	\$28.00	2,164	\$59,800
<i>Elk</i>	46.18.200	\$28.00	7,297	\$202,183
We Love Our Pets - Original Plate	46.18.200	\$28.00	467	\$12,899
We Love Our Pets - Renewal	46.18.200	\$28.00	3,761	\$103,881
Wild on Washington - Original Plate	46.18.200	\$28.00	1,237	\$34,286
Wild on Washington - Renewal	46.18.200	\$28.00	9,662	\$267,806
Vessel Titles, Registrations and Permits				
Vessel Title Fees				
Vessel Certificate of Ownership (Title) Application Fee	88.02.515	\$5.00	92,284	\$489,795
Vessel Certificate of Ownership (Title) Filing Fee	88.02.640(1)	\$5.50	92,271	46,882
<i>Vessel Certificate of Ownership (Title) Filing Fee - Collected by Agent or Subagent⁷</i>	88.02.640(1)	\$5.50	92,231	\$45,058
<i>Vessel Certificate of Ownership (Title) Filing Fee - Collected by Department of Licensing⁸</i>	88.02.640(1)	\$5.50	40	\$1,824
Vessel Certificate of Ownership (Title) Service Fee ⁹	88.02.640(1)	\$15.00	94,160	233,592
<i>Vessel Certificate of Ownership (Title) Service Fee - Collected by Subagent</i>	88.02.640(1)	\$15.00	85,224	
<i>Vessel Certificate of Ownership (Title) Service Fee - Collected by Department of Licensing or Agent</i>	88.02.640(1)	\$15.00	8,936	\$233,592
Vessel Use Tax	82.12.020	Varies	55,145	Not available
Vessel Use Tax Collection Fee (Collected by the Department of Licensing)	82.12.045(4)	\$2.00	6	\$20
Vessel Quick Title Service Fee	88.02.540	\$25.00	2,109	\$52,400
<i>Vessel Quick Title Service Fee (Collected by the Department of Licensing)</i>	88.02.640(7)	\$25.00	15	\$325
Vessel Duplicate Certificate of Title Fee	88.02.530(1)	\$1.25	2,070	\$2,529
Vessel Registration Fees				
Vessel Registration - Annual Fee	88.02.560(2)	\$10.50	498,258	\$5,114,207
Vessel Registration - License Plate Technology Account Fee	88.02.560(2)	\$0.25	465,249	\$114,759
Vessel Registration - License Service Fee	88.02.560(2)	\$0.50	465,091	\$227,316

