

Agriculture Support Program

Agricultural producers and transporters can apply to the Agriculture Support Program (ASP) using this form. Review the details below for additional program and eligibility information.

What is the Agriculture Support Program (ASP)?

The ASP supports agricultural producers and transporters that purchased fuel in Washington state between January 1, 2023, and December 31, 2024.

You may qualify for the ASP if you are a producer and/or transporter of agricultural products, and you paid a surcharge imposed by your fuel retailer or supplier related to the Cap-and-Invest Program on fuel used for exempt purposes under the Climate Commitment Act.

If your fuel retailer or supplier did not impose a surcharge related to the Cap-and-Invest Program at the time you purchased your fuel, you will not be eligible for the ASP. If there was no surcharge imposed on only a portion of the fuel you purchased, you are still eligible to apply for the gallons of fuel that included the surcharge. Remove those gallons that did not include a surcharge from your total.

What is an agricultural producer?

A person in the business of growing, raising, and producing any agricultural product to be sold or a person providing horticultural services to farmers. This does not include agricultural production for a person's own consumption.

What is an agricultural transporter?

Persons or entities that take or carry agricultural products for commercial purposes on public highways.

What is an agricultural product?

Any product of plant or animal care, cultivation, and breeding.

"Agricultural product" does not include: cannabis, usable cannabis, or cannabis infused products; timber; animals or animal products from stockyards, slaughterhouses, or packing houses, or animals classified as pet animals.

I live outside of Washington state. Can I still qualify?

Yes! You do not need to be a Washington resident to apply. Ensure the reported fuel was purchased in Washington state for producing or transporting agricultural products during the 2023 or 2024 calendar years.

Can I apply for both 2023 and 2024?

Yes! You may apply for support payments for 2023 and 2024. You must submit a separate application for each year.

What fuel types are eligible?

Gasoline and special fuel used for agricultural purposes. Special fuel types include: diesel, propane, natural gas, kerosene, and bio-diesel.

How do I calculate eligible fuel?

Review your fuel purchase documentation and add up the total gallons of fuel you used to produce and transport agricultural products in 2023 or 2024. Report totals for agricultural production and transportation separately.

Remove any gallons purchased that did not include a surcharge related to the Cap-and-Invest Program. You may round the total gallons you report to the nearest hundred.

Do not send in your fuel purchase documentation or receipts.

How much will my payment be?

Payments are based on the number of gallons of fuel reported. See the table below to review the payment amounts.

Payment Amount	Reported Fuel Usage
\$600	Less than 1,000 gallons
\$2,300	Greater than or equal to 1,000 gallons and less than 4,000 gallons
\$3,400	Greater than or equal to 4,000 gallons and less than 10,000 gallons
\$4,500	Greater than or equal to 10,000 gallons

When will I receive my payment?

Once your application is approved, direct deposits will be made within 3 weeks. If you would like your payment to be mailed to you, it may take an additional 10 to 14 days to receive your payment.

Questions?

Visit <u>https://dol.wa.gov/agriculture-support-program</u> or email ASP support at <u>AGSupport@submittable.com</u>.

I am eligible for the ASP. How do I apply?

If you believe you are eligible for the ASP, continue to learn how to submit an application to the Department of Licensing. You may keep these information pages provided above for your reference.



Eligible agricultural producers and transporters can apply to the Agriculture Support Program (ASP) using this form.

To submit your application, choose one of the options below:

Submit online

Submitting your application online may shorten the processing time. To submit your application online, use our online portal at <u>https://agsupport-wa.submittable.com/submit</u>.

Submit by mail

To submit your application by mail, complete Pages 3 through 8 of this form. Mail your application (Pages 3 to 8) and supporting documents to:

Department of Licensing Agriculture Support Program PO Box 9036 Olympia, WA 98507-9036

Applicant information

First name	Last name				
Mailing address (Street address or PO Box)					
City		State	ZIP code		
County					
Date of birth (mm/dd/yyyy)	10-digit phone number				
Email					
Business name/Name of individual proprietor (if you do not have a business)					
Unified Business Identifier (UBI) number (required if applying as a business)					
Which best describes you? (select all that apply)					
Agricultural producer Agric	ultural transport	er			
Which calendar year are you applying for? (select ONLY one)					
2023 2024					
You may apply for support payments for both 2023 and 2024. You must submit a separate application for					

You may apply for support payments for both 2023 and 2024. You must submit a separate application for each year.

Part A. Producer worksheet-Complete if you are an "Agricultural producer"

Complete the sections below if you selected "Agricultural producer".

*Note that an agricultural producer refers to a "farm fuel user" as defined by RCW 82.08.865(2)(e). A farm fuel user is any farmer engaged in producing any agricultural product to be sold or any person or entities that provide horticultural services to farmers. "Farmer" does not include producing agricultural products for personal use, selling any animal or substance obtained through the operation of a slaughter or packing house, the business of cultivating or raising timber, or producing cannabis or cannabis infused products.

*Agricultural product is any product of plant or animal care, cultivating, and breeding. This includes, but is not limited to, the product of horticulture, grain cultivation, vermiculture, viticulture, aquaculture as defined by RCW 15.85.020, plantation Christmas trees, short-rotation hardwoods as defined by RCW 84.33.035, turf, private sector cultured aquatic products as defined by RCW 15.85.020, or honeybee products. "Agricultural product" does not include cannabis, usable cannabis, or cannabis infused products, timber, animals or animal products from stockyards, slaughterhouses, or packing houses, or animals classified as pet animals under RCW 16.70.020.

