

**RETURN RECORDED DOCUMENT TO:**

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WASHINGTON STATE DEPARTMENT OF  
**LICENSING**

## Manufactured Home Application

For full instructions on submitting this application, see [Manufactured Home Application Instructions](#).

Application type (check one)

Title elimination

Transfer in location

Removal from real property

Indexing summary

- List the property tax parcel number.

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- Provide an abbreviated legal description, such as lot, block and subdivision name/case number, quarter/quarter section, or section and township/range.

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- Provide the name of the grantor/registered owner.

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- If there are multiple grantors/registered owners, list the page numbers where any additional names are listed.

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- Provide the name of the grantee, if applicable.

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- If there are multiple grantees, list the page numbers where any additional names are listed.

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- List reference numbers of assigned/released documents, if applicable.
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Manufactured home TPO number, plate number, or VIN: \_\_\_\_\_

### Section 1– Manufactured home

Title purpose only <b>(TPO)</b> or Plate number	Year <b>(yyyy)</b>	Length and Width <b>(feet)</b> X
Make	Vehicle identification number <b>(VIN)</b>	

### Section 2– Foreclosure or distraint sale

<b>!</b> Buyer completes this section if manufactured home was purchased at a treasurer's foreclosure or distraint sale for nonpayment of taxes.		
Purchase price <b>(\$)</b>		Purchase date <b>(mm/dd/yyyy)</b>
VIN assignment needed? Yes      No	Department of Licensing <b>(DOL)</b> assigned VIN <b>(if needed)</b>	

### Section 3– Land

Will your manufactured home be affixed or removed? Affixed      Removed		
Real property details Tax parcel number: _____		Tax document details Legal description on page: _____
Lot	Block	
Plat name or Section/Township/Range		Quarter/Quarter section
Manufactured home physical location <b>(Street address)</b>		
City	State	ZIP code
Is this location a mobile home park? Yes      No		

Manufactured home TPO number, plate number, or VIN: \_\_\_\_\_

### Section 3– Land (continued)

Complete the following **(if applicable)**

Is the mobile home park a stock cooperative or a limited equity housing cooperative (as defined in RCW 59.22.020(5)(b))? . . . . .

Yes      No

! If you answered “Yes,” provide a copy of the cooperative documents.

### Section 4– Grantor(s) Registered/Legal owner(s)

Tax document details for multiple owners <b>(if applicable)</b>		County number	
Additional names listed on page: _____			
Number of registered owners		Number of legal owners	
Grantee name <b>(if applicable)</b>			
Name of registered owner		WA driver license or UBI number	
Name of additional registered owner <b>(if applicable)</b>		WA driver license or UBI number	
Ownership—Joint tenancy with rights of survivorship <b>(JTWROS)</b> ? Yes      No			
Registered owner address <b>(Street address)</b>			
City		State	ZIP code
Name of legal owner		WA driver license or UBI number	
Name of additional legal owner <b>(if applicable)</b>		WA driver license or UBI number	

Section 4- Grantor(s) Registered/Legal owner(s) (continued)

**Continued on next page.**

Manufactured home TPO number, plate number, or VIN: \_\_\_\_\_

### Section 5– Title company certification

<b>PRINT</b> or <b>TYPE</b> Name of person signing		10-digit phone number
Position	Title company name	
<b>Declaration</b> <i>I declare that the legal description of the land and ownership is true and correct according to the real property records.</i>		
X _____ Signature		_____ Date and place ( <b>city or county</b> ) signed

### Section 6– Building permit office certification

Certify the following Manufactured home has been affixed to the real property as described. Building permit has been issued for this purpose, and the attachment will be inspected upon completion.	
<b>PRINT</b> or <b>TYPE</b> Name of person signing	10-digit phone number
Position	Building permit number
Building permit office	
X _____ Signature	
_____ Date and place ( <b>city or county</b> ) signed	

### Section 7– Signature of legal owner(s)

<b>!</b> Signature of legal owner(s) indicates consent for elimination of title or removal from real property.	
X _____	
Legal owner signature	Title ( <b>if signing for a business</b> )
X _____	
Legal owner signature	Title ( <b>if signing for a business</b> )

Manufactured home TPO number, plate number, or VIN: \_\_\_\_\_

## Section 7– Signature of legal owner(s) (continued)

<b>Notarization/Certification</b>	
State of: _____	County of: _____
	Signed or attested before me on: _____
	by _____ Print <b>legal</b> owner name
	by _____ Print <b>legal</b> owner name
	_____ Notary printed or stamped name
	X _____ Notary signature
(Seal or stamp)	_____ and _____
Title	Dealer/County office number or notary expiration

## Section 8– Land description

Provide the legal description of the land
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## Section 9– Dealer report of sale

<b>! Selling dealer completes this section.</b>		
<b>PRINT</b> or <b>TYPE</b> Dealer name		WA dealer number
Purchase price (\$)	Date of sale (mm/dd/yyyy)	Tax jurisdiction/Tax rate

Manufactured home TPO number, plate number, or VIN: \_\_\_\_\_

## Section 9– Dealer report of sale (continued)

Certify the following (if applicable)

Sales tax exempt (Sale to a certified tribal member on the reservation.)

! You must attach a notarized statement of delivery.

### Certification

*I declare under penalty of perjury under the law of Washington that this information is correct. The manufactured home is clear of encumbrances except as shown. Any required sales tax has been collected.*

X \_\_\_\_\_

Dealer authorized signature

\_\_\_\_\_ Date and place (city or county) signed

## Section 10– County auditor or agent licensing office approval

! Not for use by subagents.

**PRINT** or **TYPE** Name

County auditor office or VLR number

### Declaration

*I declare that the above application appears to be completed correctly, and the applicant has sufficient documentation to proceed with the recording of this form.*

X \_\_\_\_\_

Signature

\_\_\_\_\_ Date and place (city or county) signed

## Section 11– Title fees

Filing fee	Application	Mobile home fee	Elimination fee
Use tax	Subagent fees	Total fees and tax (\$)	

! Anyone who knowingly makes a false statement of material fact is guilty of a felony, and upon conviction may be punished by fine, imprisonment, or both (RCW 46.12.750).