

# Vehicle Impound Notice

To be sent by First-Class Mail within 24 hours of impoundment.

Date
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**This vehicle, that you have an apparent ownership of, has been impounded by this tow truck company.**  
**If you have questions, call the tow truck company at this number: \_\_\_\_\_**

- **Who will the tow company release the vehicle to?** Once fees are paid to the tow company, this vehicle may be redeemed by: the legal owner, the registered owner, the vehicle's insurer, someone authorized in writing by the registered owner, a person determined and verified by the towing firm to have permission of the registered owner, or someone who has purchased the vehicle from the registered owner who produces proof of ownership or written authorization and signs a receipt.
- **If you are unable to redeem your vehicle and want to ensure your belongings are not sold with the vehicle,** you must remove them from the vehicle within 20 days of impoundment. If you do not have a place to store your belongings the tow company will store them for 30 days from the date you sign the Personal Belongings Storage Request form. You must complete a Personal Belongings Storage Request **in person** at the tow facility during regular business hours. You are responsible to remove your belongings from the vehicle. Personal belongings that are not redeemed within 30 days of signature will be disposed on the 31st day.
- **How to pay and what to bring.** This vehicle shall be released upon the presentation of commercially reasonable tender, including but not limited to: cash, a major bank credit card, or a personal check drawn on an in-state bank if accompanied by two pieces of valid I.D., one of which may be required to have a photograph. The law provides penalties for stopping payment on credit card charges, using invalid credit cards, stopping payment on a check, or issuing a check with non-sufficient funds.
- **Hearings.** You have the right to request a hearing in the district/municipal court in the county where the vehicle was towed to contest the validity of the impoundment or the towing and storage fees. The tow truck company will provide you with a hearing request form when you seek to redeem the vehicle. Your hearing request must be received by the court within 10 days of the date that you seek to redeem the vehicle and not less than 5 days before the auction. A filing fee is required when you file the hearing request form with the court clerk.
- **Satisfaction of penalties (if applicable).** If you were the driver and are the registered owner, you must provide proof of satisfaction of any penalties, fines, or forfeitures from the impounding agency or court before the vehicle can be redeemed.

License number	State	Vehicle Identification Number (VIN)	Make	Model	Year
Company name				Contact	
Street address			City	State	ZIP code
Impound/ Recovery/Tow charge (does not include sales tax) \$		Daily storage rate (does not include sales tax) \$			

### This vehicle was impounded at:

Street address		
Date of impoundment	Time of impoundment <input type="checkbox"/> a.m. <input type="checkbox"/> p.m.	By authorization of (person and/or agency)

### Vehicle processing information

<input type="checkbox"/> If this vehicle is not redeemed within 120 hours from the time of impoundment, it will be declared an abandoned vehicle and will be sold at auction to the highest bidder. RCW 46.55
<input type="checkbox"/> For suspended driver license impounds, the vehicle is being held, at the direction of law enforcement, for _____ days.
<input type="checkbox"/> The tow truck company (within 5 days of impoundment) is requiring payment of a security deposit in an amount up to one-half of the applicable storage rate for the hold period above.
If the security deposit is not paid, the vehicle will be declared abandoned and sold at auction. The registered owner will be ineligible to purchase the vehicle. The security deposit may be paid up to 24 hours before the auction.

### Registered owner of record

Name			
Street address	City	State	ZIP code

### Owner of record indicated on Report of Sale

Name			
Street address	City	State	ZIP code

### Legal owner of record

Name			
Street address	City	State	ZIP code