

Professional License Criminal Conviction Screening Request

If you have any criminal convictions within the past 5 years, they may affect your ability to get licensed. For some license types, you can request a free review before you apply.

Mail this completed request to:

Department of Licensing PO Box 9020 Olympia WA 98507-9020

For questions or language help call: 360.664.6645

What you'll need

- Information about your convictions within the past 5 years, including date, jurisdiction, and description of your conviction
- · You don't need to report traffic convictions, such as DUI

Gather your files (optional)

· Supporting documents regarding your convictions

License information

TYPE or PRINT Profession	License type

Personal information

Full legal name (First, Middle, Last)			Date of birth <i>(mm/dd/yyyy)</i>			
10-digit phone number	Email					
Mailing address (Street address or PO Box number)						
City		State	ZIP code	County		

Criminal convictions information

1 Type of conviction		
🗌 🗌 Gross Misdemeanor 🛛 Felony		
Conviction		
Date of conviction (at least month and year)	State or jurisdiction where convicted	
Description of conviction		
2 Type of conviction		
🗌 🗌 Gross Misdemeanor 🛛 Felony		
Conviction		
Date of conviction (at least month and year)	State or jurisdiction where convicted	
Description of conviction		



Criminal convictions information (continued)				
3 Type of conviction				
🗌 🗌 Gross Misdemeanor 🛛 Felony				
Conviction				
Date of conviction (at least month and year)	State or jurisdiction where convicted			
Date of conviction (at reast month and year)				
Description of conviction				
 Type of conviction Gross Misdemeanor Felony 				
Conviction				
Date of conviction (at least month and year)	State or jurisdiction where convicted			
Description of conviction				

Attach additional pages if you need more room.

Supporting documents (optional)

Attach any supporting documents you may have.

Certification

I certify that: (check all that apply)

□ All information submitted on my criminal convictions and attachments is true and accurate.

□ I understand a positive decision related to this screening won't guarantee me a license.

□ I understand this criminal conviction screening doesn't get me a license. I still need to apply for a license.

□ I understand during the review of my license application, DOL may find reasons other than my convictions to deny my license.

□ I understand during the review of my license application, DOL may find new information about my convictions that may result in denying my license.

I declare under penalty of perjury under the law of Washington that the foregoing is true and correct.

Date and place

TYPE or PRINT Name

X Applicant signature

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