Fuel usage information for producers

Review your fuel purchase documentation and add up the total gallons of fuel you used to produce agricultural products in either 2023 or 2024. Remove any gallons purchased that did not include a surcharge related to the Cap-and-Invest Program. Record the calculated fuel amount below.

Reported fuel amount in gallons (may be rounded to the nearest hundred)

Agricultural products produced (almonds, cherries, limes, millet, orange trees, oysters, walnuts, etc.)

Eligibility for producer fuel use

Attach one of the required documents listed below to this application.

Documentation must show your name or business name, and information showing the production of qualifying agricultural products in either 2023 or 2024.

Cross or blur out any personal or proprietary information not needed to prove your eligibility for the ASP. Do not submit unnecessary private details such as bank account information or your Social Security number (SSN) in your attached documentation.

Select and attach one of the following:

Washington Department of Ecology Fuel Exemption Certificate for Agricultural Purposes and Maritime Fuel Users (Form ECY 070-721)

Department of Revenue Farmer's Certificate for Wholesale Purchases and Sales Tax Exemption (Form REV 27 0036)

Part B. Transporter worksheet-Complete if you are an "Agricultural transporter"

Complete the sections below if you selected "Agricultural transporter".

*Note that an agricultural transporter is any persons or entities that take or carry agricultural products for commercial purposes on public highways.

*Agricultural product is any product of plant or animal care, cultivating, and breeding. This includes, but is not limited to, the product of horticulture, grain cultivation, vermiculture, viticulture, aquaculture as defined by RCW 15.85.020, plantation Christmas trees, short-rotation hardwoods as defined by RCW 84.33.035, turf, private sector cultured aquatic products as defined by RCW 15.85.020, or honeybee products. "Agricultural product" does not include cannabis, usable cannabis, or cannabis infused products, timber, animals or animal products from stockyards, slaughterhouses, or packing houses, or animals classified as pet animals under RCW 16.70.020.

Fuel usage information for transporters

Motor carrier (MC) number *(leave blank if you do not have a motor carrier number)*

Review your fuel purchase documentation and add up the total number of gallons of fuel you used to transport agriculture in either 2023 or 2024. Remove any gallons purchased that did not include a surcharge related to the Cap-and-Invest Program. Record the calculated fuel amount.

Reported fuel amount in gallons (may be rounded to the nearest hundred)

Agricultural products transported (almonds, cherries, limes, millet, orange trees, oysters, walnuts, etc.)

Eligibility for transporter fuel use

Attach one of the required documents listed below to this application.

Documentation must show your name or business name, and information showing the transportation of qualifying agricultural products in either 2023 or 2024.

Cross or blur out any personal or proprietary information not needed to prove your eligibility for the ASP. Do not submit unnecessary private details such as bank account information or your Social Security number (SSN) in your attached documentation.

Select and attach one of the following:

Washington Department of Ecology Fuel Exemption Certificate for Agricultural Purposes and Maritime Fuel Users (Form ECY 070-721)

Bill of lading

Agricultural hauling contract

Payment information



Attestations

Review the following. You must attest to all the statements by checking/selecting each checkbox.

I attest that the fuel amount I am claiming included the Cap-and-Invest Program surcharge imposed by my fuel retailer or supplier.

I attest that the fuel amount I am claiming was purchased within the state of Washington.

I attest that the fuel amount I am claiming was used to produce or haul agricultural products exempt under the Climate Commitment Act.

Acknowledgments

Review the following. You must acknowledge all statements by checking/selecting each checkbox.

Washington law (chapter 42.56 RCW) requires that records held by state agencies be made available to the public for inspection and copying upon request. By submitting this application, I acknowledge that my application materials may be disclosable under this law. Note, however, that highly sensitive personal information, including Social Security Numbers (SSNs), Individual Taxpayer Identification Numbers (ITINs), and bank account information are not subject to disclosure.

I acknowledge I am responsible for determining any tax impacts of this payment. The Department of Licensing will not issue an IRS Form 1099-G for this payment.

I acknowledge that the Department of Licensing has the right to request further documentation demonstrating I was operating this business during the year, 2023 or 2024, I am applying for a support payment. Documentation includes, but is not limited to, tax forms and transport contracts.

Declaration-The following attestation must be *signed in front of a notary public*. Print this form. You must provide your applicant signature by signing in the space provided below **in front of a notary public**. The notary public will complete the notarization section below after you have signed this application.

I certify under penalty of perjury under the law of Washington that the foregoing is true and correct to the best of my knowledge.

X			
Applicant signature			

Date and place (city or county) signed

Notarization–Have the applicant sign the attestation provided above in front of you. Complete the details below.

	State of	County of
	Signed or attested before me on	by Name of person(s) signing this document
(Seal or stamp)		Notary signature
		Notary printed or stamped name
	Title	and Notary expiration date

Persons needing access to DOL programs and services should contact 360-902-3900, or 711 relay for persons who are Deaf and Hard of Hearing. Or contact us by email at <u>ada@dol.wa.gov</u>.

If you need this document interpreted into a language other than English, call 360-902-3900 or contact <u>languageaccess@dol.wa.gov</u>.

RCW 70A.65.080(7)(e)