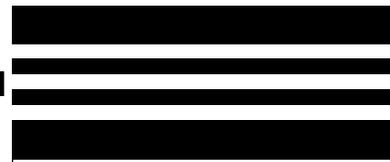




# Private Security Guard Company/Qualifying Principal License Application



Apply online: <https://professions.dol.wa.gov>

Or mail this completed form with a check or money order (payable to the Department of Licensing) to:



**Private Security Guard Program  
Washington State Department of Licensing  
PO Box 35001  
Seattle WA 98124-3401**



For questions or language help, call 360-664-6611

### License information

Licenses are available for self-printing with an online account.

If you want us to print and mail your license add a \$5 print fee for each copy to your payment.

\$0 self-print license online.

\$5 each. DOL print and mail license. Quantity \_\_\_\_\_ Total \$ \_\_\_\_\_

### Application type

Company with principal – **\$364**

Change of principal – **\$80**

### Company information

UBI/UBI Business ID/UBI Location ID (16 digits)		Company name	
Type of business (check one) Sole proprietor    Partnership    Corporation    Foreign corporation			Number of partners if partnership
Company address (street address in Washington state)			
City		State WA	ZIP code
10-digit phone number	Company email		
Company mailing address (if different)			
City		State	ZIP code
Location address (Street, city, state, ZIP code)			
Location address (Street, city, state, ZIP code)			

To show additional branches, attach pages.

**Principal information**

<b>Type or Print Name</b> ( <i>Last, First, Middle initial</i> )			
Social Security number*	Date of birth ( <i>mm/dd/yyyy</i> )	Citizenship U.S. citizen      Resident alien	
Address			
City		State	ZIP code
10-digit home phone number	Email		
Military? ( <i>check if applicable</i> ) Current or former:      Military member      Military spouse or domestic partner			
<p>For Service members and their spouses: When a Service member and their spouse must move due to Military orders, Washington state may recognize their current license or certificate if they provide the following:</p> <ol style="list-style-type: none"> <li>1. A copy of the military orders with this application;</li> <li>2. A license that is in good standing in all states where the individual held their license before.               <ol style="list-style-type: none"> <li>a. During application review, DOL may request an original Certification of Licensure or Letter of Good Standing from each state.</li> <li>b. There may be continuing education requirements needed for DOL to recognize the license.</li> </ol> </li> <li>3. Complete the following table if you hold a license issued by any state (excluding Washington).</li> </ol>			
<b>State</b>	<b>License Number</b>	<b>Expiration Date</b>	
Requirement under which you will be qualifying for license: ( <i>check one</i> ) Three years experience as a manager, supervisor, or administrator in the security business or a related field ( <i>see RCW 18.170.060</i> ). Examination ( <i>see next page</i> )			

\*You are not required to have a Social Security Number (SSN) or Individual Taxpayer Identification Number (ITIN or TIN) to apply for or be issued a license. If you do not have an SSN or ITIN, leave that section blank. If you do have a SSN, ITIN or TIN, you are required by federal and state law to provide it on the application (42 U.S.C. 666(a)(13) and RCW 74.20A.320).

**Legal background**

Answer the following			
Answer the questions below. If you answer "Yes," attach a detailed explanation.			
1. Within the last 5 years, in this state or any other jurisdiction, have you had any action (fine, suspension, revocation, censure, surrender, etc.) taken against any professional or occupational license, certification, or permit held by you? .....	Yes	No	
2. Within the last 5 years, in this state or any other jurisdiction, have you defaulted, or been convicted of, or entered a plea of no contest to a gross misdemeanor or felony crime? (Don't include traffic convictions.) .....	Yes	No	

**Fingerprinting**

All security guards must have fingerprint-based background checks. You must apply and obtain an application number prior to submitting fingerprints. For information about the fingerprinting and background check process, go to <https://dol.wa.gov/professional-licenses/fingerprinting-and-background-checks>.

Answer the following

- 1. I understand that my fingerprints will be used to check my criminal history.  
I have the right to see, update, correct, or challenge the results through the FBI..... Yes
- 2. I have reviewed the FBI Privacy Act Statement and the Noncriminal Justice  
Applicant’s Privacy Rights located at  
<https://dol.wa.gov/professional-licenses/fingerprinting-and-background-checks>..... Yes

To check the status of your application go to: <https://professions.dol.wa.gov>.

**By completing this application, you authorize any business associates (past and present) and any government agencies (local, state or federal) to release any information, files, or records which may be required for a background investigation to the Department of Licensing.**

*I declare under penalty of perjury under the law of Washington that the foregoing is true and correct.*

\_\_\_\_\_  
TYPE or PRINT Name

**X**

\_\_\_\_\_  
Date and place (city or county) signed

\_\_\_\_\_  
Applicant signature

**Providing false information in this application may be cause for the denial, suspension, or revocation of your private security guard license in the state of Washington.**