



Abandoned Recreational Vehicle Denied Reimbursement Appeal

Use this form **if you do not have access** to submit requests in your Abandoned Vehicle account or your Destroyed Vehicle account via license eXpress for business. Online account users can appeal the denial of your request by submitting a new request in your online account. Mail in requesters appeal the denial by mailing/ emailing both this appeal form and the attached Abandoned RV Reimbursement Request to DOL.

Email or mail the completed forms to:

Abandoned RV Program
Department of Licensing
PO Box 9040
Olympia, WA 98507-9040

Email: AbandonedRV@dol.wa.gov

Business information		Letter ID
Business name		RTTO/Wrecker/Scrap Processor #
Mailing address (Street address or PO Box, City, State, ZIP code)		

Vehicle information

Vehicle identification number (VIN)		Year	Make		
Model	RV type (camper/travel trailer/motorhome only)	Plate/tag/decals #	State	Date reimbursement submitted	

Reason for appeal

Explain reason for appeal and attach supporting documentation.

Certification

I declare under penalty of perjury under the law of Washington that the foregoing is true and correct. If signing for a business, I have full authority to do so.

Printed name	Title, if signing for business
Date and place (city or county) signed	X Authorized signature

Abandoned Recreational Vehicle (RV) Reimbursement Request

Registered tow truck operators (RTTO), wreckers, and motor vehicle scrap/salvage processors use this form **if you do not have access** to submit requests in your Abandoned Vehicle account or your Destroyed Vehicle account via license eXpress for business.

You can request reimbursement for costs related to the disposal of an RV. All abandoned RVs must first be handled through one of the following submitted to us:

- the abandoned vehicle process with an Abandoned Vehicle Report (AVR), or
- the junk vehicle process with a Junk Vehicle Affidavit (JVA)

Send your completed request and all required documents to:

Abandoned RV Program
Department of Licensing
PO Box 9040
Olympia WA 98507-9040

Email: AbandonedRV@dol.wa.gov

Information you will need to complete this application

- Your business information
- Year, make, model, body style, vehicle type, use type
- Tow truck class
- Tow truck hours of service
- Date stored
- Stock/Yard number
- Date acquired
- Storage amount
- Total amount
- VIN or license plate number and plate state
- Date towed
- Tow truck license plate number
- Number of days stored
- Date abandoned
- Acquired from
- Towing/Transport amount
- Dismantle/Disposal amount
- Impound authorization form
- Abandoned Vehicle Report (AVR) or Junk Vehicle Affidavit (JVA)
- Certificate of Fact with required information for request type
- All receipts/invoices as proof of costs for services provided

You will need to acknowledge that the following statements are true

- RV was a public impound.
- RV was abandoned pursuant to [RCW 46.55](#).
- Last registered owner is unknown after reasonable effort compliant with [RCW 46.55.100](#).
- RV received no bids at auction.
- RV was declared an abandoned junk vehicle by law enforcement officer and towed from public property.

In addition, you must include all the following documentation for your business type RTTOs

- Abandoned Vehicle Report with the Affidavit of Sale section completed or Junk Vehicle Affidavit with the Affidavit of Destruction section completed.
- Certificate of Fact indicating the tow truck vehicle class, hours of service, license plate number, and number of days stored if not already included on your invoice.
- Written record of delivery to a licensed dismantler or authorized disposal site. with the Abandoned Vehicle Report with the Affidavit of Sale section completed or Junk Vehicle Affidavit with the Affidavit of Destruction section completed.
- All receipts and invoices verifying costs accrued after 5/1/2019.
- Photos of RV type and vehicle measurements if no VIN is found or there is no Washington record.
- Impound authorization form – the law enforcement officer requesting the tow must complete it.

Wreckers and motor vehicle scrap/salvage processors

- Abandoned Vehicle Report with the Affidavit of Sale section completed or Junk Vehicle Affidavit with the Affidavit of Destruction section completed.
- Certificate of Fact stating RV has been destroyed in a manner as to not be used as a vehicle again and the date of destruction.
- Wrecker/Salvage processor monthly report. Or, use your Destroyed Vehicle account in License eXpress to report the vehicle online.
- All receipts and invoices verifying costs accrued after 5/1/2019.
- Photos of RV type and vehicle measurements if no VIN is found or there is no Washington record.

Abandoned Recreational Vehicle (RV) Reimbursement Request

Business information

License type	License number	UBI number
Business name		
Business address (Street address, City, State, ZIP code)		
10-digit phone number	10-digit fax number	Email

Vehicle information

Vehicle Identification Number (VIN)		<input type="checkbox"/> No VIN	Year	Make	Model
Body style	Vehicle type	Use type	Plate number	Plate state	

Conditions

Date towed	Tow truck class	Tow truck license plate	Tow truck hours of service	Number of days stored
Date stored	Date abandoned	Stock/Yard number	Acquired from	Date acquired

Cost

Towing/Transport amount	Storage amount	Dismantling/Disposal amount	Vehicle length
Other amount description			Other amount
Other amount description			Other amount
Other amount description			Other amount
			Total requested amount

Acknowledgments

Check all statements that are true and correct

RV was a public impound.

RV was abandoned pursuant to [RCW 46.55](#).

Last registered owner is unknown after reasonable effort compliant with [RCW 46.55.100](#).

RV received no bids at auction.

RV was declared an abandoned junk vehicle by law enforcement officer and towed from public property.

Required documents

Ensure all applicable documents listed are included with your request

Abandoned Vehicle Report with the Affidavit of Sale section completed or Junk Vehicle Affidavit with the Affidavit of Destruction section completed.

Wrecker/Salvage Processor monthly report.

Certificate of Fact, found on [dol.wa.gov](#), stating the RV is properly and completely destroyed so it cannot be used as a vehicle again and include the date of destruction.

Certificate of Fact, found on [dol.wa.gov](#), indicating the tow truck vehicle class, tow truck hours of service, license plate number, and number of days stored if not already included on your invoice.

All receipts verifying all costs accrued after 5/1/2019.

Photos of RV type and length if no VIN found.

Impound authorization form issued to the RTTO by law enforcement.

I declare under penalty of perjury under the law of Washington that the above information is true and correct.

PRINT or TYPE Name

X
Signature