

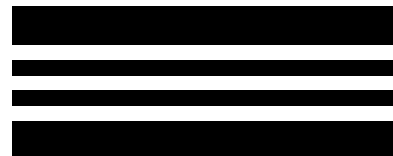


Bail Bond Recovery Agent License Application

Apply online: <https://professions.dol.wa.gov>

Or mail this completed form with a check or money order
(payable to the Department of Licensing) to:

Bail Bonds Program
Department of Licensing
PO Box 35001
Seattle, WA 98124-3401



For questions or language help call: 360.664.6611

Fees

- Bail bond recovery agent license—**\$490**
- Endorsement to bail bond agent license—**\$100**
- License number _____

Licenses are available for self-printing with an online account.

If you want us to print and mail your license add a \$5 print fee for each copy to your payment.

\$0 self-print license online.

\$5 each. DOL print and mail license. Quantity _____ Total \$ _____

Applicant information

TYPE or PRINT Name as you would like it to appear on your license			
Full legal name (<i>Last, First, Middle</i>)			
Social Security number*		Date of birth (<i>mm/dd/yyyy</i>)	Citizenship U.S. citizen Resident alien
Street address			
City		State	ZIP code
10-digit home phone number	Email		
Mailing address (<i>if different</i>)			
City		State	ZIP code
Concealed Pistol License (CPL) number		CPL expiration date	
Military? (<i>check if applicable</i>)			
Current or former:	Military member	Military spouse or domestic partner	
For Service members and their spouses: When a Service member and their spouse must move due to Military orders, Washington state may recognize their current license or certificate if they provide the following:			
1. A copy of the military orders with this application;			

*You are not required to have a Social Security Number (SSN) or Individual Taxpayer Identification Number (ITIN or TIN) to apply for or be issued a license. If you do not have a SSN, ITIN, or TIN, leave that section blank. If you do have a SSN, ITIN, or TIN, you are required by federal and state law to provide it on the application (42 U.S.C. 666(a)(13) and RCW 74.20A.320).

Applicant information (continued)

2. A license that is in good standing in all states where the individual held their license before.
 - a. During application review, DOL may request an original Certification of Licensure or Letter of Good Standing from each state.
 - b. There may be continuing education requirements needed for DOL to recognize the license.
3. Complete the following table if you hold a license issued by any state (excluding Washington).

State	License number	Expiration date (mm/dd/yyyy)

Mandatory training certification

Answer the following

- | | | |
|--|-----|----|
| 1. Have you taken the required 32 hours of pre-license training and can you provide this documentation upon request? | Yes | No |
| 2. Have you completed the required training for Taser, Baton-expandable, straight stick or side-handled and Oleo Capsicum (OC) resin sprays or foams within the last 12 months and can you provide this documentation upon request? | Yes | No |
| 3. Have you received a firearms certification issued through the Criminal Justice Training Commission for your Bail Bond Recovery Agent profession if you will be carrying a firearm during the course of your duties and can provide this documentation upon request? | Yes | No |
| 4. Do you have a high school diploma or GED or have 3 years experience in the bail industry and can you provide documentation upon request? | Yes | No |

Legal background

Answer the following

Answer the questions below. If you answer "Yes," attach a detailed explanation.

- | | | |
|---|-----|----|
| 1. Within the last 5 years, in this state or any other jurisdiction, have you had any action (fine, suspension, revocation, censure, surrender, etc.) taken against any professional or occupational license, certification, or permit held by you? | Yes | No |
| 2. Within the last 5 years, in this state or any other jurisdiction, have you defaulted, or been convicted of, or entered a plea of no contest to a gross misdemeanor or felony crime? (Don't include traffic convictions.) | Yes | No |

Fingerprinting

All bail bond recovery agents must have fingerprint-based background checks. For information about the fingerprinting and background check process, go to www.dol.wa.gov/business/fingerprinting.html.

Applicant signature—Sign and date the declaration below.

By completing this application, I authorize any business associates (past and present) and any government agencies (local, state, or federal) to release any information, files, or records which may be required for a background investigation to the Department of Licensing.

I declare under penalty of perjury under the law of Washington that the foregoing is true and correct.

TYPE or PRINT Name

X

Applicant signature

Date and place (city or county) signed

Providing false information in this application may be cause for denial, suspension, or revocation of your professional license in the State of Washington.

Frequently asked questions

Do I need a bail bond recovery agent license?

If you locate, apprehend, and surrender fugitive criminal defendants into custody, you must apply for a bail bond recovery agent license.

If you are a bail bond agent or qualified agent who intends to perform the duties of a bail bond recovery agent as described above, you must apply for a bail bond recovery agent endorsement.

What are the minimum requirements I must meet to qualify for a license or endorsement?

- Be at least 21 years of age
- Be a citizen or legal resident alien of the United States
- Not have been convicted of a crime in any jurisdiction, if the crime directly relates to the capacity to perform the duties of the bail bond recovery agent
- Have a high school diploma, GED, or proof of three years of experience in the bail industry
- Complete pre-license training in the required topics
- Take and pass an exam covering the training topics
- Have a current license or equivalent permit to carry a concealed pistol.

What are the fingerprint requirements?

Go to www.identogo.com to schedule an appointment and pay for a fingerprint-based background check.

All bail bond recovery agent applicants require both an in-state and a national background check.

Where can I take the required training?

- Training in civil law may be achieved through public or private instruction or self-study
- Training in procedures for field operations may be achieved through public or private instruction
- Training in the use of firearms, taser, OC spray, and baton can be received by any instructor. Verification of their credentials before contracting their services is recommended.

Frequently asked questions (continued)

What is required if I'm carrying a firearm while working as a bail bond recovery agent?

- Proof of firearms certification from Criminal Justice Training Commission
- Proof of concealed pistol license (required for licensure)

Will I have to take an exam?

Yes, all bail bond recovery agent applicants must take and pass an exam demonstrating their knowledge and proficiency in all of the training requirements. Applicants must correctly answer 50 multiple-choice questions by at least 85% to pass the exam. Exams are scheduled after we receive your bail bond recovery agent license application. You may choose where you prefer to take the exam from the locations listed on the application form.

Where do I submit my application?

Apply online: <https://professions.dol.wa.gov>

Or mail your completed application and required documentation with a check or money order, payable to the Department of Licensing, to:

Bail Bond Program
Department of Licensing
PO Box 35001
Seattle, WA 98124-3401

If you have questions or comments, please contact us at:

Phone 360.664.6611

Email: security@dol.wa.gov