

Safe Driving Course Provider Application

Use this form to apply to be an approved safe driving course provider. Courses will meet personal driver license reinstatement requirements.

Email course materials along with the application to: SDCP@dol.wa.gov. Course materials can be links or attached documents.

We cannot process your application if it is incomplete or course materials are missing.

Section 1 - Provider or School Information

Provider or School name	
Provider or School address (Street, City, State, ZIP code)	
Contact name	Contact 10-digit phone number
Contact email	

Section 2 - Course Information

The information you provide in section 2 will represent your business on dol.wa.gov

Course name	Provider or School 10-digit phone number
Provider or School email address	Provider or School website
Course Delivery Method (choose one) In-person - instruction delivered in a physical classroom where instructor is present Virtual - instruction delivered via virtual meeting software such as Zoom where instructor is present Self-Paced Online - course is delivered via the internet where an instructor is NOT present	

Section 3 - Customer Identification

Answer the following 1. Describe below how you verify customer's identity. For example, check the driver's license or state issued ID card.
2. If you are not conducting in-person courses, what test proctoring methods are in place to ensure the integrity of the assessments?

Section 4 Course - Curriculum & Content

All courses must include the topics listed below. Providers must provide the resource and location of each topic within their curriculum, the time spent instructing on a topic and the method of assessment for evaluating understanding of each topic.

Course Content	Resource and Location	Duration of Topic	Assessment Method
<i>i.e. Dangers of driving at excessive speeds</i>	<i>i.e. PowerPoint "Aaahh... I'm late!"</i>	<i>i.e. 30 minutes</i>	<i>i.e. Group Activity</i>
Dangers of driving at excessive speeds			
Dangers of right-of-way violations including merging, improper turns, roundabouts, intersections			
Dangers of distracted driving			
Dangers of improper passing and following vehicles too closely			
Dangers of aggressive driving			
Dangers of fatigued driving			
Passenger safety to include child restraints and seatbelt use			
Operating around vulnerable road users			
Hazard awareness: maintenance & emergency, school zones, constructions zones, weather conditions			
Dangers associated with impaired driving including prescription and over-the-counter drugs, as well as other illicit substances			

I declare under penalty of perjury under the law of Washington at the foregoing and all attachments are true and correct.

X

TYPE or PRINT signature

Date

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WAC 308-104-026