



# Court Reporter Certification Application

Apply for a Court Reporter certification.

Online: <https://professions.dol.wa.gov>

Or mail this completed application with your check or money order for \$165 payable to Department of Licensing) to:

**Court Reporter Program  
Department of Licensing  
PO Box 35001  
Seattle, WA 98124-3401**



For questions or language help call: (360) 664-6633

**Application type** (check one):

- Original application through Washington State exam.**
- Reapplication through Washington State reexam.** Date of last exam: \_\_\_\_\_
- Application using National Court Reporters Association designation.** Please attach documentation to verify proof of certification from the National Court Reporters Association.
- Application using National Stenomask Verbatim Reporters Association designation.** Please attach documentation to verify proof of certification from the National Stenomask Verbatim Reporters Association.
- Application using reciprocity.** Please attach documentation to verify current licensure and proof of examination that meets or exceeds the Washington State standards. Name of state: \_\_\_\_\_

Licenses are available for self-printing with an online account.

If you want us to print and mail your license add a \$5 print fee for each copy to your payment.

- \$0 self-print license online.
- \$5 each. DOL print and mail license. Quantity \_\_\_\_\_ Total \$ \_\_\_\_\_

## Applicant

PRINT or TYPE Name as you would like it to appear on your license			Social Security number*	
Full legal name (First, Middle, Last)				
Mailing address				
City		State	ZIP code	County
(Area code) Phone number		Date of birth (mm/dd/yyyy)	Email	
Military? (check if applicable) Current or former: <input type="checkbox"/> Military member <input type="checkbox"/> Military spouse or domestic partner				

\*You are not required to have a Social Security Number (SSN) or Individual Taxpayer Identification Number (ITIN or TIN) to apply for or be issued a license. If you do not have an SSN or ITIN, leave that section blank. If you do have a SSN, ITIN or TIN, you are required by federal and state law to provide it on the application (42 U.S.C. 666(a)(13) and RCW 74.20A.320).

## Legal background

Answer the following  
Answer the questions below. If you answer "Yes," attach a detailed explanation.

1. Within the last 5 years, in this state or any other jurisdiction, have you had any action (fine, suspension, revocation, censure, surrender, etc.) taken against any professional or occupational license, certification, or permit held by you? . . . . .  Yes  No
2. Within the last 5 years, in this state or any other jurisdiction, have you defaulted, or been convicted of, or entered a plea of no contest to a gross misdemeanor or felony crime? (Don't include traffic convictions.) . . . . .  Yes  No

**Certification**

Answer the following

Have you read and do you agree to follow all the applicable laws and rules and of this profession and do you understand the penalties for misconduct?.....  Yes  No

*I declare under penalty of perjury under the law of Washington that the foregoing is true and correct.*

\_\_\_\_\_  
TYPE or PRINT Name

**X**

\_\_\_\_\_  
Applicant signature

\_\_\_\_\_  
Date and place

**Providing false information in this application may be cause for denial, suspension, or revocation of your professional license in the State of Washington.**