DOL Transportation Fee Inventory				
Vessel Titles, Registrations and Permits (continued)	Authorized by RCW/WAC	End of FY2023 Fee Rate	2021-2023 Transaction Counts	2021-2023 Estimated Revenue ¹
Vessel Registration Fees (continued)				
Vessel Registration - Filing Fee	88.02.560(2)(c)	\$4.50	465,060	\$373,435
<i>Vessel Registration Filing Fee - Collected by Agent or Subagent⁷</i>	88.02.560(2)(c)	\$4.50	463,979	\$333,098
<i>Vessel Registration Filing Fee - Collected by Department of Licensing⁸</i>	88.02.560(2)(c)	\$4.50	1,081	\$40,338
Vessel Registration Service Fee ⁹	88.02.560(2)	\$8.00	465,238	\$626,621
<i>Vessel Registration Service Fee - Collected by Subagent</i>	88.02.560(2)	\$8.00	385,654	
<i>Vessel Registration Service Fee - Collected by Department of Licensing or Agent</i>	88.02.560(2)	\$8.00	79,584	\$626,621
Vessel Excise Tax	82.49.010	Varies	324,221	\$6,080,148
Vessel Registration - Derelict Vessel and Invasive Species Removal Fee	88.02.640(3)	\$5.00	493,672	\$2,434,465
Vessel Registration - Derelict Vessel Removal Surcharge Fee	88.02.640(4)	\$1.00	461,073	\$460,828
Vessel Registration - Transfer Fee	88.02.560(7)	\$1.00	59,496	\$58,795
Duplicate Registration Fee (Vessels)	88.02.590(1)	\$1.25	726	\$887
Vessel Replacement Decal Fee	88.02.595(1)	\$1.25	3,202	\$3,913
Vessel Registration Donations				
Maritime Historic Restoration & Preservation Donation (Vessel Reg.)	88.02.580	Varies	8,302	\$62,303
Temporary Vessel Permit Fees				
Nonresident Vessel Permit (Out-of-State Owner)	88.02.620	\$25.00	93	\$8,688
Vessel Visitor Permit (Out-of-Country Owner)	88.02.610	\$30.00	78	\$7,661
Vessel Visitor Permit/Nonresident Vessel Permit - License Service Fee	88.02.640	\$0.50	129	\$65
Out-of-Country Vessel Permit - Change Owner Fee	WAC 308-93-056(3)	\$3.00	78	\$962
Vessel Dealer Temporary Permit Fee	88.02.800(2)	\$5.00	10,437	\$5,865
Dealers and Manufacturers				
Vehicle Dealers				
Original License, Additional Classifications, or Business Structure Change	46.70.061(1)	\$975.00	332	\$361,298
License Renewal	46.70.061(2)	\$325.00	3,708	\$1,345,073
Subagency Original License	46.70.061(1)	\$100.00	59	\$2,117
Subagency License Renewal	46.70.061(2)	\$25.00	2,559	\$22,952
Temporary Subagency Original License	46.70.061(5)	\$100.00	128	\$18,765
Address Change (per endorsement)	46.70.061(3)	\$25.00	Not available	Not available

DOL Transportation Fee Inventory				
Dealers and Manufacturers (continued)	Authorized by RCW/WAC	End of FY2023 Fee Rate	2021-2023 Transaction Counts	2021-2023 Estimated Revenue ¹
Vehicle Dealers (continued)				
License Plate Set - Original Fee	46.70.090 / 46.70.061	\$50.75	Not available	\$1,150,607
License Plate Set - Renewal Fee	46.70.090 / 46.70.061	\$38.75	Not available	
License Plate Set - Replacement Fee	46.70.090 / 46.70.061	\$20.75	Not available	
License Plate Tab - Replacement Fee	46.70.061	\$9.25	Not available	
Vehicle Manufacturers				
Original License	46.70.061(1)	\$500.00	42	\$23,359
License Renewal	46.70.061(2)	\$250.00	499	\$138,766
License Plate Set - Original Fee	46.70.090 / 46.70.061	\$50.75	Not available	Not available
License Plate Set - Renewal Fee	46.70.090 / 46.70.061	\$38.75	Not available	Not available
License Plate Set - Replacement Fee	46.70.090 / 46.70.061	\$20.75	Not available	Not available
License Plate Tab - Replacement Fee	46.70.061	\$9.25	Not available	Not available
Registered Tow Truck Operators				
Original License	46.55.030(4)	\$100.00	45	\$17,074
License Renewal	46.55.030(4)	\$100.00	601	\$228,030
Tow Truck Permit (per truck), Original and Renewal	46.55.030(4)	\$50.00	Not available	Not available
RTTO Vehicle Transporter Indicator Tabs	46.55.065(1)	\$2.00	Not available	Not available
RTTO Hulk Hauler Indicator Tabs - Original	46.55.065(2)	\$5.00	Not available	Not available
RTTO Hulk Hauler Indicator Tabs - Additional	46.55.065(2)	\$2.00	Not available	Not available
RTTO Salvage Processor Indicator Tabs - Original	46.55.065(2)	\$5.00	Not available	Not available
RTTO Salvage Processor Indicator Tabs - Additional	46.55.065(2)	\$2.00	Not available	Not available
RTTO Wrecker Indicator Tabs - Original	46.55.065(3)	\$5.00	Not available	Not available
RTTO Wrecker Indicator Tabs - Additional	46.55.065(3)	\$2.00	Not available	Not available
Wreckers				
Original License	46.80.040	\$25.00	10	\$643
License Renewal	46.80.050	\$10.00	272	\$7,001
First Plate Sets	46.80.060	\$5.00	Not available	Not available
Additional Plate Sets	46.80.060	\$2.00	Not available	Not available
Hulk Haulers				
Original License	46.79.040	\$10.00	17	\$1,524
License Renewal	46.79.050	\$10.00	79	\$7,082
First Plate Sets	46.79.060	\$5.00	Not available	Not available

