WASHINGTON STATE DEPARTMENT OF LICENSING

Private Investigation Agency Principal/Certified Trainer Exam/Reexam Application

[redacted]

29912-SUPPORTING

Apply online: https://professions.dol.wa.gov

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This is an application for:

☐ **Principal – $25**
☐ **Certified trainer – $25**

Before applying to take the certified trainer exam, you must be a licensed private investigator in Washington State and provide records of 3 years of investigative experience.

Applicant information

TYPE OR PRINT Name (Last, First, Middle)		Date of birth
Business street address		10-digit phone number
City	State	ZIP code
Applicant's home address		
City	State	ZIP code

X **When completed, print form and sign here.**

Date

Applicant signature

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Private Investigator
Examination Study Guide Outline

Washington State law as it applies to private investigator licensing and regulations: (45% of test)

- 18.165 RCW
- 308-17 WAC
- 308-17-300 WAC - A list of all topics contained in the private investigator preassignment training course
- Chapter 9.73 RCW - Privacy, Violating Right of Privacy (example: Surveillance and Wiretapping)
- Chapter 42.56 RCW - Public Disclosure
- Title 9A RCW - Washington State Criminal Code
- Other resources:
  - Title 2 RCW - Courts of Record
  - Title 3 RCW - District Courts - Courts of limited jurisdictions
  - Title 26 RCW - Domestic Relations (examples: marriage, dissolution, adoption)
  - Title 36 RCW - Counties
  - Title 46 RCW - Motor Vehicle (examples: accidents, forms)

Federal laws: (30% of test)

- Federal Privacy Act (5 U.S.C. 522A)
- Freedom of Information Act (5 U.S.C. 552)
- Fair Credit Reporting Act (15 U.S.C. 1681)
- Federal Wiretapping Act (18 U.S.C.)
- Gramm-Leach-Bliley (15 U.S.C. 6801-6809)
- United States Code

Court systems: (7.5% of test)

Federal courts

- Title 28 of the U.S. Code - Judiciary and Judicial Procedures
- Public Law 101-650 - Title 37 Patents, Trademarks, and Copyrights

State courts

- Chapter 35.20 RCW - Municipal Courts
- Title 2 RCW - Courts of Record
- Title 3 RCW - District Courts/ Courts of Limited Jurisdictions
- Title 4 RCW - Civil Procedures
- Title 5 RCW - Evidence
- Title 6 RCW - Enforcement of Judgments

Legal procedures and definitions: (10% of test)

Terminology and definitions

- Title 9A RCW - Washington State Criminal Code
- Title 2 RCW - Courts of Record
- Title 3 RCW - District Courts/ Courts of Limited Jurisdictions
- Title 4 RCW - Civil Procedures
- Title 5 RCW - Evidence
- Title 6 RCW - Enforcement of Judgments
- Title 26 RCW - Domestic Relations (examples: Marriage, dissolution, adoption
- Black's Law Dictionary - Available at your local library or bookstore

Other resources of public information: (7.5% of test)

- Code Reviser's Office
- County Recorders Office
- World Wide Locator
- Secretary of State
- Computer Databases
- Federal and state laws and acts can be found on the internet

To view the laws, visit the private investigator's website at dol.wa.gov and go to the Private Investigator Principal and/or Certified Trainer State Exam Study Guide.