



WASHINGTON STATE DEPARTMENT OF
LICENSING

Private Security Guard Company/Qualifying Principal License Application

Apply online: <https://professions.dol.wa.gov>

Or mail this completed form with a check or money order
(payable to the Department of Licensing) to:

**Private Security Guard Program
Department of Licensing
PO Box 35001
Seattle WA 98124-3401**



For questions or language help call: 360-664-6611

Licenses are available for self-printing with an online account.

If you want us to print and mail your license add a \$5 print fee for each copy to your payment.

\$0 self-print license online.

\$5 each. DOL print and mail license. Quantity _____ Total \$ _____

Application type

Company with principal – **\$364**

Change of principal – **\$80**

Company information

UBI/UBI Business ID/UBI Location ID (16 digits)		Company name	
Type of business (check one)		Number of partners if partnership	
Sole proprietor Partnership Corporation Foreign corporation			
Company address (street address in Washington state)			
City		State WA	ZIP code
10-digit phone number	Company email		
Company mailing address (if different)			
City		State	ZIP code
Location address (Street, city, state, ZIP code)			
Location address (Street, city, state, ZIP code)			

To show additional branches, attach pages.

Principal information

Type or Print Name (Last, First, Middle initial)																					
Social Security number*	Date of birth (mm/dd/yyyy)	Citizenship U.S. citizen Resident alien																			
Address																					
City		State	ZIP code																		
10-digit home phone number	Email																				
Military? (check if applicable) Current or former: Military member Military spouse or domestic partner																					
For Service members and their spouses: When a Service member and their spouse must move due to Military orders, Washington state may recognize their current license or certificate if they provide the following: 1. A copy of the military orders with this application; 2. A license that is in good standing in all states where the individual held their license before. a. During application review, DOL may request an original Certification of Licensure or Letter of Good Standing from each state. b. There may be continuing education requirements needed for DOL to recognize the license. 3. Complete the following table if you hold a license issued by any state (excluding Washington).																					
<table border="1"><thead><tr><th>State</th><th>License Number</th><th>Expiration Date</th></tr></thead><tbody><tr><td> </td><td> </td><td> </td></tr><tr><td> </td><td> </td><td> </td></tr><tr><td> </td><td> </td><td> </td></tr><tr><td> </td><td> </td><td> </td></tr><tr><td> </td><td> </td><td> </td></tr></tbody></table>				State	License Number	Expiration Date															
State	License Number	Expiration Date																			
Requirement under which you will be qualifying for license: (check one) Three years experience as a manager, supervisor, or administrator in the security business or a related field (see RCW 18.170.060). Examination (see next page)																					

*You are not required to have a Social Security Number (SSN) or Individual Taxpayer Identification Number (ITIN or TIN) to apply for or be issued a license. If you do not have an SSN or ITIN, leave that section blank. If you do have a SSN, ITIN or TIN, you are required by federal and state law to provide it on the application (42 U.S.C. 666(a)(13) and RCW 74.20A.320).

Legal background

Answer the following		
Answer the questions below. If you answer "Yes," attach a detailed explanation.		
1. Within the last 5 years, in this state or any other jurisdiction, have you had any action (fine, suspension, revocation, censure, surrender, etc.) taken against any professional or occupational license, certification, or permit held by you?	Yes	No
2. Within the last 5 years, in this state or any other jurisdiction, have you defaulted, or been convicted of, or entered a plea of no contest to a gross misdemeanor or felony crime? (Don't include traffic convictions.)	Yes	No

Fingerprinting

All security guards must have fingerprint-based background checks. You must apply and obtain an application number prior to submitting fingerprints. For information about the fingerprinting and background check process, go to dol.wa.gov/professional-licenses/fingerprinting-and-background-checks.

To check the status of your application go to: <https://professions.dol.wa.gov>

By completing this application, you authorize any business associates (past and present) and any government agencies (local, state or federal) to release any information, files, or records which may be required for a background investigation to the Department of Licensing.

I declare under penalty of perjury under the law of Washington that the foregoing is true and correct.

TYPE or PRINT Name

X

Date and place signed

Applicant signature

Providing false information in this application may be cause for the denial, suspension, or revocation of your private security guard license in the state of Washington.