DOL Transportation Fee Inventory				
Dealers and Manufacturers (continued)	Authorized by RCW/WAC	End of FY2023 Fee Rate	2021-2023 Transaction Counts	2021-2023 Estimated Revenue ¹
Vehicle Salvage Processors				
Original License	46.79.040	\$25.00	15	\$248
License Renewal	46.79.050	\$10.00	105	\$696
First Plate Sets	46.79.060	\$5.00	Not available	Not available
Additional Plate Sets	46.79.060	\$2.00	Not available	Not available
Vehicle Transporters				
Original License	46.76.040	\$150.00	726	\$148,214
License Renewal	46.76.050	\$100.00	3,394	\$461,926
Plate Sets	46.76.040	\$50.00	Not available	Not available
Snowmobile Dealers				
Original License	46.10.420	\$25.00	1	\$288
License Renewal	46.10.420	\$25.00	14	\$4,031
Dealer Plate	46.10.420 / WAC 308-94-100	\$4.00	Not available	\$2,079
Off-Road Vehicle Dealers				
Original License	46.09.330(2)	\$25.00	27	\$1,157
License Renewal	46.09.330(2)	\$25.00	193	\$8,267
Dealer Plate	WAC 308-94A-030	\$4.00	Not available	\$2,476
Vessel Dealers				
Original license	88.02.710 / WAC 308-90-080(2)	\$120.00	52	\$7,679
License renewal	88.02.710 / WAC 308-90-080(3)	\$60.00	732	\$54,046
Decals - Initial	88.02.790 / WAC 308-90-080(4)	\$40.00	Not available	\$53,045
Decals - Additional Sets	88.02.790 / WAC 308-90-080(4)	\$20.00	Not available	
Mobile Home Dealers				
Original License	46.70.290	\$975.00	15	\$28,990
License Renewal	46.70.290	\$325.00	232	\$149,462
Subagency Original License	46.70.290	\$100.00	7	\$160
Subagency License Renewal	46.70.290	\$25.00	820	\$4,700
Other Dealers and Manufacturers Fees				
Vehicle Wholesalers - License Renewal	46.70.330 / 46.70.055	\$325.00	93	\$29,900
Miscellaneous Dealer - Original License	46.09.330	\$975.00	38	\$117,568
Miscellaneous Dealer - License Renewal	46.09.330	\$325.00	312	\$321,764
Miscellaneous Dealer - Subagency Original License	46.09.330	\$100.00	885	\$8,914
Miscellaneous Dealer - Subagency Renewal	46.09.330	\$25.00	652	\$1,642

