



**STATE OF WASHINGTON  
DEPARTMENT OF LICENSING  
Board for Architects  
Regular Board Meeting**

The Mission of the Washington State Board for Architects is to safeguard life, health, property and promote public welfare through licensure and regulation of the practice of architecture in Washington.

**DATE:** April 25, 2024  
**TIME:** 10:00 A.M.  
**LOCATION:** VIDEO CONFERENCE-TEAMS  
**JOIN VIA TEAMS APP:** [Click here to join the meeting via the app](#)  
**JOIN VIA WEB:** [Click here to join meeting via the web](#)  
**MEETING ID:** ID: 287 553 148 116  
**PASSCODE:** QPzuth  
**CALL IN:** 564-999-2000 (Olympia)  
833-322-1218 (Toll Free)  
**PHONE CONFERENCE ID:** 646 393 330#  
**PHYSICAL LOCATION**  
**ADDRESS\*:** 405 Black Lake Boulevard  
Olympia, Washington 98502

*\*This is a virtual meeting and Board members will attend virtually (online), not in-person. The public may attend virtually or in-person. We will provide a meeting room to view a broadcast of the meeting, for those that want to attend in-person. The public can comment through either attendance option. Please contact [DOLBoards@dol.wa.gov](mailto:DOLBoards@dol.wa.gov) with any questions.*

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Agenda**
- 4. Approval of Minutes**
  - 4.1. Regular Meeting Minutes from January 25, 2024.**
- 5. Awards/Recognition**
  - 5.1. Recognition of Roch Manley's service with the Board.**

Board Member Manley's term on the Board will expire on June 17, 2024. Board Members and staff may share appreciation for his service and departing thoughts.
- 6. Old Business**
  - 6.1. National Council of Architectural Registration Board (NCARB) 2024 Regional Summit Report Out**

Board Members and staff that attended the Summit will provide a report out.
- 7. New Business**
  - 7.1. Election of Officers**

The Board will elect a Chair, Vice Chair and Secretary for the upcoming year.

## **7.2. National Council Architectural Registration Board (NCARB) 2024 Annual Business Meeting**

### **7.2.1. NCARB 2024 Annual Business Meeting Attendance**

The Board will determine attendees for the annual business meeting.

### **7.2.2. NCARB's Proposed 2024 Resolutions for Discussion and Consideration**

The Board will discuss the proposed resolution and determine how to direct their votes.

### **7.2.3. NCARB 2025 Election**

The Board will discuss the list of nominees and determine how to direct their votes.

## **7.3. Outreach to Schools**

The Board will discuss the outreach plan for Washington schools.

## **7.4. Annual Calendar**

The Board will establish a calendar of regular items to be reviewed annually.

## **8. Reports**

### **8.1. Committee/Task Force Reports**

#### **8.1.1. Model Law Committee**

### **8.2. Staff Reports**

#### **8.2.1. Centralized Investigations and Audits Unit Reports**

##### **8.2.1.1. Complaint Status Report**

#### **8.2.2. Licensing and Customer Support Services Reports**

##### **8.2.2.1. Licensee Count Report**

#### **8.2.3. Boards, Commissions and Outreach Reports**

##### **8.2.3.1. Summer Quarter Hybrid Board Meeting**

##### **8.2.3.2. Rolling Clock Legislation**

##### **8.2.3.3. Review of Master Action Item List**

## **9. Public Comments**

*The public may address the Board on matters within the Board's jurisdiction, either verbally during the meeting or by submitting written comments in advance. Verbal comments are limited to one three-minute comment. Written comments are limited to no more than 500 words and must be emailed to [DOLBoards@dol.wa.gov](mailto:DOLBoards@dol.wa.gov) no less than two business days prior to the meeting with the subject line "Public Comment: Architect Board". In response to all public comments, the Board is limited to requesting that the matter be added to a future agenda for discussion or directing staff to study the matter further. Inflammatory comments and language will not be permitted.*

## **10. Conclusion**

### **10.1. Announcements**

### **10.2. Requests for future agenda items**

### **10.3. Review of action items and items for next meeting**

## **11. Adjournment**

### **Next Board Meeting:**

**July 25, 2024**

**10:00 AM**