



## Employer Declaration for Ignition Interlock Exemption

Use this form if you are required to have an ignition interlock device (IID) in all vehicles you drive but your employer requires you to drive a vehicle without an IID during work hours. The vehicle without an IID must be owned, leased, rented, or the temporary responsibility of your employer.

### Step 1 – Confirm your eligibility

To be eligible for an employer exemption:

- You must have an IID installed in your personal vehicle.
- You may only drive the company vehicle while working.

You are not eligible for an exemption if:

- You use an employer vehicle specifically assigned to you for commuting to and from your job.
- You are self-employed.

### Step 2 – Provide employee information

PRINT OR TYPE Name of employee (Last, First, Middle initial)	Date of birth (mm/dd/yyyy)
Washington driver license number	10-digit daytime phone number

### Step 3 – Employer information and signature

Name of employer contact or representative		
Company name		
10-digit company phone number	Unified business identifier (UBI) number	
Company street address		
City	State	ZIP code

### **Step 3 – Employer information and signature** (continued)

**This employee is required to operate a vehicle during working hours that is owned, leased, rented, or in the temporary care of this company.**

*I declare under penalty of perjury under the law of Washington that the foregoing is true and correct.*

**X**

\_\_\_\_\_  
Employer signature

\_\_\_\_\_  
Date and place (city or county) signed

### **Step 4 – Submit your exemption**

Submit your complete and signed form by:

Mail: Application and Issuance  
Department of Licensing  
PO Box 9030  
Olympia, WA 98507

Email: [interlock@dol.wa.gov](mailto:interlock@dol.wa.gov)

Fax: 360-570-7824

Carry a copy of this form when driving for your employer.

**This Employer Declaration for Ignition Interlock Device (IID) Exemption is valid for one year from the signature date. You must renew this exemption every year you are required to use an IID.**