DOL Transportation Fee Inventory				
Dealers and Manufacturers (continued)	Authorized by RCW/WAC	End of FY2023 Fee Rate	2021-2023 Transaction Counts	2021-2023 Estimated Revenue ¹
Other Dealers and Manufacturers Fees (continued)				
Abandoned Vehicle Surplus Funds	46.55.130 / WAC 308-61-190	Varies	Not available	\$7,882,434
Dealer Penalty Assessment	46.70.170	Varies	Not available	\$21,216
Limousine Carriers and For Hire Registration				
Limousine Carriers				
Carrier License - Original and Renewal	46.72A.120 / WAC 308-83-020(1)	\$350.00	803	\$342,915
Vehicle Certificate - Original and Renewal	46.72A.120 / WAC 308-83-020	\$75.00	473	\$43,284
Change of Vehicle Certificate or Duplicate Vehicle Certificate	46.72A.120 / WAC 308-83-020	\$20.00	Not available	Not available
Vehicle Inspection	46.72A.120 / WAC 308-83-020	\$25.00	Not available	Not available
Limousine Fines	46.72A.100	Varies	Not available	\$858
For Hire Registration				
For Hire Business Application	46.72.030 / WAC 308-89-060	\$110.00	1,412	\$147,601
Vehicle Certificate - Original and Renewal	46.72.030 / WAC 308-89-060	\$55.00	1,269	\$66,326
Change of Vehicle Certificate or Duplicate Vehicle Certificate	46.72.030 / WAC 308-89-060	\$55.00	Not available	Not available
For Hire Fines	46.72.100	Varies	Not available	\$35
Transportation Network Companies				
Transportation Network Companies				
Annual Permit	46.72B.030	\$500.00	50	\$25,000
Prorate & Fuel Taxes				
Prorate Fees				
Prorate Vehicle Transaction Fee	46.87.130 / WAC 308-91-140	\$4.50	Not available	\$266,551
IFTA Decals (Set)	82.38.110(8)	\$10.00	85,035	\$847,698
IRP Apportioned License Plate Replacement (Two Plates)	46.87.090(1)	\$10.00	Not available	\$21,360
Cab Card Replacement	46.87.090(1)	\$2.00	80,121	\$135,398
Validation Year Tab Replacement	46.87.090(1)	\$2.00	Not available	Not available
Reissuance of Revoked Fuel License	82.38.170 (12)	\$100.00	Not available	Not available
Vehicle Safety Inspection Fee	46.87.140 / 46.17.315(1)	\$16.00	58,293	\$927,605
Out of State Inspection Fees		Varies	Not available	\$1,071,969
Prorate Filing Fees	WAC 308-91-171	\$2.00	Not available	Not available
Prorate Combined License Fee - Filing Fee	46.87.140(2)	\$2.00	Not available	Not available
Prorate Combined License Fees - In-State	46.87.140(2)	Varies	Not available	Not available

DOL Transportation Fee Inventory				
Prorate & Fuel Taxes	Authorized by RCW/WAC	End of FY2023 Fee Rate	2021-2023 Transaction Counts	2021-2023 Estimated Revenue ¹
Prorate Fees (continued)				
Prorate Combined License Fees - Out-of-State	46.87.140(2)	Varies	Not available	\$75,167,956
Washington Fuel Taxes				
Motor Fuel Tax	82.38.030	Varies	N/A	\$2,484,191,136
Special Fuel Tax	82.38.030	Varies	N/A	\$682,538,972
Aircraft Fuel Tax	82.42.020	Varies	N/A	\$12,365,535
Accounting Services				
Dishonored Checks & Credit Card Fees				
Dishonored Check Handling Fee	46.01.230	\$30.00	5,795	\$103,010
Credit Card Payment Fee	46.01.235	3% fee for in-office and online transactions	5,345,267	\$17,914,899

Notes: The table on pp. 10-25 includes all DOL transportation-related fees (both administrative and non-administrative fees). If a particular fee has a portion that is designated to cover administrative and fee collection costs, the full fee rate paid by the customer is listed in this table. In the Administrative Fee tables on pp. 5-7, only the administrative fee amount is listed (the portion of the fee that is retained by DOL to cover the expenses associated with collecting the fee and/or providing the service).

Due to the COVID-19 pandemic, transaction volumes associated with DOL's transportation fees were likely lower than they would have been under normal operating conditions. These impacts should be taken into account if comparing the data in this report to the data from prior years (refer to p. 3 for additional details).

Some data is not available due to system limitations.

1 The listed revenue amounts are primarily estimates and are not intended as official DOL revenue totals. DOL revenue information is reported by account code and not by fee type. Revenue from multiple fee types can be deposited into the same revenue account. Therefore, a precise alignment of fee revenue and fee transaction data is not feasible.

