

## Real Estate Broker/ Managing Broker Exam Application



Apply to take the Broker/Managing Broker Reciprocity or Managing Broker- Alternative Qualifications licensing exam. If you are military member or military spouse or domestic partner currently licensed in another state, use the License Application form.

Online: <https://professions.dol.wa.gov>



27003-EXAMINATIONS

Or mail this completed form and required documents to:

**Real Estate Licensing**  
**Washington State Department of Licensing**  
**PO Box 9021**  
**Olympia, WA 98507-9021**

For questions or language help call 360-664-6500

### Exam type

Broker Reciprocity—actively licensed as a broker in another state for the previous 6 months.

Managing Broker Reciprocity—actively licensed as a managing broker in another state for the previous 6 months.

Managing Broker-Alternative Qualifications

### Broker/Managing Broker Reciprocity—Complete section A

Send a copy of your certified license history from the real estate licensing agency in the state you are currently licensed.

### Managing Broker-Alternative Qualifications—Complete sections A and B

Complete questions on page 2 and send a copy of 90 hours course completion certificate that includes 30 hours Advanced Real Estate Law, 30 hours Broker Management, 30 hours Business Management courses.

*(If you are approved to take the exam for managing broker through alternative qualifications and fail, you won't be able to repeat the exam using alternative qualifications, WAC 308-124A-715.)*

### A. Applicant information

TYPE OR PRINT Legal name (Last, First, Middle initial)		Date of birth	
Mailing address (Number, street, and suite or room number)			
City		State	ZIP code
10-digit phone number	10-digit fax number		
Email			

**You must have a cleared background check prior to applying for a license.** For more information and to schedule fingerprinting go online at [identogo.com](http://identogo.com).

### Section B on page 2

## **B. Managing Broker-Alternative Qualification**

The following alternative qualifications or experience may be used in lieu of 3 years of full-time broker licensure. All experience must have been within the 6 years, immediately prior to application date.

### **Check the qualifications or experience that you want to use:**

Postsecondary education with major study in real estate and 1 year experience as a licensed real estate broker in good standing in Washington or another state, U.S. possession, or foreign jurisdiction with similar licensing standards.

- Attach a copy of your postsecondary education transcripts and an affidavit from the licensing jurisdiction you were licensed in. (*Affidavit not needed for Washington Real Estate licensees.*)

Full-time experience as a licensed attorney at law, in good standing, with practice in real estate transactions for at least 1 year.

- Attach a copy of an affidavit from the licensing jurisdiction showing licensure as an attorney at law and a statement that your practice in real estate transactions for that year.

5 years full-time experience as a licensed mortgage broker or loan originator in good standing.

- Attach a copy of an affidavit from the licensing jurisdiction showing licensure as a mortgage broker or loan originator.

5 years full-time experience as a licensed limited practice officer or escrow agent in good standing.

- Attach a copy of an affidavit from the licensing jurisdiction showing licensure as a limited practice officer or escrow agent.

5 years full-time experience managing, leasing, selling, or buying real property on behalf of a third party corporation, Limited Liability Company, or partnership.

*I declare under penalty of perjury under the law of Washington that the foregoing is true and correct.*

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**TYPE or PRINT** Name of applicant

**X**

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Date and place \_\_\_\_\_  
Applicant signature \_\_\_\_\_