WASHINGTON STATE DEPARTMENT OF LICENSING

Out-of-State Ignition Interlock Device Verification

Out-of-state ignition interlock companies that are not Washington State approved vendors must use this form to report ignition interlock activity.

! In-state and Washington State approved vendors must use the Department of Licensing (DOL) portal to submit all reports.

Step 1 – Provide driver information

PRINT or TYPE Name **(Last, First, Middle initial)**			
Driver license number	Date of birth **(mm/dd/yyyy)**		
Mailing address **(Street address or PO Box)**			
City	State	ZIP code	

Step 2 – Report related activity

Check only one option below. Provide date **(mm/dd/yyyy)** the selected activity occurred.

☐ Installation . . . . . Date: _____

☐ Compliant . . . . . Date: _____

☐ Non-compliant/Non-functioning . . . . . Date: _____

☐ Removal . . . . . Date: _____

☐ 4-month compliance release . . . . . Date: _____

☐ 180-day compliance release . . . . . Date: _____

A driver must meet specific requirements to qualify for a compliance release. In the four continuous months or 180 days before the date provided above, there must be no instances of:

- An attempt to start the vehicle with a breath alcohol concentration of .04 or more.
- Failure to take or pass any required retest.
- Failure to appear at the ignition interlock vendor when required for maintenance, repair, calibration, monitoring, inspection, or replacement of the device.

! Violations on or after July 23, 2017 require a 180-day compliance release.

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Step 3 – Provide vehicle and device information

Vehicle make	Vehicle model
Vehicle year **(yyyy)**	Vehicle identification number **(VIN)**
License plate number	Device number

Step 4 – Provide company information

PRINT or TYPE Ignition interlock company name		
Name of company representative		
Company representative email	10-digit phone number	
Mailing address		
City	State	ZIP code

Step 5 – Submit verification

Submit this activity report by:

- Fax: 360-570-4961
- Email: interlock@dol.wa.gov

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