2 The fee rates listed for driver licenses, identification (ID) cards, motorcycle endorsements, and commercial driver licenses (CDLs) are the amounts for a six-year license; however, if a six-year and eight-year renewal option is available, then a range of fee rates is listed. The lower amount is the cost for a six-year renewal, and the higher amount is the cost for the eight-year renewal. If a license is issued for a period of less than six years, this amount is pro-rated. Also, the fee rates listed for enhanced driver licenses, enhanced ID cards, motorcycle endorsements, and CDLs are the fee amounts in addition to the cost of a standard license or ID card. For example, the total cost of renewing an enhanced driver license for six years is \$78 (\$54 for the driver license renewal plus an additional \$24 for the enhanced driver license renewal).

3 The driver technology fee, which took effect in the beginning of 2023, is collected with each application for an original or renewal of a regular or enhanced driver's license or identicard. The amount collected from this fee shall be used to pay for processing costs for driver's license issuance and reinstatements, and information technology upgrades and the ongoing costs to maintain the driver's license and identicard record and issuance system.

4 CDL originals, renewals, and permits include domicile and non-domicile licenses.

5 The Ignition Interlock Device (IID) monthly fee is \$21. The IID company retains \$0.25, and DOL receives \$20.75 for the monthly fee.

6 The revenue amounts for some vehicle registration fees may include revenue collected for prorated and fuel tax transactions. While the revenue may be included here, the prorated transactions are not captured in the transaction counts (since prorated transactions are conducted and tracked in a separate system). This is likely the case for vehicle registration filing, gross weight, freight project, trip permit, and special fuel trip permit fees.

7 Per RCW 46.68.400, if the filing fee is paid to a county auditor or other agent or subagent, the fee must be distributed to the county treasurer and credited to the county current expense fund except for fifty cents of the fee which must be remitted to DOL. At least quarterly, DOL must distribute an equal share of the remitted funds to each county. The \$0.50 portion of this fee is the revenue amount that is reported for filing fees paid to county auditors, agents or subagents.

Notes (continued):

8 Per RCW 46.68.400, if the filing fee is collected by the Department of Licensing, the fee must be deposited in the highway safety fund. However, if the filing fee is collected by DOL in conjunction with a gross weight license fee, commercial trailer license fee, or private use single-axle trailer license fee, then \$2 must be deposited in the multimodal fund and the remaining \$2.50 is deposited in the highway safety fund. This is the revenue that is reported for filing fees paid to DOL.

9 Per 46.17.040, revenue from registration and title service fees only goes to capital vessel replacement account if the service fee is collected by DOL, a county auditor, or an agent. The transaction counts and revenue amounts for vehicle registration service fees includes service fees collected for veteran and military emblems.

10 The fee amounts for vehicle weight, gross weight, freight project, and liquid propane gas fees vary based on vehicle weight.

11 Up to 15% of the abandoned recreational vehicle (RV) disposal fee may be retained by DOL to cover the expenses associated with administering the fee. The remainder of the revenue collected for this fee must be used to reimburse registered tow truck operators and licensed dismantlers for the costs of transporting, dismantling, and disposing of abandoned RVs.

12 DOL retains \$0.32 of the \$16 commercial vehicle safety enforcement fee to cover the cost of administering the program.

13 DOL retains 18% of the off-road vehicle registration fees to cover the expenses incurred by administering these fees.

14 DOL retains 3% of the snowmobile registration fees to cover the expenses incurred by administering these fees.

15 Ten dollars of the \$15 unpaid violations surcharge fee is to be used exclusively for the administrative costs of the department.

16 DOL retains 1% of transportation benefit district (TBD) fees to cover the costs of administration and collection. A list of current TBD fees in Washington State, with their fee rates, can be accessed on the DOL website at <https://dol.wa.gov/vehicles-and-boats/taxes-fuel-tax-and-other-fees/local-transportation-benefit-district-fees>.

17 DOL retains 2.5% of Regional Transit Authority (RTA) excise tax collections to cover the costs of administering and collecting the tax.

18 Per RCW 46.68.080(1), "Vehicle license fees collected under RCW 46.17.350 and 46.17.355 and fuel taxes collected under RCW 82.38.030(1) and directly or indirectly paid by the residents of those counties composed entirely of islands and which have neither a fixed physical connection with the mainland nor any state highways on any of the islands of which they are composed, must be paid into the motor vehicle fund of the state of Washington and must monthly, as they accrue, and after deducting therefrom the expenses of issuing such licenses and the cost of collecting such fuel tax, be paid to the county treasurer of each such county to be by him or her disbursed as hereinafter provided." The revenue amount listed here is the revenue collected for various vehicle licensing fees paid by residents of San Juan County. This revenue is not captured in the revenue amounts listed in the vehicle registration fee sections, but transaction counts for fees paid by residents of San Juan County are included in the vehicle registration transaction counts.

19 Per RCW 46.68.080(2), "One-half of the vehicle license fees collected under RCW 46.17.350 and 46.17.355 and one-half of the fuel taxes collected under RCW 82.38.030(1) and directly or indirectly paid by the residents of those counties composed entirely of islands and which have either a fixed physical connection with the mainland or state highways on any of the islands of which they are composed, must be paid into the motor vehicle fund of the state of Washington and must monthly, as they accrue, and after deducting therefrom the expenses of issuing such licenses and the cost of collecting such fuel tax, be paid to the county treasurer of each such county to be by him or her disbursed as hereinafter provided." The revenue amount listed here is the one-half of revenue collected for various vehicle licensing fees paid by residents of Island County. This revenue is not captured in the revenue amounts listed in the vehicle registration fee sections, but transaction counts for fees paid by residents of Island County are included in the vehicle registration transaction counts.

20 Per RCW 46.68.435(2), "Administrative costs incurred by the department as a direct result of administering the personalized license plate program must be appropriated by the legislature from the limited fish and wildlife account from those funds deposited in the account resulting from the sale of personalized license plates." Even though DOL could request to be reimbursed for the costs associated with administering the personalized plate fees, the department has not asked or been appropriated funds for this purpose.

21 There is no fee for Purple Heart license plates for one vehicle; for plates for additional vehicles, there is a \$40 fee for original plates and \$30 fee for renewals.

22 DOL retains \$12 from each initial issuance and \$2 for each renewal to cover administration and collection expenses incurred by collecting special plate fees.

Appendix A: What We Do - DOL's Transportation Fees and Services

Overview

The Washington State Department of Licensing (DOL) is a team of nearly 1,500 people who work to help advance public safety and consumer protection through licensing, regulation, and education. DOL also collects revenue that supports Washington State's transportation system. DOL employees in 55 licensing service offices provide driver field services. In addition, 179 agents and their contracted subagent offices in each of Washington's 39 counties provide vehicle field services. To many Washington residents, DOL is the face of state government because it provides services to nearly every Washingtonian.

Each year, DOL:

- Issues or renews more than 1.4 million driver licenses, identification cards, and instruction permits.
- Registers more than 7.3 million vehicles and vessels.
- Issues or renews nearly 181,000 professional and business licenses.
- Collects nearly \$3.1 billion in gross revenue.

The agency also partners with law enforcement, and many other agencies and stakeholders, who impact public safety.

Transportation Fees and Services

DOL provides Washington residents with a wide variety of transportation services. These services include:

- Issuing driver licenses, identification cards, instruction permits, and endorsements.
- Issuing vehicle and vessel titles, plates/decals, registrations, and temporary permits.
- Conducting hearings for DUI and non-DUI offenses.
- Issuing restricted licenses and maintaining driver records.
- Licensing of various transportation services businesses including Vehicle Dealers, Manufacturers, Transporters, Limousines, and Taxis.
- Licensing of private Driver Training Schools.
- Administering prorated fees and collecting state fuel tax.

In administering these services, DOL collects fees and taxes in support of transportation and non-transportation funds, as well as local governments and private organizations. Funds this revenue supports include:

- **Motor Vehicle Fund:** Supported by vehicle fees and the fuel tax. This revenue can be used in support of transportation costs, as defined by the 18th Amendment in Washington State's constitution.
- **Highway Safety Fund:** Supported by driver licensing and identification fees. This revenue can be used to support collection of these fees and other transportation costs. This is not bound by the 18th Amendment in Washington State's constitution.
- **Funds dedicated for use by transportation agencies:** This may include support for collection of the fees or support for a related program. For example, the motorcycle endorsement fees support the Motorcycle Safety Education Account, and Ignition Interlock monthly fees support the IID Revolving Account. These are the administrative fees identified in this report.
- **Funds dedicated for use by non-transportation agencies:** This may include non-transportation state agencies, such as State Parks or the Department of Fish and Wildlife, or non-profit organizations. Many of these funds are supported by fees for special license plates.

Appendix B: Study Methodology, Assumptions, and Limitations

1. Identifying Costs: Direct vs. Indirect Costs

This report assesses per unit and total costs of each administrative fee, which includes two cost components – direct and indirect. These costs are defined as follows:

- **Direct costs:** Consist of program costs directly in support of administering the service. This includes employee salaries and benefits, materials for issued documents (i.e. licenses, registration papers), mailing and postage costs, program information technology costs, contract management, program- or division-level legal expenses, program- or division-level administrative support costs (such as the costs for assistant director or administrator offices), and employee training specific to the service.
- **Indirect costs:** Consist of agency overhead costs in support of the program(s) administering the service. These are primarily agency-level costs, which include human resources, agency-wide administrative and support services, the DOL Director’s Office, enterprise project management, DOL lease expenses, agency legal expenses, and agency-level information technology costs.

In some cases, direct costs are located in programs otherwise consisting of indirect costs. For example, postage and material costs for vehicle titles and registrations are located in the Support Services cost center; while most costs from Support Services are indirect costs, the costs for vehicle title and registration postage and materials are included as direct costs. Similarly, the Data Sharing Contracts office (which is part of the Office of the Director, an area that primarily consists of indirect costs) is included with the direct costs because it administers several fees and services that are included in the Fee Study.

In some cases, a program may provide services to multiple business areas (such as Field and Licensing Support, Driver and Vehicle Records, and the Customer Service Center) but may not directly administer fees. In such cases, allocations are adjusted to ensure costs are applied appropriately.

The Fee Study includes all DOL expenses for the 2021-2023 biennium from transportation funds, and applies these costs to all transportation fees administered by the agency. Since all transportation-related expenditures are included in this analysis, the costs reported in the Fee Study include costs of related services that DOL often provides at no fee to the customer. These can include costs for customer education, support for courts and law enforcement, sending out driver and vehicle renewal notices, processing address changes, and processing documents such as wrecker destroyed vehicle or abandoned vehicle reports.

2. Allocating Costs: Cost Drivers and Distribution Estimates

Allocating agency costs to fees requires answers for three primary questions: what are the costs, what should drive cost distributions, and where should the costs be distributed?

What are the costs: Costs used for the study are final biennial expenditures as reported by cost center in the Agency Financial Reporting System (AFRS), the state accounting system. Only DOL costs from transportation funds are included in this analysis. The study excludes expenditures for Business and Professions Division non-transportation fees and services, Federal funding, pass-through funds for local agencies, and most proviso funds (except for proviso funds from the LSO Workload decision package; these costs were included and applied to in-office driver transactions). Only DOL costs are included in the Fee Study, even though some vehicle and vessel transactions are conducted at privately-owned vehicle licensing offices. The cost of collecting and administering vehicle fees and services does not include any costs that are paid by the agent or subagent.

What should drive cost distributions: This is based on standard allocation practices and interviews with program administrators. Agency indirect costs are allocated to direct cost centers based on percent of expenses, except for agency costs related to office space or leases which are allocated based on percent of FTEs. Information

Technology (IT) costs are allocated to specific fees based on estimates from the Apptio model, the tool that DOL uses to map IT costs to individual services and transactions (more details below). Direct costs are distributed in a variety of ways; methods are selected in coordination with program administrators and include distribution based on FTE counts, transaction counts, or estimates of staff effort. For driver fees that were collected in Licensing Service Offices, transaction timing data from Q-Flow was used to estimate in-office staff effort. Q-Flow is DOL's customer flow management system.

Where costs should be distributed: This is based on interviews with program administrators and managers to obtain estimates of staff members' time and effort expended for administration of various fees or services. These estimates are used to spread expenses by cost center to the applicable fees and services.

DOL uses a tool called Apptio to map all IT costs to business units (i.e. services or transactions). Apptio is a business technology management tool managed through Washington State's Office of the Chief Information Officer (OCIO), and is utilized by a number of Washington state agencies. This tool enables DOL to estimate an IT cost per fee or service. As a result, IT costs are applied directly to a fee, fee type, or service. DOL's information technology costs are included in both direct and indirect cost estimates, depending on the source of the IT cost. Information technology costs in direct cost centers (i.e. IT costs for programs that directly or indirectly manage fees or services) are included as direct costs. IT costs for agency-level administrative or support services, enterprise project management, central services, or the Chief Information Officer (CIO) or Deputy CIO Offices are generally included as indirect costs. This approach differs from prior Fee Study reports, where all DOL IT costs were included as indirect costs. As a result of this change, direct and indirect cost estimates in this report are not directly comparable to direct and indirect cost estimates in the prior Fee Study reports.

3. Fees with Statutory Language Specifically Supporting DOL Fee Collection or Programs

Fees are included as an administrative fee if the associated RCW contains language that sets aside a portion, either a specific dollar amount or fee percentage, to support fee collection or program administration costs. Fees are included regardless of whether DOL requested or received the revenue through appropriation the following biennium.

The purpose of the administrative fee cost analysis is to demonstrate the relationship between the designated fee rate and the per unit cost of collection. When a portion of the fee is set aside for the agency to recover the cost of collection, the fee rate listed in the administrative fee table is that specified portion. When the purpose of the fee is to cover the overall costs of program administration, the total fee amount is listed.

For the motorcycle endorsement fees, the total cost of the Motorcycle Safety Program is included in the costs of administering these fees as these services are indirectly related to motorcycle endorsement.

For the ignition interlock monthly fee, only the costs of administering the program are included in the total costs. The majority of the costs in the Ignition Interlock Device (IID) Revolving Account go toward providing financial assistance for indigent applicants with an IID requirement.

4. Transaction Inventory

The transportation fee inventory on pp. 10-25 includes all fees administered by DOL for transportation purposes (all driver, vehicle, vessel, and Business and Professions Division transportation services fees collected in support of DOL, other agencies, or non-governmental organizations). The intent is to describe the fee as presented in RCW or WAC, though the fee name may be slightly modified to better capture the fee's intent. The inventory includes services required by RCW to have a fee of \$0.00.

Transaction counts are provided (to the extent possible) for each transportation fee listed in the inventory. Counts of finalized transactions are from DOL systems; incomplete transactions are excluded as the service is not provided to the customer. Time and/or costs for incomplete transactions are absorbed into finalized transactions.

Transactions are included regardless of the fee rate charged. A transaction may be completed with an alternative fee rate, such as a fee pro-rated for more or less than one year. Transaction counts do not align with the number of customers, number of customer visits, or number of customer payments. For example, one customer may complete multiple transactions with one payment.

Transactions in the fee study are more granular (detailed) than as presented to the customer. This is particularly true for vehicle transactions, where multiple fees are often paid when completing a single transaction (such as a vehicle title or registration that is associated with filing and service fees).

5. Revenue Estimates

Revenue totals are not official, but rather estimates. DOL stores and reports revenue information by revenue account, not by fee. One fee may contribute revenue to multiple accounts, or one account may receive revenue from multiple fees.

Revenue and transaction totals will often not align, as the fee rate is not always the amount charged for every transaction (it may be a larger or smaller pro-rated amount). The revenue totals account for refunds and other adjustments. Revenue and transaction data are stored in separate systems, which may contribute to difficulties with maintaining and providing consistent information.